

~DRAFT~

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Monroe County Community College  
Warrick Student Center, Rooms S-173 b, c, d  
1555 S. Raisinville Rd, Monroe, MI 48161  
5:30 p.m., June 23, 2025

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing – Suspend the regular order of business to conduct the public hearing on the 2025-26 budget. The Chair will entertain questions from the audience with regard to the 2025-26 budget material. The millage rate to be levied for operating purposes for 2024-25 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2025-26 fiscal year be reaffirmed as .85 mills of ad valorem property tax. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the May 19, 2025 Minutes of the Regular Meeting and the June 9, 2025 Minutes of the Special Meeting of the Board of Trustees (enclosures)

3. Old Business

4. New Business

B. 4. a. (1) Resolution to Adopt the 2025-2026 Budget and Reaffirm Millage Rates (to be delivered under separate cover – Board members only)

Recommended motion: *“that the 2025-26 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2025-26 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2025-26 fiscal year be reaffirmed as .85 mills of ad valorem property tax.”*

B. 4. a. (2) Appointment of Treasurer of the Board of Trustees

Recommended motion: *“that Frank Thomas be named Treasurer of the Board of Trustees of the Community College District of Monroe County, Michigan for a two-year term.”*

B. 4. a. (3) Board of Trustees Schedule of Meetings for the Fiscal Year 2025-26

Recommended motion: *“that the schedule of meetings of the Board of Trustees for the fiscal year 2025-26 be adopted as follows: Time: 5:30 p.m. Place: Board of Trustees Room, Z-203\* La-Z-Boy Center*

*\*The April 28, 2025, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

*Monday, September 22, 2025  
Monday, October 27 2025  
Monday, November 24, 2025  
Monday, January 26, 2026  
Monday, February 23, 2026*

*Monday, March 23, 2026  
\*Monday, April 27, 2026 (Whitman)  
Monday, May 18, 2026  
Monday, June 22, 2026.”*

B. 4. a. (4) MCCA Representation for 2025-2026

Recommended motion: *“that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2025-26 year:*

<i>Trustee Director</i>	_____
<i>Alternate Trustee Director</i>	_____
<i>President Director</i>	<i>Dr. Kojo A. Quartey.”</i>

B. 4. a. (5) Authorization for a Special Liquor License

Recommended motion: *“that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

*1. Motown Eagles (Eagles Tribute) — October 18, 2025*

2. *Major Dudes (Steely Dan Tribute) — November 8, 2025*
3. *The Seven Wonders (Fleetwood Mac Tribute) — November 22, 2025*
4. *Real Love: Kenny Rogers & Dolly Parton Tribute — January 24, 2026*
5. *The King & Queen of Rock & Roll (Elvis Presley & Elton John Tribute) — June 5, 2026*

B. 4. a. (6) Proposed Board Resolution for Maintenance & Replacement Renewal Ballot Language

Maintenance & Replacement Renewal:

Recommended motion: *“that the Board authorizes that the following ballot language be placed on the November 4, 2025, general election ballot:*

*WHEREAS, the Board of Trustees has determined that, in its exercise of its statutory duties and in order to best serve the needs of the College, a zero-increase renewal of .85 mill be levied by Monroe County Community College for a period of 5 years (2026–2030) to be used for renovation and upgrade of the College’s infrastructure and facilities, which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.*

*WHEREAS, the Proposed Ballot Language will read as follows:*

**MILLAGE RENEWAL PROPOSAL**

*The millage proposal would allow the Community College District of Monroe County to levy a zero-increase renewal of .85 mill for a period of 5 years (2026–2030), for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.*

*Shall the total limitation on the amount of taxes which may be assessed against all taxable property in the Community College District of Monroe County, County of Monroe, Michigan, except property exempted by law, be renewed by .85 mill (\$0.85 per \$1,000 of taxable value) and levied for a period of 5 years (2026–2030), to provide funds for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects? If approved, this millage would raise an estimated \$6.7 million for the College District in 2026 (this is a renewal of millage which will expire with the 2025 levy).*

[ ] Yes

[ ] No

*THEREFORE, BE IT RESOLVED, that this ballot language be submitted to the County Clerk of Monroe County, Michigan, for submission to the electorate of the Community College District of Monroe County at the general election to be held on November 4, 2025.*

*THAT IT BE FURTHER RESOLVED, that all other resolutions and/or all parts of other resolutions that conflict with this resolution are rescinded."*

B. 4. a. (7) Proposed Policy Revision – Policy 2.19, Management Salary Schedule (enclosure)

Recommended motion: *"that Policy 2.19, Management Salary Schedule, be approved as revised."*

B. 4. a. (8) Proposed Policy Revision – Policy 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: *"that Policy 12.05, Professional Staff Salary Schedule, be approved as revised."*

B. 4. a. (9) Approval of MCCC Agricultural Pavilion

Recommended Motion: *That the Board approves the construction of the MCCC Agricultural Pavilion."*

C. Information and Proposals

1. Delegation
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointments, Resignations, etc.

Staff Appointments:

David Jackson, Custodial Maintenance, effective June 4, 2025 (replacing Anthony McGrath)

Shane Theisen, Custodial Maintenance, effective June 16, 2025 (replacing Eric Clark)

Resignations:

Ryan Bayer, Computer Support Specialist, effective June 12, 2025

Jodie Hollis, Administrative Assistant to the Vice President of Enrollment Management and Student Success, effective June 27, 2025

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2025 (enclosures; delivered under separate cover)
- C. 3. b. (1) President's Report (enclosure)
- C. 3. b. (2) Heck's Market Food Pantry Item of the Month: Tuna Fish (can or pouch) (Myers)
- C. 4. b. (1) Board Self-evaluation Discussion (delivered under separate cover)
- C. 3. b. (3) Closed Session to Discuss the President's Evaluation and Goals and Measurable Outcomes

Recommended motion: *"that the Board of Trustees go into Closed Session to discuss a matter exempt from disclosure under Section 15.268(d) of the Open Meetings Act."*

#### 4. Board Member and Committee Reports

- C. 4. b. (2) Update: Michigan Community College Association (MCCA) Board of Directors Meeting, May 15-16, 2025 (M. Thayer, K. Quartey)

- C. 4. b. (3) Upcoming Events

July 30-August 1 – MCCA Summer Conference, Traverse City  
July 27, 11:30 a.m. – Fair Parade, Jones Avenue, Monroe  
July 27-August 3 – Monroe County Fair, Monroe County Fairgrounds  
August 19, 6:00 p.m. – The Foundation Scholarship Dinner, HEB Multipurpose Room  
September 12, 8:30 a.m. – MCCC Alumni Golf Outing, Carrington Golf Club  
**September 22, 5:30 p.m. – Board of Trustees Meeting**

Other Events:

Events at MCCC: <https://www.monroeccc.edu/events>

Latest edition of MCCC Happenings: [MCCC Happenings Newsletter May 2024 | Monroe County Community College \(monroeccc.edu\)](#)

Archives: <https://www.monroeccc.edu/happenings>

Monthly editions of "Happenings" will resume in August.

#### D. Adjournment

<p><b>If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.</b></p>
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