

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
and Microsoft Teams
La-Z-Boy Center
6:00 p.m., March 28, 2022

Microsoft Teams meeting

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Please note, this will be an in-person meeting for Board members, the President, and the Vice Presidents. All other college administrators, staff members, and guests are encouraged to join via Microsoft Teams so that everybody can socially distance. There will be some limited seating available in the room for guests.

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of February 23, 2022 (enclosure)

B. 2. a. (2) Resolution to Set College Millage Levy for 2022-23

Recommended Motion: *“that the following resolution to set the College millage levy for the 2022-23 fiscal year be adopted subject to Headlee rollback provisions*

*Operating 2.1794 mills
Facilities/Infrastructure .85 mills*

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”

B. 2. a. (3) Ratification of The Foundation Bylaws Amendment

Recommended motion: *“that the Board ratify an amendment to ‘Article X – Indemnification’ of The Foundation at Monroe County Community College bylaws to be revised as follows:*

Subject to the conditions set out below, each person now or heretofore or hereafter a Foundation director, officer or employee of The Foundation, whether or not such person continues to serve in any such capacity at the time of incurring the costs or expenses hereinafter indicated, shall—to the fullest extent now or hereinafter permitted by law, and in an amount not to exceed the limit of the coverage provided to The Foundation under its directors and officers (D&O) liability policy—be indemnified by The Foundation against all financial loss, damage, costs and expenses (including counsel fees) reasonably incurred by or imposed upon him/her in connection with or resulting from any civil or criminal . . . [continue as in original].”

B. 2. a. (4) Board Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary administrative contract to:*

*Tracy Perry, Director of Enrollment Management
Second-Year Probationary Contract
Effective July 1, 2022 through June 30, 2023.”*

- B. 2. a. (5) Board Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary administrative contract to:*

*Gerald McCarty II, Director of Student Success
Second-Year Probationary Contract
Effective July 1, 2022 through June 30, 2023.”*

- B. 2. a. (5) Authorization for the President to Execute a Michigan New Jobs Training Program Agreement with Advanced Heat Treat, Monroe, MI

Recommended motion: *“that the Board authorizes the President to execute a Michigan New Jobs Training Program (MNJTP) Agreement between Monroe County Community College and Advanced Heat Treat, effective April 15, 2022 to December 21, 2026.”*

- B. 2. a. (6) Authorization for the President to Execute a Michigan New Jobs Training Program Agreement with EOI Pioneer, Dundee, MI

Recommended motion: *“that the Board authorizes the President to execute a Michigan New Jobs Training Program (MNJTP) Agreement between Monroe County Community College and EOI Pioneer, effective April 15, 2022 to December 21, 2026*

3. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

- B. 4. a. (1) Alumnus of the Year Recommendation (Lambrix)

Recommended motion: *“that _____ be selected as the 2021-22 Alumnus of the Year.”*

- B. 4. a. (2) College Supporter of the Year Recommendation (Buchanan)

Recommended motion: *“that _____ be selected as the 2021-22 College Supporter of the Year.”*

- B. 4. a. (3) Retirement Resolution – Ms. Susan Byrnes

Recommended motion: *“that the following resolution of commendation be adopted for Ms. Susan Byrnes.*

WHEREAS, Ms. Susan Byrnes will retire from her position at Monroe County Community College, effective April 4, 2022, and

WHEREAS, Ms. Byrnes has diligently served as Coordinator of Financial Aid for the past 7 years, and

WHEREAS, Ms. Byrnes has actively served on the Diversity and Equity Center Task Force, presented regularly at Financial Aid High School Nights throughout the community, participated in professional development activities, and served on scholarship committees, and

WHEREAS, Ms. Byrnes has helped counsel hundreds of students through the financial aid process, providing support to help make their educational goals possible, and

WHEREAS, Ms. Byrnes regularly came to campus during COVID, when almost everyone was off campus, to help maintain essential operations that could not be done remotely, and

WHEREAS, Ms. Byrnes has excelled in every aspect of her work and met every challenge with enthusiasm and drive, always maintaining a positive outlook, having embraced the constant regulatory changes within the financial aid profession, and

WHEREAS, Ms. Byrnes did phenomenal work to help integrate new technology, improve processes, and provide training to co-workers within the Financial Aid Office, and

WHEREAS, Ms. Byrnes is known for her dedication to the college and students, regularly going above and beyond to assist students in need.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Susan Byrnes for her 7 years of dedicated service to Monroe County Community College, and

THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, March 28, 2022.

