

MINUTES OF THE SIX HUNDRED THIRTY-ONE
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Quad Rooms, Z-256, 257, 258, 259
La-Z-Boy Center
5:30 p.m., June 23, 2025

Present: Lynette M. Dowler, Julie M. Edwards, Nicole R. Goodman (left at 6:05 p.m.), Aaron N. Mason, Linda M. Roberts, Kristy Svatek Whitson, Mary Kay Thayer

Also Present: Amanda Althouse, Scott Behrens, Ned Birkey, Phillip Borawski, Parmeshwar Coomar, Kevin Cooper, Candice Ferrell, Christopher Gossett, Melissa Grey, Kelly Heinzerling, Rick Hubbert, Gerald McCarty, Joshua Myers, Katie Navock, Laura Perry, Tina Pillarelli, Kojo Quartey, Jay Schumacher, Helen Stripling, Frank Thompson, Beverly Tomek, Linda Torbet, Holli Vallade, Jeff VanSlambrouck, William Wilt, Carl Whitson, Quri Wygonik, Grace Yackee, Penny Dorcey

Chair Mason suspended the regular order of business to conduct the public hearing on the 2025-26 budget. The Chair will entertain questions from the audience with regard to the 2025-26 budget material. The millage rate to be levied for operating purposes for 2024-25 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2025-26 fiscal year be reaffirmed as .85 mills of ad valorem property tax. Chair Mason declared the public hearing adjourned.

1. Chair Mason called the meeting to order at 5:35 p.m.
 2. It was agreed by unanimous consent to move item B. 4. a. (1), Resolution to Adopt the 2025-2026 Budget and Reaffirm Millage Rates forward in the agenda.
- B. 4. a. (1) 3. *It was moved by Trustee Thayer and supported by Trustee Roberts that the 2025-26 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2025-26 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2025-26 fiscal year be reaffirmed as .85 mills of ad valorem property tax.*

Frank Thomas, Director of Financial Services noted that each trustee has a copy of the proposed budget book for FY 25/26. He explained that tonight's presentation is a summary of the presentation that was made a couple weeks ago at the June 9, 2025, Board study meeting. Since then, there have been no changes from that presentation, so the numbers are the same as those presented at that meeting.

Mr. Thomas explained that the front end of the proposed budget book contains a time line of the budget development process; a brief background of the College; and a quick summary of the definitions of each fund. He did not talk about all of those funds at the June 9th study meeting, but will touch on them this evening. There are also various cost centers associated with those funds. Mr. Thomas commented that accounting rules require that we break up our expenses based on cost center. The meat of the budget follows. This is what the Board is being asked to approve this evening. He went over the different funds and what they are used to record and report. The proposed budget book is part of the permanent Board file and can be obtained from the President's office.

The motion carried unanimously.

4. There were no delegations present.
- B. 2. 5. Consent Agenda
6. *It was moved by Trustee Thayer and supported by Trustee Edwards that the following items on the Consent Agenda be approved as presented:*
- B. 2. a. (1) Approval of minutes of the regular meeting of May 29, 2025 and the June 9, 2025 special meeting minutes 23, 2025.

The motion carried unanimously with a correction to the end of the

June 9th minutes. Chair Mason also added that point of his comment in the study meeting minutes was that he shared a communication with the rest of the Board that was given to him by one trustee. The information was heavily detailed, and should be communicated in an open meeting. He asked the Trustees to please accept this edit to the minutes, subject to Ms. Dorsey going back and making that a lot briefer.

The motion carried unanimously.

3. Old Business

- 7. Trustee Goodman had to leave the meeting.
- 8. It was moved by unanimous consent that the items under C. 1., Delegations, be moved forward in the agenda.
- C. 1. b. (1) 9. Todd Gilman, citizen, wanted to address the Board on the budget; however, due to a lack of materials, he did not know which questions to ask.
- C. 1. b. (2) 10. Holli Vallade, citizen, addressed the Board on its process for public hearings.
- C. 1. b. (3) 11. Laura Perry, Chief Financial Officer of the Monroe County Republican Party, addressed the Board regarding the millage.
- C. 1. b. (4) 12. Phil Borawski announced that he was speaking on behalf of the support staff union to provide an update on the insurance selection committee.

4. New Business

- B. 4. a. (1) 13. This item was addressed earlier in the agenda.
- B. 4. a. (2) 14. *It was moved by Trustee Dowler second by Trustee Edwards. that Frank Thomas be named Treasurer of the Board of Trustees of the Community College District of Monroe County, Michigan for a two-year term.*

The motion carried unanimously.

