

MINUTES OF THE SIX HUNDRED TENTH  
MEETING OF THE BOARD OF TRUSTEES  
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

The Board Room, Z-203/  
via Microsoft Teams Meeting  
6:00 p.m., June 20, 2022

This meeting was a hybrid meeting.

Present: William T. Bruck, Florence M. Buchanan, Lynette Dowler, Steven Hill, Krista K. Lambrix, Aaron N. Mason, and Mary Kay Thayer

Also Present: Scott Behrens, Bruce Diven, Brian Lay, Kojo Quartey, Linda Torbet, Suzanne Wetzel, Grace Yackee, and Penny Dorsey (recording secretary)

Present Virtually: Ijaz Ahmed, Jack Burns, Kevin Cooper, Valerie Culler, Kelly Heinzerling, Rick Hubbert, Jr., Barry Kinsey, James LeDuc, Leon Letter, Linda Marsh, Gerald McCarty II, Joshua Myers, Tracy Perry, Tina Pillarelli, James Ross, Joe Verkennes, Tracy Vogt, Quri Wygonik

1. Vice Chair, Lynette Dowler called the meeting at 6:01 p.m. and suspended the regular order of business to conduct the public hearing on the 2022-23 budget and reaffirm the millage rates to be levied for the operating purposes for the 2022-23 fiscal year as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2022-23 fiscal year as .85 mill ad valorem property tax.

Chair Dowler declared the public hearing adjourned at 6:03 p.m. and the Board began its regular meeting.

2. There were no delegations present.
- B. 2. a. (1) 3. *It was moved by Ms. Thayer and supported by Mr. Hill that the following items on the Consent Agenda be approved as presented:*
  - B. 2. a. (1) Approval of the May 23, 2022 regular meeting minutes and June 6, 2022 special meeting minutes
  - B. 4. a. (2) Authorization for the President to Execute an Administrative One-year Non-continuing Contract – A. Quinn
  - B. 4. a. (3) Authorization for the President to Execute a Probationary Administrative Contract – D. Blair

The motion carried unanimously.

4. New Business

- B. 4. a. (1) 4. *It was moved by Mr. Hill and supported by Ms. Thayer that the 2022-23 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2022-23 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2022-23 fiscal year be reaffirmed as .85 mills of ad valorem property tax.*

The motion carried unanimously.

- B. 4. a. (2) 5. *It was moved by Mr. Mason and supported by Ms. Buchanan that Policy 2.19, Management Salary Schedule, be revised as presented.*

The motion carried unanimously.

- B. 4. a. (3) 6. *It was moved by Ms. Thayer and supported by Ms. Lambrix that Policy 11.00, Adjunct Faculty Salary Schedule, be revised as presented.*

The motion carried unanimously.

- B. 4. a. (4) 7. *It was moved by Ms. Thayer and supported by Mr. Mason “that Policy 12.05, Professional Staff Salary Schedule, be revised as presented.*

The motion carried unanimously.

- B. 4. a. (5) 8. *It was moved by Mr. Bruck and supported by Ms. Lambrix that the schedule of meetings of the Board of Trustees for the fiscal year 2022-23 be adopted as amended: Time: 5:30 p.m. Place: Board of Trustees Room, Z-203\* La-Z-Boy Center*

*\*The April 24, 2023, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

*Monday, September 26, 2022 Monday, March 27, 2023  
 Monday, October 24, 2022 \*Monday, April 24, 2023 (Whitman)  
 Monday, November 28, 2022 Monday, May 22, 2023  
 Monday, January 23, 2023 Tuesday, June 20, 2023.*

The motion carried unanimously.

- B. 4. a. (6) 9. *It was moved by Ms. Lambrix and supported by Mr. Bruck that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2022-23 year:*

<i>Trustee Director</i>	<u><i>Mary Kay Thayer</i></u>
<i>Alternate Trustee Director</i>	<u><i>To be appointed at the February 27, 2023 meeting</i></u>
<i>President Director</i>	<u><i>Dr. Kojo A. Quartey</i></u>

The motion carried unanimously.

- C. 3. a. (1) 10. President Quartey announced the following one-year non-continuing contract renewal, 1<sup>st</sup> year probationary contract, resignations, and updated retirement.

One-year Non-continuing Contract Renewal

Anthony Quinn, Director of Upward Bound, non-continuing contract, effective August 31, 2022 through September 1, 2023 (Title II Grant position)

1<sup>st</sup> Year Probationary Administrative Contract:

Dana Blair, Director Financial Services, effective July 5, 2022 through June 30, 2023 (replacing AJ Fisher)

Resignations:

Ronald Charter, Power Systems Trainee, effective June 5, 2022  
 Ijaz Ahmed, Director of Respiratory Therapy, effective July 8, 2022

Updated Retirement:

Susan Hoffer, General Maintenance Worker, effective July 29, 2022 (updated from July 30, 2022)

- C. 3. a. (2) 11. The Board received a note of thanks from Jane Clevenger for their heartfelt support and love given and expressed to her and her family at the passing of her daughter, Courtney Janelle (Clevenger) Lucio (enclosure)

- C. 3. a. (3) 12. The Board received a note of thanks from Trustee William Bruck for the gift basket and card sent to him during his recovery from surgery (enclosure)

- C. 3. a. (2) 13. Suzanne Wetzel, Vice President of Administration/Treasurer, gave the board an update on the General Fund Revenues and Expenses for the period ending May 31, 2022.

Ms. Wetzel reminded the Board that the auditors were on campus on June 17<sup>th</sup> to do a preliminary audit of payroll. They will be back for their preliminary audit on June 27<sup>th</sup> through July 1<sup>st</sup>. the auditors will come back the week of August 22<sup>nd</sup> for The Foundation audit. The full College audit runs for about 4 weeks and will begin on September 19<sup>th</sup>. The Financial aid audit also begins on September 19<sup>th</sup>.