B. 4. a. (3) Proposed Revision, Policy 3.05 – Tuition and Fees (Wetzel)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2022:*

<u>Tuition</u>	<u>Beginning Fall 2022</u>	<u>Beginning Fall 2023</u>
*Resident (per billable contact hour)	\$116.75	\$ 119.75
Non-Resident (per billable contact hour)	\$207.50	\$ 212.75
Out of State/International (per billable contact hour)	\$231.00	\$ 237.00
Non-Resident Student Apprentices (per billable contact hour)	Resident Rate	Resident Rate
Non-Credit Instruction, including Continuing Education Units (C.E.U.'s)	Rates vary	Rates vary

Miscellaneous Fees

Technology Fee (per billable contact hour).....	\$25.00
Registration (per student for each semester registering).....	\$40.00
Graduation – Expenses Cap, Gown, Tassel Cost	Varies
Laboratory Fees	Fees vary according to the class
Special Fees (Required costs for specific materials, rentals, testing, etc.)	Fees vary according to the class/program
Transcript, per copy.....	\$ 5.00
Credit by Exam Fee (Non-refundable) – 1 contact hour.....	\$35.00
2 or more contact hours	\$70.00”

- B. 4. a. (4) Proposed Policy Revision – Policy 6.06, Policy for Reimbursement for Use of Private Motor Vehicles (enclosures) (Wetzel)

Recommended motion: *“that Policy 6.06, Policy for Reimbursement for Use of Private Motor Vehicles, be revised as presented.”*

- B. 4. a. (5) Architect Recommendation – Three Projects (Wetzel)

Recommended motion: *“that the following architectural firms be selected to assist the College in the performance of all architectural and engineering services for the design and construction for the renovation and new construction projects listed below:*

*Stantec Architecture Inc. – Whitman Center Renovations and New Construction
The Collaborative – Welch Health Education Building Renovations and New Construction
GMB and Workshop Architects, Inc. – Warrick Student Services/Administration Building Renovations.”*

- B. 4. a. (6) Property Purchase (Enclosure – Board members only) (Wetzel)

Recommended motion: *“that the Board approves the transaction as stipulated in the Purchase and Sale Agreement and authorizes the President to proceed with the*

acquisition of Vacant Land consisting of approximately 3.36 acres on the west side of Lewis Avenue, being parcel 02-27-059-41, Bedford Township, Michigan.”

B. 4. a. (6) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointments, Probationary Administrative Contracts, Probationary Faculty Contracts, Retirements, etc.

Staff Appointments

Andrew Munguia, Full-Time, Assistant Director of Financial Aid, effective March 28, 2022 (replacing Susan Byrnes)

2nd Year Probationary Administrative Contracts (effective July 1, 2022 to June 30, 2023)

Gerald McCarty II, Director of Student Success
Tracy Perry, Director of Enrollment Management

Retirement

Susan Byrnes, Coordinator of Financial Aid, effective April 4, 2022

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the period ending February 28, 2022 (enclosures) (Wetzel)

C. 3. b. (1) Update on The Foundation (Myers)

C. 3. b. (2) President’s Report (Quartey)

C. 3. b. (3) President’s Goals and Measurable Objectives (Quartey)

4. Board Member and Committee Reports

C. 4. a. (1) Date for Budget Study Meeting (Wetzel)

C. 4. a. (2) Board Retreat – April 22, 2022 (Quartey)

C. 4. a. (3) Board Self-Evaluation Due Date – April 8, 2022 (enclosure)

C. 4. b. (4) Upcoming Events

April 11, 6:00 p.m. – The Foundation Board Meeting, The Board Room

April 20, 6:30 p.m. – Honors Reception, Meyer Theater

April 21, 11:30 a.m. – MCCA Community College Day, Lansing

April 22, 6:00 p.m. – Respiratory Therapy Graduation, Meyer Theater

April 22, 1:00-7:00 p.m. – Board Retreat

April 25, 6:00 p.m. – Board of Trustees Regular Meeting

April 27, 6:30 p.m. – Phi Theta Kappa Induction, Meyer Theater

April 29, 6:00 p.m. – MCCC Commencement, HEB Multipurpose Room

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI