

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203  
and Microsoft Teams  
La-Z-Boy Center  
6:00 p.m., November 22, 2021

Please note, this is an in-person meeting for Board members, the President, and the college VPs. Other college administrators, staff members, and guests are encouraged to join via Microsoft Teams so that everybody can socially distance and stay safe. There will be some limited seating available in the Board room for guests. All attendees are required to wear a mask for the duration of the meeting. Thank you.

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine
  - a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled agenda items will be discussed as “New Business” items after the consent agenda has been approved.)

B. 2. a. (1) Approval of the minutes of the October 25, 2021 regular meeting of the Board of Trustees (enclosure)

B. 2. a. (2) Recommendation of Group Three Directors (Myers)

Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: *“that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

Three-Year Terms Expiring December 31, 2024

- William H. Braunlich*
- Dr. Ronald Campbell*
- H. Douglas Chaffin*
- Ignazio Cuccia*
- Irma M. “Mima” Kubiske*
- Keith P. Masserant*
- Michael R. Meyer*

B. 2. a. (3) Proposed Policy Revision – Policy 3.18, Student Employee Wage Rate (enclosure)

Recommended motion: *“that Policy 3.18, Student Employee Wage Rate, be revised as presented.”*

B. 2. a. (4) Proposed Policy Revision – Policy 4.01, College Calendar (enclosure)

Recommended motion: *“that Policy 4.01, College Calendar, be revised as presented.”*

4. New Business

B. 4. a. (1) Resolution of Commendation - Ms. Lisa Scarpelli

Recommended Motion: *“that the following resolution of commendation for Ms. Lisa Scarpelli be adopted:*

*WHEREAS, Ms. Lisa Scarpelli will retire from her position as assistant professor of geosciences at Monroe County Community College, effective December 17, 2021, and*

*WHEREAS, Ms. Scarpelli has been an outstanding full-time faculty member for 21 years and a valued and highly esteemed professor in the Science and Mathematics Division, and*

*WHEREAS, Ms. Scarpelli taught earth science, physical geography and physical science courses from 2000 to 2021, and was the first full-time geosciences faculty hired at MCCC, and*

*WHEREAS, Ms. Scarpelli has enriched the lives and provided support and advising to hundreds of students in science classes, and*

*WHEREAS, Ms. Scarpelli was a 2010 member of the MCCC summer assessment project team that developed the college's initial plans for assessing student learning and the development of an instructional assessment plan, and*

*WHEREAS, Ms. Scarpelli has served as Faculty Council Chair from 2013-15 and as a member of the Learning Assessment Committee, and*

*WHEREAS, Ms. Scarpelli has been recognized for her teaching roles, having been nominated on several occasions for the Outstanding Faculty of the Year award,*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Ms. Lisa Scarpelli for her dedicated service and contributions to her students and the community, and*

*BE IT DECIDED that by the President's recommendation, Ms. Scarpelli shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Ms. Scarpelli continued success, good health, and happiness on this day, November 22, 2021."*

B. 4. a. (2) Resolution of Commendation – Mr. Roger Spalding

*Recommended Motion: "That the following resolution of commendation for Dr. Roger Spalding be adopted:*

*WHEREAS, Dr. Roger Spalding will retire from his position as professor of physics and astronomy at Monroe County Community College, effective December 31, 2021, and*

*WHEREAS, Dr. Spalding has been an exceptional full-time faculty member at MCCC for more than 42 years and a valued and highly esteemed professor in the Science and Mathematics Division, and*

*WHEREAS, Dr. Spalding has taught a wide variety of courses, including but not limited to the areas of general physics, technical physics, astronomy, algebra, statistics, calculus, and specialized and career-based physics classes, and*

*WHEREAS, Dr. Spalding has created a positive work environment in numerous classes that has allowed students to develop academically as well as intellectually, serving them well both at MCCC and beyond, and*

*WHEREAS, Dr. Spalding has on several occasions been nominated as Faculty of the Year and recently served as the Honorary Grand Marshal for MCCC's graduation ceremonies, and*

*WHEREAS, Dr. Spalding has been an active community member at his local church, St. Paul's Methodist, by leading Sunday school for adults and the church board, and*

*WHEREAS, Dr. Spalding has served as president of the MCCC Faculty Association as well as on multiple building committees, and*

*WHEREAS Dr. Spalding was one of the first faculty members to require computer use for science laboratories and also developed comprehensive lab manuals.*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Dr. Roger Spalding for his dedicated service and contributions to his students and the community, and*

*BE IT DECIDED that by the President's recommendation, Dr. Spalding shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Dr. Spalding continued success, good health, and happiness on this day, November 22, 2021."*

C. Information and Proposals

1. Delegations

C. 2. b. (1) NUET 10-Year Celebration Video and Check Presentation

2. President and Staff

C. 3. a. (1) Staff Appointments, Administrator Contract, Promotion, Resignations, etc.

Staff Appointments:

Easton Cox, General Maintenance Worker, effective November 15, 2021 (replacing Garrett Lawson who was promoted to Power Systems Trainee)

Erinn Kehrl, Administrative Assistant, Facilities Operations to the Director of Planning and Facilities, effective November 19, 2021 (replacing Sherry Bussell)

1<sup>st</sup> Year Probationary Administrative Contract: (11/18/2021-6/30/2022)

Gerald McCarty II, Director of Student Success, effective November 18, 2021 (Restructured position, formerly Director of Library, replacing Laura Manley who has moved to faculty)

Promotion:

Derek Brylinski, General Maintenance Chief, effective November 8, 2021 (new position)

Resignations:

Jason Young, System/Security Administrator, effective November 11, 2021

Christopher Miller, Safety Services Staff, effective November 11, 2021

Tyler Simmons, State Special Programs Coordinator, effective December 3, 2021

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending October 31, 2021 (enclosure)
- C. 3. a. (3) 2020-21 Audit Report (Board members only – delivered under separate cover) (Cooley Hehl Sabo & Calkins)
- C. 3. a. (4) 2020-21 CCSSE Report (enclosure) (Wygonik)
- C. 3. a. (5) 2020-21 Annual Report (Board members only – delivered under separate cover) (Verkennes)

C. 3. b. (1) President's Report

3. Board Member and Committee Reports

C. 4. b. (1) NUET 10-Year Celebration Video and Check

C. 4. b. (2) 2021 Upcoming Events

December 7, 7:30 p.m. – The Agora Chorale Holiday Concert, Meyer Theater

December 13, 6:00 p.m. – The Foundation Board of Directors Meeting

December 16, 12:00 p.m. – President's Holiday Luncheon, La-Z-Boy Atrium

2022 Upcoming Events

January 11, 2:00 p.m. – The Foundation Executive Committee Meeting

January 15, 7:30 p.m. – The Doobie Others, Meyer Theater

**January 24, 6:00 p.m. – Regular Meeting of the Board of Trustees**

January 24–26 – HLC Focused Visit – Assessment of Student Learning  
January 15, 7:30 p.m. – The Doobie Others, Meyer Theater  
January 28, 8:00 p.m. – The Detroit Symphony Orchestra, Meyer Theater

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**