

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Monroe County Community College
S-173d, c and b Conference Rooms
1555 S. Raisinville Rd
Monroe, MI 48161
5:30 p.m., May 19, 2025

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of the April 28, 2025, regular meeting (enclosure)

B. 2. a. (2) Board Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorize the president to execute an administrative contract to:*

*Amanda Althouse, Director of Student Success (Grant-funded)
Administrative Contract
Effective April 13, 2025.”*

B. 2. a. (3) Proposed Policy Revision – 6.04 Designated Depositories

Recommended motion: *“that the Board approve Policy 6.04, Designated Depositories, as revised, effective June 20, 2025.”*

3. Old Business

None

4. New Business

B. 4. a. (1) Recommendation for College Supporter of the Year

Recommended motion: *“that _____ be selected as the 2024-2025 College Supporter of the Year.*

B. 4. a. (2) Resolution of Commendation – Paul LaRoy

Recommended motion: *“that the following resolution of commendation for Mr. Paul LaRoy be adopted:*

WHEREAS, Mr. Paul LaRoy, has decided to retire from his position as Supervisor of Power Systems Operations with the Monroe County Community College, effective May 30, 2025, and

WHEREAS, for over 10 years, he has been an excellent employee who has helped to foster a superb maintenance program in the Facilities Department, and

WHEREAS, in the performance of these duties he has secured a number of licenses and certifications to assist him in maintaining the College’s buildings including all of the associated mechanical, plumbing, electrical, and fire safety systems, and he has enthusiastically embraced new technology to ensure the College’s systems are operating at peak performance, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped foster a high level of professionalism within the operations staff, and

WHEREAS, he has continually demonstrated his commitment to the College mission and dedication to our faculty, staff, and students both on- and off-campus by continuously seeking out new possibilities by growing in his responsibilities moving from power systems trainee to power systems operator to power systems chief, and ultimately to the supervisor of power systems operations, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Paul LaRoy for his dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday,

May 19, 2025.”

C. Information and Proposals

1. Delegation
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointments, Probationary Faculty Contract, etc.

Administrative Contract:

Amanda Althouse, Director of Student Success, effective April 13, 2025 (new grant-funded position)

Retirement:

Paul LaRoy, Supervisor of Power Systems Operations, effective May 30, 2025

Resignations:

Jack Burns, Director of Planning and Facilities, effective May 30, 2025

Curtis Creagh, Vice President of Finance and Administration, effective June 30, 2025

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending April 30, 2025 (enclosures)

C. 3. a. (3) Permission to Transfer Funds

Recommended motion: *“that the Board approve the transfer of funds from the Employee Retention Credit in the General Fund to the M & R Fund for the Gerald Welch Health Education Building expansion and renovation project.”*

C. 3. b. (1) Winter 2025 Enriching Lives Award Presentation (J. Verkennes)

C. 3. b. (2) Faculty Council Update (M. Naber)

C. 3. b. (3) Administrator Council Update (H. Stripling)

C. 3. b. (5) Staff Council Update (P. Borawski)

C. 3. b. (6) President’s Report

C. 3. b. (7) Heck Market Item of the Month – Macaroni & Cheese

4. Board Member and Committee Reports

C. 4. b. (2) Upcoming Events

June 9, 5:30 p.m. – Board Study Meeting – Budget Pre-Discussion

June 14, 8:00 p.m. – Detroit Symphony Orchestra, Meyer Theater

June 21, 12:00 p.m. – The Momentum Adult Success Program Block Party, MCOP
Opportunity Center/ ALCC

June 23, 5:30 p.m. – Board of Trustees Meeting

July 27, 1:00 p.m. – Monroe County Fair Parade, Downtown Monroe

July 27-August 2 – Monroe County Fair

July 30-August 1 – MCCA Summer Conference, Mackinac Island

Other Events:

Events at MCCC: <https://www.monroeccc.edu/events>

Latest edition of MCCC Happenings: [MCCC Happenings Newsletter May 2024 | Monroe County Community College \(monroeccc.edu\)](#)

Archives: <https://www.monroeccc.edu/happenings>

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.