Ms. Wetzel announced that two semi-trucks delivered the furniture for the Campbell Academic Center today. It should take about two weeks to get the furniture put together and set up.

Ms. Wetzel reminded the Board that AJ Fischer, MCCC's former Director of Financial Services, and Nick Scheer, MCCC's former Payroll Accountant, both resigned for back in April to take other jobs. These were two critical areas The Financial Services team has been picking up a lot of weight in that area. Denise Lindemann, Assistant Director of Financial Services, has been doing yeoman's work to help keep the area operating.

- C. 3. b. (1) 14. President Quartey summarized his reports to the Trustees, which he sends every other week.

Dr. Quartey said that the state budget hearings and Capital Outlay discussions continue in Lansing. MCCC's request of \$6.5 for the Welch HEB has passed the Senate Appropriations Committee; however, it is not a done deal as of yet, but we remain hopeful. MCCC's request is ranked fourth out of 13.

Faculty union negotiations are ongoing. Negotiations with the support staff union have not yet begun. MCCC has applied for a planning grant for the Local College Access Network (LCAN). Dr. Scott Behrens is leading this effort. Work with the Ralph F. Wilson Foundation continues. Special thanks to all the members of the MCCC team led by Dr. Scott Behrens and Dr. Grace Yackee for their work on preparation for the fall semester. Registration for the fall semester is ongoing.

Some MCCC Faculty have begun writing weekly articles for the Monroe News. The faculty are Ed. La Clair (History), Matt Bird-Meyer (Journalism), Michael Snyder (Political Science) and Dan Wood (Criminal Justice). Their articles will be more opinion-focused and perhaps more controversial. My weekly articles tend to be more general, on any topic of my choosing. Our local paper reached out to me months ago to have MCCC staff/faculty write articles providing more of a "Monroe perspective" in our local paper. Kudos to our faculty for beginning to do this.

Renovations continue on campus with the Campbell Building. The support staff had an in-service day at Indian Creek Zoo in Lambertville this past Thursday. It is another incentive we provide our staff. A part of the event will involve professional development. Additionally, last week we had a food truck on campus. Dr. Quartey announced that the College budget is balanced, with salary and step adjustments to ensure that at a minimum, people are kept whole and receive some wage adjustment. He gave a very special thanks to Vice President Suzanne Wetzel and AJ Fisher and their team.

President Quartey briefed the Board on the following pending State and Federal legislation. *Short-term Pell*: There is a possibility of federal legislation to enact a bill that will allow students in short-term programs to receive financial aid. MCCC has been fighting for this type of legislation for years. Dr. Quartey has written a letter to our federal legislators supporting this.

*MI-Works Legislation*: There is an attempt at the federal level to upturn the MI-Works agencies. Dr. Quartey has written a letter opposing this.

*Michigan New Jobs Training Program Changes*: There is new language by the state LEO to revamp the way this program is administered and overseen. It would amount to less local control and more state oversight. Along with other MCCA presidents, our intention is to oppose this change. There is more information to come.

*RE-Connect Age Decrease to 21*: This is still pending at the state level. The state of Michigan, is still struggling to meet its Sixty by 30 goal. At the rate the state is proceeding, we will only be at 52 percent by 2030. This is an attempt to accelerate the process. The administration at MCCC is trying to do its part as reflected in Dr. Quartey's article in the Monroe News on Sunday, June 12, 2022.

- C. 4. b. (1) 15. *It was moved by Mr. Bruck and supported by Mr. Mason that the Board of Trustees go into Closed Session to discuss a matter exempt from disclosure under Section 15.268(d) of the Open Meetings Act.*

A roll call vote was taken as follows and the Board went into closed session at 6:25 p.m.

16. The Board resumed open session at 7:07 p.m.

C. 4. b. (2) 17. Chair Dowler appointed the following individuals to the Board By-laws Review Ad Hoc Committee:

Board By-laws Review Ad hoc Committee

Trustee William Bruck  
Trustee Steven Hill

The current Board by-laws need reviewing and revising. The committee is tasked to review the existing by-laws over the summer and then bring a recommendation to the full Board at the September 26, 2022 regular meeting of the Board of Trustees. Committee members should email Penny Dorcey, Executive Assistant to the President and Secretary to the Board of Trustees, directly for anything they may need to help them complete their task.

C. 4. b. (3) 18. Chair Dowler appointed the following individuals to the Presidential Evaluation Tool Review Committee Ad Hoc Committee:

Presidential Evaluation Tool Review Committee Ad Hoc Committee

Trustee Florence Buchanan  
Trustee Krista Lambrix

The current evaluation tool needs to be replaced. The committee will research other evaluation tools and report their findings back to the full board at the September 26, 2022 regular meeting of the Board of Trustees.

19. Chair Dowler appointed the following individuals to the Presidential Compensation Committee Ad Hoc Committee:

Presidential Compensation Committee Ad Hoc Committee

Trustee Aaron Mason  
Chair Lynette Dowler

The committee will review the salaries of community college presidents, both in the State of Michigan as well as nationally, and make a recommendation back to the board at the September 22, 2022 regular meeting of the Board of Trustees.

The above three ad hoc committees should ask Ms. Dorcey for anything they might need to assist them with their tasks.

C. 4. b. (4) 20. Chair Dowler noted the upcoming events.

C. 4. b. (5) 21. *It was moved by Ms. Lambrix and supported by Mr. Mason that the meeting be adjourned.*

The motion carried and the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Lynette M. Dowler  
Chair

Krista K. Lambrix  
Secretary

pd/

These minutes were approved at the September 26, 2022 regular meeting of the Board of Trustees.