

MINUTES OF THE STUDY MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Room Z-203
La-Z-Boy Center
5:15 p.m., January 27, 2020

Present: William T. Bruck, Florence M. Buchanan, Lynette M. Dowler, Steven Hill, Krista K. Lambrix, Aaron N. Mason, Mary Kay Thayer

Also Present: Jack Burns Jr., Randy Daniels, AJ Fischer, B. Kinsey, Laura Manley, Joshua Myers, Kojo Quartey, Joe Verkennes, Suzanne Wetzel, Quri Wygonik, Grace Yackee, and Penny Dorsey (recording secretary)

1. Chair Dowler called the meeting to order at 5:15 p.m. The purpose of the meeting was to discuss and collect feedback from the Board of Trustees in a forum discussion on the proposed Strategic Plan.
2. Dr. Randy Daniels, Vice President of Student and Information Services, explained that the task for the evening was to have a discussion about the Strategic Plan. First Dr. Daniels will give the Board an overview of the process and let them know where the task force is currently at in the form of a forum discussion, similar to what has been done with the staff, the faculty, the administration and the students. The goal is to get feedback from the Board.
3. The Strategic Planning Task Force is a large group with membership from across the campus and employee groups. Three people have had to leave the task force because of other commitments, however, the group remains strong.

The Task force has done an extraordinary amount of work. Immediately following the completion of the Mission Vision Values (MVV) Task Force led by Joe Verkennes, Dr. Quartey asked Mr. Daniels to lead the Strategic Plan Task Force. They had their initial meeting on September 25, 2018. Some of the things that Mr. Verkennes covered with the Board regarding the MVV, were also done for the Strategic Plan. The Strategic Plan Task Force has looked at all the climate surveys, they have studied the new MVV's, they have had sessions with all of the same groups of people as Mr. Verkennes and his team did, with the exception of the community; however, they did use the feedback that Mr. Verkennes received from that group.

The feedback indicates that the taskforce needs to identify and focus on a few specific challenges and make the new the strategic plan more concise. The team also knows that it needs to engage in thoughtful, data-informed planning that aligns with the new Mission Vision Values. That planning is essential to the viability of the organization and it is the heart of the College's Institutional/Effectiveness Planning Model.

Dr. Daniels gave an overview of three goals and their objectives and then the Trustees commented as follows:

GOAL 1 Student Access and Success comments

- Currently we don't have any courses that can be completed totally online, correct? **Yes we do have programs that students can complete online.** So we're looking at advancing that?
- "Focus on seamless support to help students achieve their educational/career goals" – What does "seamless support" mean? Also, the term and "help" seems like passive language. While you can't necessarily change human behavior in getting the students do what they need to do to achieve their education and career goals, I think work in this area does require some proactivity and some promotion beyond just having the structure and tools in place. I think some proactivity in this area can get some of the students to act sooner rather than later to advance themselves.
- GOAL 1 (generally) – The student driven scheduling is big. So my rhetorical question, for now, is by when? I think I made a "slow moving ship" comment, meaning that we have longevity in our instructional staff and maybe a reluctance to vary schedules they have grown to prefer?
- What is Brightspace? **Brightspace is the software we use to teach online courses to students.**

GOAL 2 Relevant and Innovative Education

- Objective 2.6 – Coordinated Partnerships - Stronger affiliation with the ISD and Monroe County Public Schools. Perhaps that could be another bullet point.
- Objective 2.1 – Relevant programming – Align with the Monroe County Link Plan Talent Development Pillar targeting CTE. Randy is on the Talent Development Pillar.
- One of the goals of the “Pillar” is to determine the workplace needs of local employers.
- 2.3—Diversity and Inclusion needs to specifically stated, not implied.
- 2.6—Add stronger language about working closer with the ISD and Monroe County Public Schools.

Dr. Daniels added that the overarching theme was to narrow the plan and make it more focused. The Task force will revisit the plan at least once a year and make adjustments as necessary. The plan can be re-focused or changed at any time.

OVERALL

- It [the strategic plan] addresses a lot of concern and seems like a living document
 - How will the strategic plan be used? I see some things that may cause faculty concern. How is The Foundation involved?
 - The Strategic Plan Task Force will get together once a year to reevaluate the plan? **Yes, at least once a year, but probably more often.** I would like to see that happen sooner than later.
 - Will this be used in the staffing process?
4. Joshua Myers added that The Foundation is currently working on its own strategic plan. He will give the Board a briefing at the February meeting.
 5. Dr. Daniels reported that next steps are to study the feedback from all of the forums. The taskforce meets again tomorrow. They will close the loop with the campus community and send the final documents out to all three councils. The goal is to bring the final plan to the Board at their February meeting for adoption.
 6. P. Dorsey will compile the above comments and send them to Dr. Daniels
 7. *It was moved by Mr. Hill and supported by Mr. Mason that the meeting be adjourned.*

The motion carried and the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Lynette M. Dowler
Chair

Aaron N. Mason
Secretary

/prd

These minutes were approved at the February 24, 2020 regular meeting of the Board of Trustees.