

OPEN MINUTES OF THE JOINT SPECIAL MEETING
OF THE BOARD OF TRUSTEES
AND PRESIDENTIAL SEARCH ADVISORY COMMITTEE
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Z257-258
La-Z-Boy Center
8:15 a.m., April 30, 2013

Members Present: William H. Braunlich, William J. Bacarella Jr., Joseph N. Bellino Jr., Linda S. Lauer, Mary Kay Thayer, James DeVries, Marjorie Kreps, Sue Vanisacker, Pam Urbanski, Lynette Dowler, Tom Scheer, Bryan Rorke, Mark Hall, Robert Clark, Alan Barron, David Waggoner, Mark Naber, Doug Chaffin, Michael Meyer, Christopher Holmes, and Victoria McIntyre (recorder)

Members absent: None

1. Committee Chair Braunlich called the meeting to order at 8:15 a.m. The purpose of the meeting was to conduct video interviews with semi-final candidates for the presidency of Monroe County Community College.

John Steinecke, ACCT representative (via Skype), addressed the committee to explain and answer questions regarding the process to be used for the interviews. ACCT provided members of the PSAC committee a "Candidate Interview Guide" containing 16 questions to be used for each interview. The guide was used as a script and was comprised of one question previously selected by each member of the committee from a list of questions provided by ACCT or an original question as vetted by the committee. Each committee member was to ask his/her question of each candidate. Strict adherence to the script was crucial so as not to leave room for accusations of favoritism.

Mr. Steinecke also explained that after all interviews were conducted, committee members would need to vote "Yes" or "No" for candidates of their choice on a scoring sheet provided by ACCT. Votes would be tallied and the top 3-5 candidates would be recommended to the board as finalists. The recommendation was to be considered at the special board meeting scheduled to be held at 5:00 p.m. The board has the option of accepting all, part, or none of the candidates recommended. After the instructions were given by Mr. Steinecke, interviews commenced at 8:15 a.m.

After the semi-finalist was contacted via Skype, Chair Braunlich welcomed the candidate, introduced himself, explained the purpose of the conversation, the interview schedule, and the interview format. Each member of the search advisory committee participated in the interview and began by introducing himself/herself before proceeding to ask the question specially selected by him/her. Fifty minutes were allotted per candidate to answer each of the 16 questions asked of each committee member.

Candidates Dr. Amy DeSonia and Suzanne Wetzel were interviewed via Skype. The interviews averaged fifty minutes as planned, and they were concluded at 10:20 a.m. as scheduled. The interviews were taped by IT personnel Tyra Rosinski and Ben Andries.

When the interviews were concluded, committee members were asked to vote for candidate(s) of their choice. The tally sheets were collected and votes were counted by PSAC Chair Bill Braunlich and recorder Victoria McIntyre. Five of the top scoring candidates were presented to the committee. They were: Dr. Carlee Drummer, Dr. Karen Hays, Dr. Renay Scott, Dr. Kojo Quartey, and Suzanne Wetzel. After a brief discussion, the committee was asked to make a recommendation to be presented to the board.

It was moved by Mr. Chaffin and seconded by Mr. Meyer that the Presidential Search Advisory Committee recommend to the Monroe County Community College Board of Trustees that Dr. Carlee Drummer, Dr. Karen Hays, Dr. Renay Scott, Dr. Kojo Quartey, and Suzanne Wetzel be considered as finalists for the presidency of Monroe County Community College.

The motion carried.

Committee Chair Braunlich thanked the committee members for their participation in the interviews. ACCT and the MCCC board were highly receptive and enthusiastic about the proposal to morph the PSAC committee into a formal MCCC presidential transition and orientation committee with the goal of helping the incoming president feel welcome, become familiar with important contacts and relationships, conversant with college and community history and culture, and generally feel surrounded by support and assistance from those who want to promote presidential success. A monthly gathering of the committee with the new president during the first six months would add tremendous value to the president, the college, and the community. Mr. Braunlich will be in contact with John Steinecke and ACCT to ask for their opinion and advice on best practices for presidential transition and orientation teams.

It was moved by Mrs. Thayer and seconded by Mr. Holmes that the meeting be adjourned.

The motion carried, and the meeting adjourned 11:02 a.m.

Respectfully submitted,

William H. Braunlich
Chair, Presidential Search Advisory Committee

Victoria McIntyre
Recorder

vdm

These minutes were approved at the May 20, 2013 Board of Trustees meeting.