

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

MCCC Dining Room
and Microsoft Teams
Student Services Center
5:30 p.m., March 27, 2023

Meeting ID: 292 621 114 587

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the special meeting of February 27, 2023 and the regular meeting of March 6, 2023 (enclosures)

B. 2. a. (2) Resolution to Set College Millage Levy for 2023-24

Recommended Motion: *“that the following resolution to set the College millage levy for the 2023-24 fiscal year be adopted subject to Headlee rollback provisions*

*Operating 2.1794 mills
Facilities/Infrastructure .85 mills*

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”

- B. 2. a. (3) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a one-year probationary professional staff contract to:

Jarrold Saum, Educational Advocate (working in Humanities & Social Sciences),
One-Year Probationary Contract
Effective March 27, 2023 to March 26, 2024

- B. 2. a. (4) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a one-year probationary professional staff contract to:

Jennifer St. Charles, Educational Advocate (working in ASET Division)
One-Year Probationary Contract
Effective March 27, 2023 to March 26, 2024

- B. 2. a. (5) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a one-year probationary professional staff contract to:

Hazel McPherson, Educational Advocate (working in Business Division),
One-Year Probationary Contract
Effective March 27, 2023 to March 26, 2024

- B. 2. a. (6) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary professional staff contract to:*

Janel Boss, Administrative Assistant to the Vice President of Finance and Administration effective March 13, 2023
One-Year Probationary Contract
Effective March 13, 2023 to March 12, 2024

- B. 2. a. (7) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary professional staff contract to:*

Alex Gerweck, Educational Advocate (working with Health Sciences)
One-Year Probationary Contract
effective March 27, 2023 to March 26, 2024

- B. 2. a. (8) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary professional staff contract to:*

Kailyn Bates, Educational Advocate (working with Science and Mathematics)
One-Year Probationary Contract
Effective June 5, 2023 to June 4, 2024

3. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

- B. 4. a. (1) Alumnus of the Year Recommendation (Dowler, Edwards)

Recommended motion: *“that _____ be selected as the 2022-23 Alumnus of the Year.”*

- B. 4. a. (2) Proposed Revision – Policy 3.05, Tuition and Fees – Non-Credit Refunds (enclosures) (Kinsey)

Recommended motion: *“that the Board approves Policy 3.05 as presented.”*

B. 4. a. (3) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointments, Promotions, etc.

Staff Appointment:

Amanda Gregory, CRM Design Manager, effective February 28, 2023 (new position)

Promotions:

Jarrod Saum, Educational Advocate (working in Humanities & Social Sciences), effective March 27, 2023 (new position, from Support Staff to Professional Staff)

Jennifer St. Charles, Educational Advocate (working in ASET Division), effective March 27, 2023 (new position, from Support Staff to Professional Staff)

Hazel McPherson, Educational Advocate (working in Business Division), effective March 27, 2023 (new position, from PT Support Staff to Professional Staff)

Janel Boss, Administrative Assistant to the Vice President of Finance and Administration, effective March 13, 2023 (replacing Glori Jonkman)

Professional Staff:

Alex Gerweck, Educational Advocate (working with Health Sciences), effective March 27, 2023 (new position)

Kailyn Bates, Educational Advocate (working with Science and Mathematics), effective June 5, 2023 (new position)

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the period ending February 27, 2023 (enclosures) (Creagh)

C. 3. b. (1) President’s Report (Quartey)

4. Board Member and Committee Reports

C. 4. b. (1) Date for Board Budget Study Meeting (Creagh)

C. 4. b. (2) Upcoming Events

April 10, 6:00 p.m. – The Foundation Board Meeting, The Board Room

April 10, 6:00 p.m. – PTK Graduation, Meyer Theater

April 13, 8:30 a.m. – MCCA Community College Day, Lansing

April 24, 5:30 p.m. – Board of Trustees Regular Meeting – Whitman Center

April 25, 6:30 p.m. – Honors Reception, Meyer Theater

April 26, 6:30 p.m. – Phi Theta Kappa Induction, Meyer Theater

April 28, 5:30 p.m. – MCCC Commencement, HEB Multipurpose Room

April 29, 5:30 p.m. – Respiratory Therapy Recognition Ceremony, Meyer Theater

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI