

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

The Board of Trustees Room  
Room Z-203  
La-Z-Boy Center  
5:30 p.m., September 26, 2022

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of the regular meeting of June 20, 2022 (enclosures)

B. 2. a. (2) Proposed Resolution for Adherence to Best Practices (enclosure – to be delivered under separate cover – Board only)

Recommended motion: *“that the Monroe County Community College Board of Trustees certifies that Monroe County Community College not only meets but exceeds the best practice standards required by the education omnibus appropriations act for fiscal year 2022, as the attached table demonstrates.”*

B. 2. a. (3) Authorization for the President to Execute an Administrative Contract (enclosures)

Recommended motion: *“that the Board Authorizes the President to execute a contract for the following administrator:*

*Helen, Stripling, Director of Respiratory Therapy  
First Year Probationary Contract  
Effective August 21, 2022 through June 30, 2023*

B. 2. a. (4) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board Authorizes the President to execute a contract for the following faculty:*

*Hans Lechner, Associate Professor, Geosciences  
First Year Probationary Contract  
Effective August 22, 2022 through the date determined by the contract.*

- B. 2. a. (5) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board Authorizes the President to execute a contract for the following faculty:*

*Maria El-Amin, Associate Professor of Science, Physics  
First Year Probationary Contract  
Effective August 15, 2022 through the date determined by the contract.*

- B. 2. a. (6) Proposed Resolution Proclaiming October, United Way Month

Recommended motion: *“that the following resolution proclaiming October, United Way Month be adopted:*

*WHEREAS, the United Way of Monroe County is entering its 2022-2023 campaign and will set another milestone goal that will see campaign pledges of over one million dollars, and*

*WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and*

*WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of Monroe County.*

*THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees, that the College employees be encouraged to participate in the 2022-2023 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and*

*THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2022 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 26, 2022.”*

4. New Business

- B. 4. a. (1) Appointment of Treasurer of the Board of Trustees

Recommended motion: *“that Dana Blair be named Interim Treasurer of the Board of Trustees of the Community College District of Monroe County, Michigan up to a one-year term, effective October 15, 2022.”*

B. 4. a. (2) Proposed Policy Revision – Policy 6.04, Designated Depositories for College Funds

Recommended motion: *“that Policy 6.04, Designated Depositories for College Funds, be approved as presented.*

B. 4. a. (3) Resolution of Commendation – Ms. Renee Drouillard

Recommended motion: *“that the following resolution of Commendation for Ms. Renee Drouillard be adopted:*

*WHEREAS, Ms. Renee Drouillard has decided to retire from her position at Monroe County Community College, effective July 29, 2022, and*

*WHEREAS, Ms. Drouillard has diligently served as Administrative Assistant for Workforce Development for 7 years, and*

*WHEREAS, Ms. Drouillard began her career at MCCC by serving as the part-time assistant in the Cashier’s Office, and*

*WHEREAS, Ms. Drouillard also served as Data Entry Clerk and Financial Aid Assistant, and*

*WHEREAS, Ms. Drouillard has actively served on committees, participated in staff development activities, attended a variety of special events, and volunteered for many events and ceremonies throughout her tenure, and*

*WHEREAS, Ms. Drouillard has served as a testing proctor for many third-party entities managed by Corporate & Community Services, and*

*WHEREAS, Ms. Drouillard is known for her excellent customer service, warm smile, gentle demeanor, attention to detail, flexibility, positive attitude, and willingness to help, and*

*WHEREAS, Drouillard has positively impacted the lives of future students, current students, guests, community members, faculty, administrators, and fellow staff, and*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Renee Drouillard for her dedicated 19 years of service to Monroe County Community College, and*

*THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, September 26, 2022.”*

B. 4. a. (4) Resolution of Commendation – Mr. Thomas Ryder

Recommended motion: *“that the following resolution of Commendation for Mr. Thomas Ryder be adopted:*

*WHEREAS, Mr. Thomas Ryder retired from his position at Monroe County Community College, effective August 31, 2022, and*

*WHEREAS, he diligently served in various positions serving students and the community for 36 years, and*

*WHEREAS, he began at MCCC as a student in the mid-1980s and took a position as an assistant in the Copy Center and*

