

MINUTES OF THE FIVE HUNDRED FORTY-FIRST  
MEETING OF THE BOARD OF TRUSTEES  
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203  
La-Z-Boy Center  
7:00 p.m., February 24, 2014

Members present: William J. Bacarella Jr., Joseph N. Bellino Jr. (arrives at 8:00 p.m.), William H. Braunlich (by phone), James DeVries, Marjorie A. Kreps, Linda S. Lauer, Mary Kay Thayer

Members absent:

Also present: Kojo Quartey, Randy Daniels, Sue Wetzal, Grace Yackee, Molly McCutchan, Deborah Beagle, Joe Verkennes, Vinnie Maltese, Jack Burns, Jamie DeLeeuw, Kim Lindquist, Barbara McNamee, Barry Kinsey, Kelly Scheer, Tracy Vogt, Brian Lay, Josh Myers, Jim Ross, Paul Hedeem, Melissa Gray, Maris Fonseca, Wendy Wysocki, Don Spencer, Tim Lake, Steve McNew, Dale DeSloover, Agora staff reporter, and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:00 p.m.
2. *It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the minutes of the regular meeting of January 27, 2014 be approved as presented.*

The motion carried.

3. A presentation on a comprehensive Career and Technical Education (CTE) Program for Monroe County was presented by Don Spencer, Steve McNew, Tim Lake, and Kojo Quartey. The demand for skilled trades is increasing and Monroe County citizens need training to fill the demand. Collaboration among MCCC, MCISD, the nine school districts, and MCBDC is ongoing to promote additional CTE programs.
- B. 3. a. (1) 4. *It was moved by Mr. Braunlich and seconded by Mrs. Thayer that the Board authorizes the President to execute the following continuing faculty contracts per Policy 2.31*

*Deborah Beagle, Director of Financial Services, effective August 22, 2014*  
*Valerie Culler, Director of Financial Aid, effective August 1, 2014*  
*Kimberly Lindquist, Dean of Health Sciences and Director of Nursing, effective August 22, 2014.*

The motion carried.

- C. 2. a. (1) 5. The board received a letter of thanks from Michael Meyer for support and sympathy at the passing of his mother, Shirley Meyer.

- C. 3. a. (1) 6. Staff Appointment  
Rebecca Libstorff, Administrative Assistant to the Director of Campus Planning and Facilities, effective February 4, 2014, (transfer replacing Kelly DeNunzio)

Administrative Contract Renewals

Deborah Beagle, Director of Financial Services, effective 7/1/14-6/30/16  
Valerie Culler, Director of Financial Aid, effective 7/1/14-6/30/16  
Kimberly Lindquist, Dean of Health Sciences/Director of Nursing, effective 7/1/14-6/30/16

Continuing Faculty Contracts for Administrators

Deborah Beagle, Director of Financial Services, effective August 22, 2014  
Valerie Culler, Director of Financial Aid, effective August 1, 2014  
Kimberly Lindquist, Dean of Health Sciences/Director of Nursing, effective August 22, 2014

Probationary Administrative Contract Renewals

Paul Hedeem, Dean of Humanities/Social Sciences, third-year probationary contract, effective 7/1/14-6/30/15  
Jack Burns, Director of Campus Planning and Facilities, second-year probationary contract, effective 7/1/14-6/30/15

Continuing Faculty Contracts

Maris Fonseca, Associate Professor of Biology  
Tracy Giacomini, Assistant Professor of Nursing Faculty  
Melissa Grey, Assistant Professor of Psychology  
Edmund La Clair, Assistant Professor of History  
Nicholas Prush, Instructor and Director of Clinical Education, Respiratory Therapy

3<sup>rd</sup> Year Probationary Faculty Contracts

Michelle Schwartz, Assistant Professor of Nursing

2<sup>nd</sup> Year Probationary Faculty Contracts

Lindi McClure, Assistant Professor of Practical Nursing  
Bradley Hesser, Associate Professor of Graphic Design

Resignations

Penelope Dunn, Assistant Professor of Criminal Justice, effective May 8, 2014  
Victoria McIntyre, Executive Assistant to the President and Secretary to the Board of Trustees, effective February 28, 2014

- C. 3. a. (2) 7. The Board received the Statement of General Fund Revenues and Expenditures for the period ending January 31, 2014. Deb Beagle, Director of Financial Services reported that through the end of January, \$4,748,000 has

been collected with an additional \$3,150,000 collected to date in February. Set aside requirements are being met for a \$3,000,000 loan for short-term needs.

- C. 3. a. (3) 8. President Quartey reported that he would present a State of the College address on March 6. A blog and email was written regarding the 50-50-50 . . . for the 50<sup>th</sup> Campaign for the college's 50<sup>th</sup> anniversary. A special board meeting will be held this Thursday to discuss the strategic plan and feasibility of a millage.
- C. 3. a. (4) 9. Vice President Suzanne Wetzel reported on the February 10 Foundation meeting. Dan Shaw presented a video on the recent study abroad trip. Members viewed the tribute video for Mrs. Meyer. There are four new annual scholarships. The financial report was given. The Cultivation Luncheon is April 4. An internal evaluation about what employees thought they knew about The Foundation was conducted by FERA. Results indicate that employees need additional information about The Foundation.
- C. 4. b. (1) 10. Trustee Lauer presented a comprehensive report on important highlights of each session she attended at the National Summit. Many helpful suggestions on strategies to assure student success and receiving grant funding were discussed. Complete information from the session on Board Retreats was shared with each Trustee. Visits to Rep. Walberg, Rep. Dingell, Senator Levin and Senator Stabenow were very productive. All our congressmen urged MCCC to request their assistance.
11. *It was moved by Mrs. Thayer and seconded by Dr. DeVries that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

William J. Bacarella Jr.  
Chair

Linda Lauer  
Secretary

vdm

These minutes were approved at the March 24, 2014 Board of Trustees meeting.