

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY
COLLEGE MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Warrick Student Center
Conference Rooms S-173bcd
5:30 p.m., October 27, 2025

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the September 19, 2025, special meeting minutes and the September 22, 2025, regular meeting minutes (enclosures)

B. 2. a. (2) Authorization for the President to Execute a Professional Staff Contract (enclosures)

Recommended motion: *“that the Board Authorizes the President to execute a contract for the following professional staff:*

*Alana Garant, Educational Advocate
One-Year Professional Staff Contract
Effective October 20, 2025 to October 19, 2026.”*

4. New Business

B. 4. a. (1) Five Year Capital Outlay Plan (enclosure)

Recommended motion: *“that the Five-Year Capital Outlay Plan be approved as revised.”*

B. 4. a. (2) Proposed New Policy 9.02, Artificial Intelligence (AI) Policy

Recommended motion: *that the Board adopt Policy 9.02, Artificial Intelligence, as written.*

B. 4. a. (3) Construction Manager at Risk (CMAR) Recommendation

Recommended motion: *“that Frank Rewold & Sons be selected as the Construction Manager at Risk to assist the College in the performance of all construction management services for the addition and renovation to the Gerald Welch Center for Health and Public Safety.”*

B. 4. a. (4) 2025 College Supporter of the Year – Mrs. Majorie A. McIntyre

Recommended motion: *“that the following resolution of commendation be adopted”*

WHEREAS, Marjorie (Marji) McIntyre has served with distinction as an inaugural member of The Foundation at Monroe County Community College Board of Directors since its inception, and continues to serve as a dedicated and valued member of the board; and

WHEREAS, Marji has exemplified the spirit of service through her unwavering commitment of time, talent, and treasure—enthusiastically fulfilling each of these pillars with grace, humility, and generosity; and

WHEREAS, Marji has served for many years as an officer of The Foundation Board of Directors, including her tenure serving as Board Secretary, and has consistently demonstrated exceptional leadership, integrity, and pride in her role; and

WHEREAS, Marji’s steadfast presence at board meetings, committee meetings, donor events, and college celebrations reflects a rare and admirable level of engagement, setting the standard of dedication that inspires her fellow board members and the broader MCCC community; and

WHEREAS, Marji has been a generous and consistent philanthropic supporter of the College for nearly five decades, beginning with her first gift in 1977, and continuing through her establishment of the Irma A. (McLaughlin) McIntyre Memorial Scholarship in 2018, which honors her beloved mother’s legacy and supports MCCC students pursuing a degree in Agriculture; and

WHEREAS, Marji’s enduring commitment to the mission of Monroe County Community College has had a profound and lasting impact on students, faculty, and the future of the institution;

NOW, THEREFORE, BE IT RESOLVED, that the Monroe County Community College Board of Trustees hereby recognizes and commends Marjorie A. McIntyre as the 2025 Supporter of the Year, with deep appreciation for her extraordinary service, generosity, and devotion to the College and its students.

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Marji as a token of the Board's gratitude and admiration, and that it be permanently recorded in the official minutes of the Board of Trustees on this Monday, October 27, 2025."

C. Information and Proposals

1. Delegations

C. 3. a. (1) Staff Appointments, Promotions, etc.

Promotion:

Derek Jacobs, Power Systems Operator, effective October 3, 2025
(promoted from Power Systems Trainee)

Promotion Professional Staff Contract (10/20/2025-10/19/2026):

Alana Garant, Educational Advocate, effective October, 20, 2025
(promoted from Admissions Assistant)

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending September 30, 2025 (enclosures)

C. 3. b. (1) Student Success Update (A. Althouse)

C. 3. b. (2) The Foundation Annual Report (J. Myers)

C. 4. b. (3) Heck's Market Item of the Month – Toilet Paper (J. Myers)

C. 4. b. (4) New Program Highlights (G. Yackee)

3. Board Member and Committee Reports

C. 4. b. (1) Scheduling of the Board Audit Committee meeting (F. Thomas)

C. 4. b. (2) Update: 2025 MCCA Board of Directors Meeting, Battle Creek, September 28-29 (Thayer)

C. 4. b. (3) Update: 2023 ACCT Leadership Conference, New Orleans, October 22-25 (Thayer)

C. 4. b. (4) College Millage Informative Campaign versus a PAC Campaign (Mason)

C. 4. b. (4) Upcoming Events

October 23 – SEMCOG General Assembly, Troy

November 8, 7:30 p.m. – Major Dudes: Steely Dan Tribute, Meyer Theater

November 11, 12:00 p.m. – Foundation Executive Committee Meeting

November 13-14 – MCCA Presidents Meeting, Frankenmuth

November 24, 5:30 p.m. – Board of Trustees Meeting

For more events happening at MCCC, please click on the following links:

Happenings Newsletter <https://www.monroeccc.edu/happenings>

Meyer Theater Events <https://www.monroeccc.edu/events>

Tech Update – https://www.monroeccc.edu/sites/default/files/ASET-TU-Fall25_1.pdf

C. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI