BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

The La-Z-Boy Center
Board of Trustees Room, Z-203
1555 N. Raisinville Rd, Monroe MI 48162
5:30 p.m., March 23, 2026

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda
(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the agenda.)

B. 2. a. (1) Approval of the minutes of the February 23, 2026 regular meeting (enclosure)

B. 2. a. (2) Board Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended motion: *"that the Board to authorizes the President to execute a continuing administrative contract to:*

Nickie Hampsher, Director of Financial Aid
Continuing Administrative Contract
Effective July 1, 2026 through June 30, 2028."

B. 2. a. (3) Board Authorization for the President to Execute a Faculty Contract to Administrator (enclosure)

Recommended motion: *"that the Board to authorizes the President to execute a continuing faculty contract to administrator to:*

Nickie Hampsher, Director of Financial Aid
Continuing Faculty Contract to Administrator
Effective July 1, 2026."

B. 2. a. (4) Board Authorization for the President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended motion: *"that the Board to authorize the President to execute a continuing administrative contract to:*

John Wyrabkiewicz, Chief Information Officer
Continuing Administrative Contract
Effective July 1, 2026 through June 30, 2028."

B. 2. a. (5) Board Authorization for the President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended motion: *"that the Board to authorizes the President to execute a continuing faculty contract to administrator to:*

John Wyrabkiewicz, Chief Information Officer
Continuing Faculty Contract to Administrator
Effective July 1, 2026."

B. 2. a. (6) Board Authorization for the President to Execute an Administrative Contract

Recommended motion: *"that the Board authorizes the President to execute a continuing administrative contract to:*

Christopher Gossett, Manager of Enterprise Data Services
Continuing Administrative Contract
Effective July 1, 2026 through June 30, 2028."

B. 2. a. (7) Board Authorization for the President to Execute a Faculty Contract to Administrator (enclosure)

Recommended motion: *"that the Board to authorizes the President to execute a continuing faculty contract to administrator to:*

Christopher Gossett, Manager of Enterprise Data Services
Continuing Faculty Contract to Administrator
Effective July 1, 2026."

B. 2. a. (8) Board Authorization for the President to Execute an Administrative Contract

Recommended motion: *"that the Board authorizes the President to execute a continuing administrative contract to:*

Rick Hubbert, Manager of Information Technology Infrastructure
Continuing Administrative Contract
Effective July 1, 2025 through June 30, 2028."

B. 2. a. (9) Board Authorization for the President to Execute a Faculty Contract to Administrator (enclosure)

Recommended motion: *"that the Board to authorizes the President to execute a continuing faculty contract to administrator to:*

Rick Hubbert, Manager of Information Technology Infrastructure
Continuing Faculty Contract to Administrator
Effective July 1, 2026."

B. 2. a. (10) Board Authorization for the President to Execute an Administrative Contract

Recommended motion: *"that the Board authorizes the President to execute a second-year probationary administrative contract to:*

Frank Thomas, Vice President of Finance & Administration
Second-Year Probationary Contract
Effective July 1, 2026 through June 30, 2027."

3. Old Business
   a. Written
   b. Verbal

4. New Business
   a. Written
   b. Verbal

B. 4. a. (1) Resolution of Commendation – Penny Dorcey

Recommended motion: *"that the Board approve the adoption of the following resolution of Commendation for Ms. Penny Dorcey:*

WHEREAS, Penny Dorcey has announced her intent to retire from her position as executive assistant to the president and secretary to the Board of Trustees, effective March 31, 2026 after 29 years of dedicated service to MCCC, and

WHEREAS, she has served par excellence in her most recent position for more than 10 years, organizing and maintaining the president's schedule on a daily and weekly basis, scheduling and compiling board agendas and taking minutes at all board meetings, arranging board retreats, organizing board travel and loyally serving the board and president, and

WHEREAS, she has demonstrated a strong commitment to enriching and transforming lives in our community by advocating for students, faculty, staff and the community, and

WHEREAS, she has effectively maintained MCCC's relationships with the Association of Community College Trustees, American Association of Community Colleges, Higher Learning Commission, Michigan Community Colleges Association and many other governing and advocacy organizations, and

WHEREAS, she was critical and instrumental in the distribution of information for the 2016 Maintenance and Improvement Millage, scheduling appearances for the president, board and others, as well as volunteering her own time after hours, and

WHEREAS, she effectively led the College's current affairs and diversity series, arranging numerous speakers and liaising with the Human Resources Office to facilitate virtual presentations, and

WHEREAS, she organized the college's Adopt-A-Highway program – a program with which has been intricately involved at a personal level – as well as other programs involving the community such as the March of Dimes, Relay for Life, Habitat for Humanity home builds, Monroe County Bed Race for Children, YMCA Corporate Cup and much more, and

