

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Room Z-257/258
La-Z- Boy Center
Monroe County Community College
1555 S. Raisinville Road
Monroe, MI 48161
5:30 p.m., March 25, 2024

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of February 26, 2024 (enclosure)

B. 2. a. (2) Resolution to Set College Millage Levy for 2024-25

Recommended Motion: *“that the following resolution to set the College millage levy for the 2024-25 fiscal year be adopted subject to Headlee rollback provisions*

*Operating 2.1794 mills
Facilities/Infrastructure .85 mills*

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested

to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”

- B. 2. a. (3) Board authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary administrative contract to:*

*Curtis Creagh, Vice President of Finance and Administration
Third-year Probationary Contract
Effective July 1, 2024 through June 30 2025.”*

- B. 2. a. (4) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary professional staff contract to:*

*Michael Blumenauer, Assistant Registrar
One-Year Probationary Contract
Effective March 25, 2024 to March 24, 2025.”*

- B. 2. a. (5) Board Authorization for the President to Execute a Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary professional staff contract to:*

*Francis Montry, Network and communications Administrator
One-Year Probationary Contract
Effective March 25, 2024 to March 24, 2025.”*

- B. 2. a. (6) Board authorization for the President to Execute a Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a first-year probationary faculty contract to:*

*Selina Griswold, Associate Professor of Business Management
First-Year Probationary Contract*

Effective August 19, 2024 through May 8, 2025

3. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

B. 4. a. (1) Alumnus of the Year Recommendation (Dowler, Edwards, Thayer)

Recommended motion: *“that _____ be selected as the 2023-24 Alumnus of the Year.”*

B. 4. a. (2) Proposed Revision – Policy 3.05, Tuition and Fees (enclosures) (Creagh)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as presented, effective Fall 2024:*

<u>Tuition</u>	Beginning <u>Fall 2023</u>	Beginning <u>Fall 2024</u>
*Resident (per billable contact hour)	\$ 124.54	\$ _____
Non-Resident (per billable contact hour)	\$ 221.26	\$ _____
Out-of-State/International (per billable contact hour)	\$ 246.48	\$ _____
Non-Resident Student Apprentices (per billable contact hour)	Rate Resident Rate	Resident Rate
<i>Non-Credit Instruction, including Continuing Education Units (C.E.U.'s)</i>	<i>Rates vary</i>	<i>Rates vary</i>

Miscellaneous Fees

<i>Technology Fee (per billable contact hour)</i>	<i>\$ _____</i>
<i>Registration (per student for each semester registering)</i>	<i>\$40.00</i>
<i>Graduation Expenses - Cap, Gown, and Tassel Cost</i>	<i>Varies</i>
<i>Laboratory Fees</i>	<i>Fees vary according to the class</i>
<i>Special Fees (Required costs for specific materials, rentals, testing, etc.)</i>	<i>Fees vary according to the class/program</i>
<i>Transcript, per copy</i>	<i>\$ 5.00</i>
<i>Credit by Exam Fee (Non-refundable) – 1 contact hour</i>	<i>\$35.00</i>
<i>2 or more contact hours</i>	<i>\$70.00”</i>

B. 4. a. (3) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Promotion, Staff Appointment, Professional Staff Appointments, Third-Year Probationary Administrative Contract, First-Year Probationary Faculty Contract, Resignation, etc.

Promotion:

Michael Neaves, Power Systems Chief, effective March 6, 2024 (Previously, Maintenance Trainee. Replacing Jeff Harbaugh)

Staff Appointment:

Madelynn Outen, Financial Aid Assistant, effective February 6, 2024, (replacing Kim Letasse who was promoted to Financial Aid Specialist)

Professional Staff (effective March 25, 2024 – March 24, 2025):

Michael Blumenauer, Assistant Registrar (replacing Linda Roberts)

Francis Montry, Network and Communications Administrator (replacing Rick Hubbert)

3rd Year Probationary Administrative Contract

Curtis Creagh, Vice President of Finance and Administration, effective July 1, 2024 through June 30, 2025

1st Year Probationary Faculty Contract:

Selina Griswold, Associate Professor of Business Management, effective August 19, 2024 through May 8, 2025 (replacing David Reiman)

Resignation:

Kayla Richards, Technical Services Assistant, effective April 4, 2024

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the period ending February 29, 2024 (enclosures) (Creagh)

C. 3. a. (3) Monroe High School 9th Grade Pi Day Report (Katie Navok)

C. 3. a. (4) Presentation of the Paragon Awards for Marketing Communications from the National Council for Marketing Communications (Quartey)

C. 3. b. (1) President’s Report (Quartey)

4. Board Member and Committee Reports

C. 4. a. (1) Date for Board Budget Study Meeting – Late May/Early June (Creagh)

C. 4. b. (2) Upcoming Events

April 8, 5:30 p.m. – The Foundation Board Meeting, The Board Room

April 22, 5:30 p.m. – Board of Trustees Regular Meeting – Whitman Center

April 24, 8:00 a.m. – MCCA Capitol Day, Lansing

April 26, 6:30 p.m. – Honors Reception, Meyer Theater

May 2, 6:30 p.m. – Respiratory Therapy Recognition Ceremony, Meyer Theater

May 3, 5:30 p.m. – MCCC Commencement, HEB Multipurpose Room

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI