

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

The La-Z-Boy Center  
Board of Trustees Room, Z-203  
5:30 p.m., February 23, 2026

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of November 24, 2025 (enclosure)

B. 2. a. (2) Authorization for the President to Execute an Administrative Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a continuing contract for the following administrator*

*Beverly Tomek, Dean of Humanities and Social Sciences  
Continuing Administrative Contract  
Effective July 1, 2026 through June 30, 2027*

B. 2. a. (3) Authorization for the President to Execute a Faculty Contract to Administrator (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a faculty contract to Administrator to:*

*Beverly Tomek, Dean of Humanities and Social Sciences  
Faculty Contract to Administrator  
Effective July 1, 2026*

- B. 2. a. (4) Authorization for the President to Execute an Administrative Contract (enclosures)

*Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following administrator:*

*Denise Lindemann, Director of Financial Services  
First-year Probationary Contract  
Effective December 15, 2026.”*

- B. 2. a. (5) Authorization for the President to Execute an Administrative Contract (enclosures)

*Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following administrator:*

*Christy Chisholm, Director of Nursing  
Second-year Probationary Contract  
Effective July 1, 2026 through June 30, 2027.”*

- B. 2. a. (6) Authorization for the President to Execute an Administrative Contract (enclosures)

*Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following administrator:*

*Shawn McBride, EMS Program Director  
Second-year Probationary Contract  
Effective July 1, 2026 through June 30, 2027.”*

- B. 2. a. (7) Authorization for the President to Execute a Faculty Contract (enclosures)

*Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Rodney Harper, Associate Professor of Mechanical Design  
First-year Probationary Contract  
Effective August 25, 2025 through May 13, 2026.”*

- B. 2. a. (8) Authorization for the President to Execute a Probationary Faculty Contract (enclosures)

*Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Rodney Harper, Associate Professor of Mechanical Design  
Second-year Probationary Contract  
Effective August 24, 2026 through May 13, 2027.”*

- B. 2. a. (9) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a continuing contract for the following faculty:*

*Talha Iqbal Associate Professor, Electrical Engineering Technology  
Continuing Faculty Contract  
Effective August 24, 2026”*

- B. 2. a. (10) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a Probationary contract for the following faculty:*

*Ben Goodwin, Assistant Professor of English  
Third-year Probationary Faculty Contract  
Effective August 24, 2026 through May 13, 2027.”*

- B. 2. a. 11) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Amanda Gregory, Associate Professor of Paralegal  
Third-year Probationary Faculty Contract  
Effective August 24, 2026 through May 13, 2027.”*

- B. 2. a. (12) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Kelly Riley, Professional Counselor  
Third-year Probationary Contract  
Effective August 24, 2026 through August 23, 2027.”*

- B. 2. a. (13) Authorization for the President to Execute a Probationary Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Meagan Shanafelt, Simulation and Nursing Skills Lab Coordinator  
Second-year Probationary Contract  
Effective August 24, 2026 through May 13, 2027.”*

B. 2. a. (14) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following faculty:*

*Michele Jenkins, Professional Counselor  
First-year Probationary Contract  
Effective January 6, 2026 through December 17, 2026.”*

3. Old Business

None

4. New Business

B. 4. a. (1) Proposed Resolution of Commendation – Mrs. Michelle Gaynier

Recommended motion: *“that the following resolution of commendation for Mrs. Michelle Gaynier be adopted:*

*WHEREAS, Mrs. Michelle Gaynier retired from her position at Monroe County Community College, effective January 9, 2026, and*

*WHEREAS, she diligently served Monroe County Community College as a communications specialist for the Office of Marketing and Communications and The Foundation at MCCC for nearly 6 years, and*

*WHEREAS, she is a staunch supporter of the mission of community colleges and returned to the workforce by joining MCCC as a support staff member in 2019 after serving as communications coordinator at Schoolcraft Community College in Livonia for 11 years, and*

*WHEREAS, prior to her nearly two decades working to promote community colleges, she served in various communications roles to further the missions of a number of non-profit institutions, including as director of development for the St. Vincent Mercy Medical Center Foundation in Toledo, communications manager for Wayne County Regional Educational Service Center, and coordinator of public relations and development for the Detroit Institute for Children, and*

*WHEREAS, she holds a Bachelor of Arts with a focus in communications and marketing and a certificate in business administration from the University of Detroit Mercy, and*

*WHEREAS, she demonstrated a strong commitment to Monroe County Community College’s mission of enriching lives by contributing her excellent writing, editing, design and project management skills to projects and campaigns to promote college initiatives and services that benefit and inform students and the community, such as Lifelong Learning classes, credit academic programs, Foundation Annual Fund campaigns, Admissions and academic pathway recruitment events, college viewbooks, business and workforce training courses, college and Foundation annual reports, events and concerts, services such as Heck’s Market Food Pantry and The Foundation’s student Emergency Relief Fund, and various enrichment opportunities for students beyond the classroom, and*

*WHEREAS, she effectively managed a wide range of essential tasks associated with her role and consistently demonstrated creativity and initiative in streamlining processes, including developing a system for the intake and management of the flow of hundreds of projects each year through the Office of Marketing and Communications, and*

*WHEREAS, she exemplified a dependable work ethic, earning a reputation for her proficiency and problem-solving abilities, and a drive to always learn more through her own discovery, as well as professional development through her interaction with other community college communicators via professional organizations like the National Council for Marketing and Public Relations, the only organization of its kind that exclusively represents marketing and public relations professionals at community and technical colleges, and the Michigan Community College Marketing Officers Association, and*

*WHEREAS, she was known for providing excellent service to MCCC employees, donors, students and the community, offering assistance with professionalism and warmth, and*

*WHEREAS, she is a true testament to the student and community focus of Monroe County Community College.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mrs. Michelle Gaynier for her years of dedicated service to Monroe County Community College; and*

*THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being and happiness in the next chapter of her life, with heartfelt appreciation for her contributions to MCCC, on this day, February 23, 2026.”*

B. 4. a. (2) Proposed Resolution of Commendation – Mr. Anthony Napier

Recommended motion: *“that the following resolution of commendation for Mr. Anthony Napier be adopted:*

*WHEREAS, Anthony Napier has decided to retire from his position as automotive lab technician with Monroe County Community College, effective January 24, and*

*WHEREAS, he has long been considered a technician of excellent caliber in the field of automotive engineering technology in industry, and*

*WHEREAS, during 5 years of service at the college he has demonstrated a high level of competence, skill and involvement with upkeep and maintenance of the automotive lab, and*

*WHEREAS, he has served to provide suggestions for important safety improvements for the automotive lab in the Career Technology Center, and*

*WHEREAS, he attained required credentials in the automotive field (ASE G1) and lab safety (MACS) implementation during that time, and*

*WHEREAS, during those 5 years he saved the college sizeable amount of expense by servicing and maintaining equipment in the labs, inventorying items and maintaining meticulous records digitally, and*

*WHEREAS, he has played an important role in support of our students, faculty and community in the automotive lab, and*

*WHEREAS, he has spent many hours supporting faculty and staff within the Applied Science and Engineering Technology Division at various public events that included the electric car show, weekend workshops, summer camps and division-wide open houses, and*

*WHEREAS, he has been a trusted friend and important member of the Applied Sciences and Engineering Technology Division.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Tony Napier for his dedicated service and contributions to the college, our students and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this February 23, 2026.”*

B. 4. a. (3) Proposed Resolution of Commendation – Ms. Angela Acosta

Recommended motion: *“that the following resolution of commendation for Ms. Angela Acosta be adopted:*

*WHEREAS, Angela Acosta will retire from her position as student retention specialist effective February 28, 2026, and*

*WHEREAS, coming to Monroe County Community College after serving a career in financial aid with the University of Michigan Dearborn, she has served with dedication and distinction for the Student Success team, demonstrating unwavering commitment to student success, equity and academic achievement, and*

*WHEREAS, throughout her time at MCCC, she has provided compassionate guidance, mentorship, and advocacy to countless students, helping them navigate challenges and persist toward their educational goals, and*

*WHEREAS, she holds a bachelor’s degree in psychology from Fairleigh Dickinson University, and*

*WHEREAS, she was known for her professionalism, integrity and collaborative spirit that have positively impacted colleagues, strengthened institutional initiatives and contributed meaningfully to a culture of support and belonging, and*

*WHEREAS, she is an incredible supporter of the mission of community colleges and is a true testament to the mission, vision and values of Monroe County Community College, and*