*WHEREAS, while he was busy earning his associate of science degree from the MCCC, he accepted the full-time position of Copy Center Coordinator when it became available and earned a reputation for providing excellent customer service and running a highly efficient, productive and responsive Copy Center operation, and*

*WHEREAS, he went on to become coordinator of campus and community events, a position that evolved greatly with the opening of the La-Z-Boy Center and Meyer Theater in 2004, and*

*WHEREAS, he played a major role in making MCCC the cultural and entertainment hub of Monroe County by bringing high-quality acts to the La-Z-Boy Center and ensuring that all the events went off without a hitch, and*

*WHEREAS, he added leading the college's student organizations to his repertoire, and as a result, MCCC has an excellent Student Government and an extremely active and involved student body for a community college its size, and*

*WHEREAS, in 2019 he took on leading the college's Alumni Association and engaged and energized the members and the board, created synergy with current students by coordinating events and projects in tandem with Student Government, and used his decades of event coordination experience to his advantage to put on an excellent annual Alumni Scholarship Golf Outing, and*

*WHEREAS, in 2020-21, when COVID-19 disrupted the lives of so many students, he jumped in to serve as a student navigator, adeptly assisting students in finding and securing the help they needed to succeed in their higher educational endeavors despite daunting challenges, and*

*WHEREAS, he is a true testament to the student and community focus of Monroe County Community College, and his dedication to serving students, employees and the community for so many years has made him a true ambassador for MCCC's*

*mission of enriching lives in Monroe County through student-focused higher education.*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognize Mr. Tom Ryder for his many years of dedicated service to Monroe County Community College, and*

*THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday, September 26, 2022.”*

B. 4. a. (5) Resolution of Commendation – Ms. Suzanne Wetzel

*Recommended motion: “that the following resolution of Commendation for Ms. Suzanne Wetzel be adopted:*

*WHEREAS, Suzanne Wetzel has decided to retire from her position as Vice President of Administration and Treasurer with Monroe County Community College, effective October 14, 2022, and*

*WHEREAS, Suzanne Wetzel has been an outstanding administrator and leader at Monroe County Community College for 35 years, serving as the chief financial officer and Vice President of Administration since 2010, and*

*WHEREAS, Suzanne Wetzel was instrumental in forming the MCCC Alumni Association, and the MCCC Foundation, and*

*WHEREAS, Suzanne Wetzel co-chaired the 2010 HLC Self-Study Report and served as an HLC Peer Reviewer for the past 15 years, and*

*WHEREAS, Suzanne Wetzel was instrumental in securing millage funding and managing millage projects, and*

*WHEREAS, Suzanne Wetzel helped write the first three Upward Bound and two Title III grants, and*

*WHEREAS, Suzanne Wetzel has worked for four of MCCC’s five Presidents on a countless number of projects designed to benefit students, the institution, and the community as a whole, and*

*WHEREAS, Suzanne Wetzel has provided exemplary leadership for the entire financial services, purchasing and auxiliary services, safety services, information services, and campus planning and facilities, and*

*WHEREAS, Suzanne Wetzel served the greater community as a board member for the Michigan Community College Risk Management Authority, ProMedica Monroe Regional Hospital, Monroe City Council, and MPACT Studios, and*

*WHEREAS, Suzanne Wetzel served for several years as part of the College's negotiations teams, and*

*WHEREAS, Suzanne Wetzel has positively impacted the lives of thousands of students in Monroe County and the entire region for 35 years while serving as an educational administrator.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Suzanne Wetzel for her dedicated service and contributions to Monroe County Community College, the students and the greater community, and*

*BE IT RECORDED, that the Board of Trustees expresses its very best wishes for her continued success, good health, and happiness on this Monday, September 26, 2022."*

- B. 2. 4. (6) Capital Outlay Plan (enclosure – to be delivered under separate cover – Board only)

Recommended motion: *"that the Five-Year Capital Outlay Plan be approved as presented."*

- B. 4. a. (7) Proposed Policy Revision – Policy 2.01, Administrative Organizational Chart (enclosure)

Recommended motion: *"that Policy 2.01, Administrative Organization Chart be approved as revised."*

- B. 4. a. (8) Proposed Policy Revision – Policy 2.19, Professional Staff Salary Schedule

Recommended motion: *"that Policy 2.19, Professional Staff Salary Schedule be approved as revised."*

C. Information and Proposals

1. Delegations

3. President and Staff

- C. 3. a. (1) Staff Appointments, Probationary Administrative Contracts, Probationary Faculty Contracts, Faculty Position Adjustment, Retirements, and Resignations, etc.

