

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

The La-Z-Boy Center
Board of Trustees Room, Z-203
1555 N. Raisinville Rd, Monroe MI 48162
5:30 p.m., May 18, 2026

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of the April 27, 2026, regular meeting

B. 2. a. (2) Board Authorization for the President to execute a One-Year Probationary Professional Staff Contract (enclosure)

Recommended Motion: *“that the Board authorize the president to execute a One-Year Probationary Professional Staff Contract to*

*Emily Hutchison, Assistant Director Financial Services
One-Year Probationary Professional Staff Contract
April 30, 2026 through April 29, 2027.”*

B. 2. a. (3) Board Authorization for the President to execute a One-Year Probationary Professional Staff Contract (enclosure)

Recommended Motion: *“that the Board authorize the president to execute a One-Year Contract to:*

*James Curry, Student Retention Specialist
One-Year Probationary Contract
May 18th, 2026 through May 17th, 2027.”*

- B. 2. a. (4) Board Authorization for the President to execute a First-Year Probationary Faculty Contract (enclosures)

Recommended Motion: “that the Board authorize the president to execute a First-Year Probationary Faculty Contract to:

*Emily Elderbrock, Assistant Professor of Biology
First-Year Probationary Contract
August 24, 2026 through May 13, 2027.”*

- B. 2. a. (5) Board Authorization for the President to execute a First-Year Probationary Faculty Contract (enclosures)

Recommended Motion: “that the Board authorize the president to execute a First-Year Probationary Faculty Contract to:

*Derrick Welton, Instructor of Emergency Medical Services
First-Year Probationary Contract
August 24, 2026 through May 13, 2027.”*

- B. 2. a. (6) Approval of Foundation Group Three Director Reappointment:

Recommended motion: “that the following individuals be approved by the MCCC Board of Trustees for reappointment as Group Three Directors (Directors at Large) pursuant to Section 5.4 of the Bylaws of The Foundation at Monroe County Community College:

*Three-Year Terms Expiring December 31, 2028
Dr. Andrew T. Assenmacher
Mary Bellestri
Victor S. Bellestri
Marjorie McIntyre Evans
Dr. Scott B. Johnson
Molly Luempert Coy
Rosemarie Walker.”*

3. Old Business
None

4. New Business
a. Written
b. Verbal

- B. 1. a. (1) Proposed Policy Revision – Policy 1.00, By-Laws of the Board of Trustees

Recommended motion: *“that the Board adopts the Pledge of Allegiance be added to the order of business in Policy 1.00, By-Laws of the Board of Trustees.”*

- B. 4. a. (2) Recommendation for College Supporter of the Year

Recommended motion: *“that _____ be selected as the 2025-26 College Supporter of the Year.”*

- B. 4. a. (3) Proposed New Foundation Policy 3.09, Direct to Student Hardship Grants

Recommended motion: *“that the Board adopt Foundation Policy 3.09, Direct Student Hardship Grants, as presented.”*

- B. 4. a. (4) Renaming of the Gerald Welch Health Education Building

Recommended motion: *“that the Gerald Welch Health Education Building be renamed as the Gerald Welch Center for Health and Public Safety.”*

- B. 4. a. (5) Naming Opportunity authorization for the Meyer Theater Balcony

Recommended motion: *“that the Board approve establishing a facility naming opportunity for the balcony located in the Meyer Theater in the La-Z-Boy Center at a minimum \$10,000 gift level, pursuant to MCCC Policy 1.69.”*

- B. 4. a. (6) Revision of Policy 2.01, Administrative Organizational Chart

Recommended motion: *“that the Board approves the Policy 2.01, Administrative Organizational Chart as revised.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

3. President and Staff

- C. 3. a. (1) Staff Appointments, Professional Staff Contract, Retirement, Resignations, etc.

One-Year Probationary Professional Staff Contract:

Emily Hutchison, Assistant Director Financial Services, effective April 30, 2026 through April 29, 2027 (replacing Denise Lindeman)

James Curry, Student Retention Specialist, effective May 18, 2026 through

May 17, 2027

First-Year Probationary Faculty Contract effective 8/24/26 – 5/13/27:

Emily Elderbrock, Assistant Professor of Biology

Derrick Welton, Instructor of Emergency Medical Services

Retirement:

Christina Payne, Administrative Assistant to the Dean of Student Services,
effective June 30, 2026

Resignation:

Miranda Snyder, CTE Coordinator, effective May 14, 2026

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending April 2026 (enclosures) (Thomas)
- C. 3. b. (1) Winter 2026 Enriching Lives Award Presentation (Yackee)
- C. 3. b. (2) Faculty Council Update (M. Naber)
- C. 3. b. (3) The Foundation Update (Myers)
- C. 3. b. (4) President’s Report
- C. 3. b. (5) Closed Session – President’s Goals and Self-Evaluation

Recommended Motion: *“that the Board meet in closed session in accordance with section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.”*

4. Board Member and Committee Reports

- C. 4. b. (1) Upcoming Events
May 29, 6:00 p.m. – Strikes, Spares & Scholarships – Monroe Sports Center
June 8, 5:30 p.m. – Board Study Meeting – Budget Preview Discussion
June 22, 5:30 p.m. – Board of Trustees Meeting
July 29-31– MCCA Summer Conference, Mackinaw Island
August 2, 1:00 p.m. – Monroe County Fair Parade, Downtown Monroe
August 2 – August 8 – Monroe County Fair

For more events at MCCC, please click on the following links:

<https://www.monroeccc.edu/events>

<https://www.monroeccc.edu/happenings>

C. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.

Procedure by Which Citizens Will Address Trustees at Board Meetings (Policy 1.66)

Policy Statement: The Open Meetings Act provides an individual or group an opportunity to address the Board and is not intended to offer a forum for debate among individuals or groups. Therefore, in order to ensure an orderly procedure, the trustees shall permit citizens to address the Board during the portion of the meeting set aside for C. 1. - Delegations. A delegation is defined as an individual or a group. A delegation shall be permitted to address a public meeting under the following conditions and subject to the following limitations:

- A. A person shall state on a card provided by the Secretary his/her name, address and subject matter upon which he/she wishes to speak;
- B. A person shall be permitted to speak at C. 1. - Delegations, of the agenda;
- C. A person may speak on an agenda matter, or at any time during the meeting when a majority vote of the trustees grants permission; otherwise the public is limited to stated times on the agenda;
- D. A person shall be limited to three (3) minutes on one subject and in the event more than one person wishes to speak on the same subject, the time allocated shall be divided among the number of persons wishing to speak on the subject;
- E. If the subject matter is not within the jurisdiction of the governmental body, the presiding officer may rule that the person will not be permitted to address the meeting;
- F. The presiding officer shall limit the person addressing the meeting to the subject matter stated in the request;
- G. The presiding officer shall not permit the public meeting to be used for a personal, abusive, vulgar or defamatory attack on any person;
- H. A person must be recognized, speak at the podium provided, and address the presiding officer on the subject matter;
- I. In order to facilitate planning for time allotments during the meeting, an advance notice of a person or group's request to speak is desirable but not mandatory;
- J. In the event that a group of more than twenty persons is planning to attend the board meeting, the group is required to give at least three (3) days advance notice to the District so that prior arrangements can be made to accommodate the meeting, as the Board Room is limited in seating capacity. The President's Office should be notified by no later than the Friday preceding the scheduled meeting.

These rules may be waived in whole or in part upon a majority vote of the members present of the body.