WHEREAS, in addition to being council recorder from 2014-present, she served on numerous campus governance committees, including Staff Council from 2012-2023; Administrator Council from 2023-present, Governance Evaluation Committee, for which she served as secretary from 2014-present; Institutional Governance Committee. 2010-2013 (chair 2012-2013), Learning Resources Committee from 2008-2012, Strategic Planning Committee from 2023-present, and

WHEREAS, she served on various other committees, including as secretary for the Sports Committee, Agriculture Advisory Committee and Entrepreneurship and Innovation Advisory Committee, and as a member of the Support Staff In-Service Day Committee, HLC Steering Committee, Institutional Staff Development Committee, Support Staff Sunshine Committee, Institutional Staff Development Ad Hoc Committee, Energy Committee and the Campus and Community Events Committee, and

WHEREAS, she is also assisting the hiring committee for her replacement to ensure a smooth transition for the president, the Board of Trustees and the entire campus, and

WHEREAS, prior to serving in the president's office, she held a number of positions at MCCC, including administrative assistant to the dean of humanities and social sciences, administrative assistant to the director of financial aid, financial aid data clerk and financial aid student assistant, the position which began her career at MCCC in 1996, and

WHEREAS, she holds an Associate of Science degree from MCCC, a Bachelor of Arts degree for Siena Heights University and has pursed master's-level coursework at the University of Phoenix, and

WHEREAS, she has served as an instructor in basic Internet, is proficient with numerous office software programs and has been a campus leader in Roberts's Rules of Order and institutional governance, and

WHEREAS, she has been a trusted employee of the college for three decades, and

WHEREAS, she is a true testament to the student and community focus of Monroe County Community College, and her dedication to serving students, employees and the community for three decades has made her a true ambassador for MCCC's mission of enriching lives in Monroe County through student-focused higher education.

THEREFORE, BE IT RESOLVED that the Board of Trustees recognize Penny Dorcey for her many years of dedicated service to Monroe County Community College, and

THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, March 23, 2026."

B. 4. a. (2) Alumnus of the Year Recommendation (Myers)

Recommended motion: *"that ________________ be selected as the 2025-26 Alumnus of the Year."*

B. 4. a. (3) Michigan's Coordinator to ACCT

Recommended motion*: "that the Monroe County Community College Board of Trustees hereby authorizes __________________ to serve in a voluntary role as Michigan's Coordinator to the Association of Community College Trustees."*

B. 4. a. (4) Proposed Revision – Policy 3.05, Tuition and Fees (enclosures) (Thomas)

Recommended motion: *"that Policy 3.05, Tuition and Fees, be revised as presented, effective Fall 2026:*

Tuition	Beginning Fall 2025	Beginning Fall 2026
*Resident (per billable contact hour)	$134.33	$ 139.70
Non-Resident (per billable contact hour)	$229.47	$ 238.65
Out-of-State/International (per billable contact hour)	$255.62	$ 265.85
Non-Resident Student Apprentices (per billable contact hour)	Rate Resident Rate	Resident Rate
Non-Credit Instruction, including Continuing Education Units (C.E.U.'s)	*Rates vary*	*Rates vary*

Miscellaneous Fees
Technology Fee (per billable contact hour) $29.50
Technology Fee (per non-credit clock hour)………………………………………........................ $ 3.00
Registration (per student for each semester registering)... $40.00
Graduation Expenses - Cap, Gown, and Tassel Cost .... Varies
Laboratory Fees .... Fees vary according to the class
Special Fees (Required costs for specific materials, rentals, testing, etc.) Fees vary according to the class/program
Transcript, per copy .... $ 5.00
Credit by Exam Fee (Non-refundable) – 1 contact hour $35.00
2 or more contact hours .... $70.00."

B. 4. a. (6) Proposed Revision – Policy 2.19 Management Salary Schedule

Recommended motion: *"that the Board approves Policy 2.19, Management Salary Schedule as revised."*

B. 4. a. (5) Proposed Revision – Policy 12.05 Professional Staff Salary Schedule

Recommended motion: *"that the Board approves Policy 12.05, Professional Staff Salary Schedule as revised."*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

3. President and Staff

C. 3. a. (1) Staff Appointment, Continuing Administrative Contracts, Continuing Faculty Contract to Administrators. Probationary Administrative Contract, Retirement, etc.

Staff Appointment:
Matthew Colpaert, Power Systems Chief, effective March 23, 2026 (replacing Michael Neaves who was promoted to Supervisor)

Continuing Administrative Contracts (July 1, 2026 – June 30, 2028):
Nickie Hampsher, Director of Financial Aid
John Wyrabkiewicz, Chief Information Officer
Christopher Gossett, Manager of Enterprise Data Services
Rick Hubbert, Manager of Information Technology Infrastructure

Continuing Faculty Contract to Administrators (July 1, 2026):
Nickie Hampsher, Director of Financial Aid
John Wyrabkiewicz, Chief Information Officer
Christopher Gossett, Manager of Enterprise Data Services
Rick Hubbert, Manager of Information Technology Infrastructure