Staff Appointments:

Aric Parker, General Maintenance Worker, effective June 20, 2022

(Replacing Adam Prater)

Terry Cusac, General Maintenance Worker, effective August 8, 2022 (replacing Jacob Johnson)

Rebecca Fournier, Admissions Assistant, Lifelong Learning, effective August 16, 2022 (replacing Mary Lunn)

Mitchell Patlin, General Maintenance Worker, effective September 19, 2022 (replacing Sue Hoffer)

Michelle Beaudrie, Financial Aid Assistant, effective September 26, 2022  
(replacing Allison Gallardo who was promoted to Financial Aid Specialist)

Promotion:

Allison Gallardo, Financial Aid Specialist, effective July 24, 2022 (new position)

1<sup>st</sup> Year Probationary Administrative Contract:

Helen Stripling, Director of Respiratory Therapy, effective August 21, 2022  
(replacing Ijaz Ahmed)

1<sup>st</sup> Year Probationary Faculty Contract:

Hans Lechner, Associate Professor of Geosciences, effective August 22, 2022  
(replacing Lisa Scarpelli)

Maria El-Amin, Associate Professor of Science, Physics, effective August 15, 2022  
(replacing Roger Spalding)

Faculty Position Adjustment – Temporary Full-time - HEERF funded

Amy Ockerman, Disabilities Counselor (Temporary Full-time), effective September 12, 2022 through June 30, 2023

Retirements:

Renee Drouillard, Administrative Assistant to the Director of Workforce  
Development, effective, July 29, 2022

Thomas Ryder, Events/Student Activities Coordinator, effective August 31, 2022

Suzanne Wetzel, Vice President of Administration/Treasurer, effective October 14,  
2022

Joyce Haver, Counselor, effective December 23, 2022 (resolution to be read at the  
November Board meeting)

Resignations:

Jonathon Brown, Student Success Navigator – Analytics, effective July 15, 2022

Ethan Dixon, Power Systems Operator, effective August 7, 2022

Easton Cox, General Maintenance Worker, effective August 12, 2022

- C. 3. a. (2) The Board received a note of thanks from Dr. Ronald Campbell for the re-dedication of the Campbell Academic Center (enclosure)
- C. 3. a. (3) The Board received a note of thanks from Jane Clevenger for the beautiful retirement gift (enclosure)
- C. 3. a. (4) The Board received a note of thanks from Amy Salliotte and Family for the beautiful plant sent at the death of her mother-in-law, Sally Salliotte.

C. 3. a. (5) Statement of General Fund Revenues and Expenses for the Periods Ending July 31, 2022 and August 31, 2022 (enclosures)

C. 3. b. (1) President’s Report (enclosure – to be delivered under separate cover – Board only)

C. 3. b. (2) Presentation of Summer 2022 Enriching Lives Award (Kinsey)

4. Board Member and Committee Reports

C. 4. b. (1) Update: MCCA 2022 Summer Conference, Traverse City, July 26-29, 2022  
(Thayer, Quartey)

C. 4. b. (2) Update: Board By-laws Review Ad hoc Committee (Bruck, Hill)

C. 4. b. (3) Update: Presidential Evaluation Tool Review Committee Ad Hoc Committee  
(Buchanan, Lambrix)

C. 4. b. (4) Update: Presidential Compensation Committee Ad Hoc Committee (Dowler, Mason)

C. 4. b. (5) Upcoming Events

September 29-30 – MCCA Fall Board of Directors Meeting (Hybrid meeting)

October 10, 6:00 p.m. – The Foundation Board of Directors

October 19-20, 6:00 p.m. – Political Candidate Forum, MCCC Dining Room

October 23, 8:30 a.m. – SEMCOG Fall General Assembly, Troy

**October 24 –MCCC Board of Trustees Meeting, Microsoft Teams**

October 26-29 – ACCT 2022 Leadership Congress, New York

November 10, 5:30 p.m. - BDC “Focus on the Future,” MCCC Dining Room

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**