*WHEREAS, her expertise in student engagement and retention strategies has advanced the mission of the institution and improved outcomes for the students and community we serve, and*

*WHEREAS, her legacy will endure through the students she empowered, the programs she enhanced and the relationships she built;*

*NOW, THEREFORE, BE IT RESOLVED that we honor and celebrate Angela Acosta for her years of dedicated service, express our deepest gratitude for her invaluable contributions, and extend our sincere best wishes for a fulfilling and joyful retirement; and*

*BE IT FURTHER RESOLVED that this resolution be presented as a lasting expression of appreciation and recognition for her outstanding service and commitment to MCCC on this day, February 23, 2026.”*

- B. 4. a. (4) Policy Revision – Policy 3.18, Student Employee Wage Rate (F. Thomas)

*Recommended motion: “that the Board approves Policy 3.18, Student Employee Wage Rate, as revised.”*

- B. 4. a. (5) Proposed Policy Revision – Policy 2.22, Schedule Paid Holidays and Scheduled Paid Vacation Days 2026-2028 (F. Thomas)

Recommended motion: *“that the Board adopts Policy 2.22, Schedule Paid Holidays and Scheduled Paid Vacation Days 2026-2028, as revised.”*

- B. 4. a. (6) Proposed New Policy – Policy 1.82, Brand Identity Policy (J. Verkennes)  
Recommended motion: *“that the Board adopts Policy 1.82, Brand Identity Policy, as proposed.”*

- B. 5. a. (7) Naming Opportunity – Welch Health Education Building (J. Myers)

Recommended motion: *“that the Board approve the attached list of naming opportunities related to the expansion and renovation of the Gerald Welch Health Education Building, pursuant to MCCC Policy 1.69, which supersedes any previous action by the Board related to naming opportunities and amounts in this facility.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

None

3. President and Staff

- C. 3. a. (1) Staff Appointments, Continuing Administrative Contract, Continuing Faculty Contract to Administrator, Probationary Administrative Contracts, Continuing Faculty Contract, Probationary Faculty, Retirements, Resignation, etc.

Staff Appointments:

Pamela Douglas, Administrative Assistant for Upward Bound, effective January 5, 2026 (replacing Dana Phipps)

Amanda Neal, Admissions Assistant, effective January 5, 2026 (replacing Alana Garant)

Charles Sanecki, Automotive Lab Technician, effective January 22, 2026 (replacing Anthony Napier)

Robert Patterson, Welding Manufacturing Lab Technician, effective January 28, 2026 (Replacing Robert Semanske)

Continuing Administrative Contract:

Beverly Tomek, Dean of Humanities and Social Sciences, effective July 1, 2026 through June 30, 2027

Continuing Faculty Contract for Administrator:

Beverly Tomek, Dean of Humanities and Social Sciences, effective July 1, 2026

Second-Year Probationary Administrative Contract:

Christy Chisholm, Director of Nursing, effective July 1, 2026 through June 30, 2027

Shawn McBride, EMS Program Director, effective July 1, 2026 through June 30, 2027

First-year Probationary Administrative Contract – Promotion:

Denise Lindemann, Director of Financial Services, effective December 15, 2025 through December 14, 2026 (replacing Frank Thomas)

Continuing Faculty Contract, effective 8/24/26:

Talha Iqbal, Associate Professor, Electrical Engineering Technology

Third-year Probationary Faculty Contract, effective 8/24/26-5/13/27:

Ben Goodwin, Assistant Professor of English

Amanda Gregory, Associate Professor of Paralegal

Third-year Probationary Faculty Contract, effective 8/24/26-8/23/27:

Kelly Riley, Professional Counselor

Second-year Probationary Faculty Contract 8/24/26-5/13/27:

Rodney Harper, Associate Professor of Mechanical Design Technology

Meagan Shanafelt, Simulation and Nursing Skills Lab Coordinator

First-year Probationary Faculty Contract 8/25/25- 5/13/26:

Rodney Harper, Associate Professor of Mechanical Design Technology

First-year Probationary Faculty Contract, effective 1/6/26-12/18/26:

Michelle Jenkins, Professional Counselor

Retirements:

Angela Acosta, Student Retention Specialist, effective February 27, 2026

Penny Dorcey, Executive Assistant to the President and Secretary to the Board of Trustees, effective March 31