2nd Year Probationary Administrative Contract (July 1, 2026 – June 30 2027):
Frank Thomas, Vice President of Finance and Administration

Retirement:
Tracy Rayl, Assistant Professor of Biology, effective May 14, 2026

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the period ending February 28, 2026 (enclosures) (Thomas)

C. 3. a. (3) Procedure Updates: 6.18(c) Procedures for Signs and Posters; 3.10(a) Academic Dishonesty Procedures; B. 4. a. (2) Proposed Procedure Updates for Alumnus of the Year (Behrens, Myers)

C. 3. b. (1) President’s Report (Quartey)

C. 3. b. (2) Lourdes and Siena Heights University Closure Discussion Continued (Quartey)

4. Board Member and Committee Reports

C. 4. b. (1) Date for Board Budget Study Meeting (Thomas)

C. 4. b. (2) Discussion of the Conflict of Interest and Code of Ethics Statement of Agreement (Mason)

C. 4. b. (3) Future Business

C. 4. b. (4) Upcoming Events:

March 25, 7:00 p.m. - OBOC An Evening with the Author Michael Finkel
Wednesday, March 25 – Meyer Theater

April 4, 1:10 p.m. – Tigers Game – Comerica Park
April 9, 10 & 11, 7:00 p.m. – The Three Musketeers - Meyer Theater
April 12, 1:00 p.m. – The Three Musketeers - Meyer Theater
April 13, 5:30 p.m. – The Foundation Board Meeting – The Board Room
April 16, 8:30 a.m. – MCCA Capitol Day – Lansing
April 18, 4:00 p.m. – Respiratory Therapy Recognition Ceremony – Meyer Theater
April 18 & 19, 9:00 a.m. – Antiques in April – Gerald Welch HEB
April 23, 6:30 p.m. – Honors Reception – Meyer Theater
April 25, 9:00 a.m. – Electric and Hybrid Vehicle Show – Parking Lot 2, in front of the Career Technology Building
April 25, 7:30 p.m. – MCCC's Inside Out Dance Ensemble and Destination Tap Collective Concert – Meyer Theater
April 26, 3:00 p.m. – MCCC's Inside Out Dance Ensemble and Destination Tap Collective Concert – Meyer Theater
April 27, 5:30 p.m. – Board of Trustees Regular Meeting – Whitman Center
April 28, 7:30 p.m. – Agora Chorale Concert – Meyer Theater
April 29, 7:30 p.m. – MCCC Orchestra – Meyer Theater
May 7, 6:00 p.m. - Registered Nursing Pinning Ceremony – Meyer Theater
May 8, 5:30 p.m. – MCCC Commencement – Gerald Welch HEB Multipurpose Room

For more events at MCCC, please click on the following links:
https://www.monroeccc.edu/events
https://www.monroeccc.edu/happenings
https://www.monroeccc.edu/one-book-one-community/2026/Events

D. Adjournment

If you have a disability and need special accommodations, please contact the Office Human Resources at least five business days before the scheduled meeting by calling (734) 384-4178, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI

Procedure by Which Citizens Will Address Trustees at Board Meetings (Policy 1.66)

Policy Statement: The Open Meetings Act provides an individual or group an opportunity to address the Board and is not intended to offer a forum for debate among individuals or groups. Therefore, in order to ensure an orderly procedure, the trustees shall permit citizens to address the Board during the portion of the meeting set aside for C. 1. - Delegations. A delegation is defined as an individual or a group. A delegation shall be permitted to address a public meeting under the following conditions and subject to the following limitations:

A. A person shall state on a card provided by the Secretary his/her name, address and subject matter upon which he/she wishes to speak;

B. A person shall be permitted to speak at C. 1. - Delegations, of the agenda;

C. A person may speak on an agenda matter, or at any time during the meeting when a majority vote of the trustees grants permission; otherwise the public is limited to stated times on the agenda;

D. A person shall be limited to three (3) minutes on one subject and in the event more than one person wishes to speak on the same subject, the time allocated shall be divided among the number of persons wishing to speak on the subject;

E. If the subject matter is not within the jurisdiction of the governmental body, the presiding officer may rule that the person will not be permitted to address the meeting;

F. The presiding officer shall limit the person addressing the meeting to the subject matter stated in the request;

G. The presiding officer shall not permit the public meeting to be used for a personal, abusive, vulgar or defamatory attack on any person;

H. A person must be recognized, speak at the podium provided, and address the presiding officer on the subject matter;

I. In order to facilitate planning for time allotments during the meeting, an advance notice of a person or group's request to speak is desirable but not mandatory;

J. In the event that a group of more than twenty persons is planning to attend the board meeting, the group is required to give at least three (3) days advance notice to the District so that prior arrangements can be made to accommodate the meeting, as the Board Room is limited in seating capacity. The President's Office should be notified by no later than the Friday preceding the scheduled meeting.

These rules may be waived in whole or in part upon a majority vote of the members present of the body.