

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Monroe County Community College
1555 S. Raisinville Road
Board Room, Z-203/
Microsoft Teams
6:00 p.m., May 23, 2022

Please note, this will be an in-person meeting for Trustees, the President, and Vice Presidents. All other college administrators, staff members, and guests are encouraged to join via Microsoft Teams, although there will be some limited seating available in the room for guests. Thank you.

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of the special meeting of April 22, 2022 and the regular meeting of April 25, 2022 of the Board of Trustees.

3. Old Business

NONE

4. New Business

- B. 4. a. (1) Board Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a first-year probationary administrative contract to:*

*James LeDuc, Dean of Humanities and Social Sciences
First-Year Probationary Contract
Effective May 31, 2022 through June 30, 2023.”*

- B. 4. a. (2) Board Authorization for the President to Execute a Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a first-year probationary faculty contract to:*

*Elizabeth Hartig, Faculty Reference Librarian Public Services
First-Year Probationary Contract
Effective August 15, 2022 through June 30, 2023.”*

- B. 4. a. (3) Transfer of Funds (enclosure) (Wetzel)

Recommended motion: *“that the Board approve the revised 2021-2022 Budget as presented.*

- B. 4. a. (6) Proposed Building Name Updates (Wetzel)

Recommended motion: *“that the following Monroe County Community College building names be updated as follows:*

*Campbell Academic Center
Warrick Student Center
Facilities Complex.”*

- B. 4. a. (5) Resolution of Commendation – Ms. Susan Hoffer

Recommended motion: *“that the following resolution of commendation for Ms. Susan Hoffer be adopted:*

WHEREAS, Ms. Susan Hoffer, has decided to retire from her position as General Maintenance Worker with Monroe County Community College, effective July 31, 2022, and

WHEREAS, for 17 years she has been considered an outstanding employee who has helped to foster an excellent maintenance program in the Campus Planning and Facilities Department, and

WHEREAS, she has maintained buildings and grounds with a variety of licenses and certifications over the years that have been invaluable to the upkeep and operations of the College, and

WHEREAS, she has served as a mentor, role model and trainer for her co-workers and has helped to foster a high level of professionalism within the maintenance staff, and

WHEREAS, she was selected as the Fall 2013 Enriching Lives Performance Award recipient by the faculty and staff for her commitment to the College and our students and the example she provides in incorporating the MCCC Mission, Vision and Values into her daily work activities, and

WHEREAS, she has generously shared her time and talent serving on numerous MCCC committees including the Employee Engagement Committee, Diversity Committee, and the Staff Development Committee, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Susan Hoffer, for her dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, May 23, 2022.”

C. Information and Proposals

1. Delegation

NONE

2. Non-staff Communications and Reports

NONE

3. President and Staff

C. 3. a. (1) Staff Appointment, Probationary Administrative Contract, Probationary Faculty Contract, Retirement, etc.

Staff Appointment:

Jessica Gennety, Payroll Accountant, effective June 6, 2022 (replacing Nicholas Scheer)

1st Year Administrative Contract:

James LeDuc, Dean of Humanities and Social Sciences, effective May 31, 2022 (replacing Paul Hedeem)

1st Year Probationary Faculty Contract:

Elizabeth Hartig, Faculty Reference Librarian Public Services, effective August 15, 2022 (Cynthia Yonovich)

Retirement:

Susan Hoffer, General Maintenance Worker, effective July 31, 2022

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending April 30, 2022 (enclosure – delivered under separate cover) (Wetzel)

C. 3. a. (3) Strategic Plan Update (Verkennes, Wygonik)

C. 3. b. (1) Staff Council Update (Borawski)

C. 3. b. (2) President’s Report

4. Board Member and Committee Reports

C. 4. b. (1) Update: Michigan Community College Association (MCCA) Board of Directors Meeting, May 19-20, 2022 (Thayer, Quartey)

C. 4. b. (2) Upcoming Events

June 6, 5:00 p.m. – Board of Trustees Study Meeting

June 20, 6:00 p.m. – Board of Trustees Meeting

June 25-26, 10:00 a.m. – 7th Annual Native American Pow Wow

July 27-29 – MCCA Summer Conference, Traverse City

August 12, TBA – MCCC Open House

August 13, TBA – MCCC Community Open House

August 23, 7:45 a.m. – Employee Recognition Breakfast (Tentative)

August 23, 6:00 p.m. – The Foundation Scholarship Dinner, HEB Multipurpose Room

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.