Resignation:

Selina Griswold, Associate Professor of Business, effective December 18, 2025

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the periods ending November 30, 2025, December 31, 2025, and January 30, 2026 (F. Thomas)
- C. 3. a. (3) Information Item – Procedure 6.06a, Mileage Rate (enclosures) (F. Thomas)
- C. 3. a. (4) 20<sup>th</sup> Anniversary of One Book, One Community (E. Hartig)
- C. 3. b. (1) President’s Report (K. Quartey)

- C. 3. b. (2) Fall 2025 Enriching Lives Award Presentation (G. Yackee)
- C. 3. b. (3) Heck’s Market Item of the Month February – Butter (J. Myers)
- C. 3. b. (4) Winter 2026 Enrollment Report (S. Behrens, Q. Wygonik)
- C. 3. b. (5) The Foundation Report (J. Myers)
- C. 3. b. (6) Closed Session – Security Planning

Recommended motion: *“that the Board meet in closed session according to Section 8(h) of the Open Meetings Act, to discuss material exempt from discussion or disclosure by state or federal statute to address existing threats or prevent potential threats to the safety of staff or students.”*

3. Board Member and Committee Reports

- C. 4. b. (1) Board Code of Conduct/Conflict of Interest (enclosed for signatures)
- C. 4. b. (2) Board Tuition Study Meeting (F. Thomas)
- C. 4. b. (3) Dates and Criteria for Alumnus of the Year and College Supporter of the Year (J. Myers)
- C. 4. b. (4) Dates and Criteria for Supporter of the Year (J. Myers)
- C. 4. b. (5) Update: 2026 ACCT National Legislative Summit, Washington, D.C., February 8-11 (M. Thayer)
- C. 4. b. (6) Upcoming Events
  - February 28, 7:00 p.m. – The Big Gig! – Meyer Theater
  - March 11, 5:30 p.m. – Health Sciences Simulation Center Ribbon Cutting – Gerald Welch Health Education Building
  - March 23, 5:30 p.m. – Board of Trustees Regular Meeting**
  - March 25, 7:00 p.m. – OBOC An Evening with The Author: Michael Finkel – Meyer Theater

For more events at MCCC, please click on the following links:

<https://www.monroecc.edu/events>

<https://www.monroecc.edu/happenings>

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.**

**Procedure by Which Citizens Will Address Trustees at Board Meetings (Policy 1.66)**

Policy Statement: The Open Meetings Act provides an individual or group an opportunity to address the Board and is not intended to offer a forum for debate among individuals or groups. Therefore, in order to ensure an orderly procedure, the trustees shall permit citizens to address the Board during the portion of the meeting set aside for C. 1. - Delegations. A delegation is defined as an individual or a group. A delegation shall be permitted to address a public meeting under the following conditions and subject to the following limitations:

- A. A person shall state on a card provided by the Secretary his/her name, address and subject matter upon which he/she wishes to speak;
- B. A person shall be permitted to speak at C. 1. - Delegations, of the agenda;
- C. A person may speak on an agenda matter, or at any time during the meeting when a majority vote of the trustees grants permission; otherwise the public is limited to stated times on the agenda;
- D. A person shall be limited to three (3) minutes on one subject and in the event more than one person wishes to speak on the same subject, the time allocated shall be divided among the number of persons wishing to speak on the subject;
- E. If the subject matter is not within the jurisdiction of the governmental body, the presiding officer may rule that the person will not be permitted to address the meeting;
- F. The presiding officer shall limit the person addressing the meeting to the subject matter stated in the request;
- G. The presiding officer shall not permit the public meeting to be used for a personal, abusive, vulgar or defamatory attack on any person;
- H. A person must be recognized, speak at the podium provided, and address the presiding officer on the subject matter;
- I. In order to facilitate planning for time allotments during the meeting, an advance notice of a person or group's request to speak is desirable but not mandatory;
- J. In the event that a group of more than twenty persons is planning to attend the board meeting, the group is required to give at least three (3) days advance notice to the District so that prior arrangements can be made to accommodate the meeting, as the Board Room is limited in seating capacity. The President's Office should be notified by no later than the Friday preceding the scheduled meeting.

These rules may be waived in whole or in part upon a majority vote of the members present of the body.