- B. 4. a. (3) 15. *It was moved by Trustee Thayer and seconded by Trustee Svatek-Whitson that the schedule of meetings of the Board of Trustees for the fiscal year 2025-26 be adopted as follows: Time: 5:30 p.m. Place: Board of Trustees Room, Z-203* La-Z-Boy Center*

**The April 28, 2025, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

Monday, September 22, 2025 Monday, March 23, 2026
*Monday, October 27 2025 *Monday, April 27, 2026 (Whitman)*
Monday, November 24, 2025 Monday, May 18, 2026
Monday, January 26, 2026 Monday, June 22, 2026.

The motion carried unanimously.

- B. 4. a. (4) 16. *It was moved by Trustee Dowler and supported by Trustee Edwards that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2025-26 year:*

<i>Trustee Director</i>	<u><i>Mary Kay Thayer</i></u>
<i>Alternate Trustee Director</i>	<u><i>Nicole Goodman</i></u>
<i>President Director</i>	<u><i>Dr. Kojo A. Quartey.</i></u>

The motion carried unanimously.

- B. 4. a. (5) 17. *It was moved by Trustee Thayer and seconded by Trustee Roberts that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

1. *Motown Eagles (Eagles Tribute) — October 18, 2025*
2. *Major Dudes (Steely Dan Tribute) — November 8, 2025*
3. *The Seven Wonders (Fleetwood Mac Tribute) — November 22, 2025*
4. *Real Love: Kenny Rogers & Dolly Parton Tribute — January 24, 2026*
5. *The King & Queen of Rock & Roll (Elvis Presley & Elton John Tribute) — June 5, 2026*

The motion carried unanimously.

- B. 4. a. (6) 18. *It was moved by Trustee Thayer and seconded by Trustee Edwards that the Board authorizes that the following ballot language be placed on the November 4, 2025, general election ballot:*

WHEREAS, the Board of Trustees has determined that, in its exercise of its statutory duties and in order to best serve the needs of the College, a zero

increase renewal of .85 mill be levied by Monroe County Community College for a period of 5 years (2026–2030) to be used for renovation and upgrade of the College’s infrastructure and facilities, which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.

WHEREAS, the Proposed Ballot Language will read as follows:

MILLAGE RENEWAL PROPOSAL

The millage proposal would allow the Community College District of Monroe County to levy a zero-increase renewal of .85 mill for a period of 5 years (2026–2030), for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.

Shall the total limitation on the amount of taxes which may be assessed against all taxable property in the Community College District of Monroe County, County of Monroe, Michigan, except property exempted by law, be renewed by .85 mill (\$0.85 per \$1,000 of taxable value) and levied for a period of 5 years (2026–2030), to provide funds for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects? If approved, this millage would raise an estimated \$6.7 million for the College District in 2026 (this is a renewal of millage which will expire with the 2025 levy).

[3] Yes Lynette M. Dowler; Julie M. Edwards; Mary Kay Thayer

[3] No Aaron N. Mason, Linda M. Roberts; Kristy Svatek-Whitson

THEREFORE, BE IT RESOLVED, that this ballot language be submitted to the County Clerk of Monroe County, Michigan, for submission to the electorate of the Community College District of Monroe County at the general election to be held on November 4, 2025.

THAT IT BE FURTHER RESOLVED, that all other resolutions and/or all parts of other resolutions that conflict with this resolution are rescinded.

The Board had an extensive discussion regarding the millage ballot language.

The motion failed three to three with Trustees Roberts, Whitson, and Chair Mason voting no.

- B. 4. a. (7) 19. *It was moved by Trustee Thayer and seconded by Trustee Roberts that Policy 2.19, Management Salary Schedule, be approved as revised.*

The motion carried.

- B. 4. a. (8) 20. *It was moved by Trustee Edwards and seconded by Trustee Dowler that Policy*

11.00, Adjunct Faculty Salary Schedule, approved as revised.

The motion carried unanimously.

- B. 4. a. (9) 21. *It was moved by Trustee Roberts and seconded by Trustee Edwards that Policy 12.05, Professional Staff Salary Schedule, be approved as revised.*

The motion carried unanimously.

- B. 4. a. (10) 22. *It was moved by Trustee Thayer and seconded by Trustee Dowler that the Board approve the construction of the MCCC Agricultural Pavilion.*

The motion carried unanimously.

C. Information and Proposals

1. Delegations

- C. 1. b. (1) 23. This item was discussed earlier in the agenda.
 C. 1. b. (2) 24. This item was discussed earlier in the agenda.
 C. 1. b. (3) 25. This item was discussed earlier in the agenda.
 C. 1. b. (4) 26. This item was discussed earlier in the agenda.

1. Non-staff Communications and Reports
 None

3. President and Staff

- C. 3. a. (1) 27. President Quartey announced the following staff appointments and resignations.

Staff Appointments:

David Jackson, Custodial Maintenance, effective June 4, 2025 (replacing Anthony McGrath)
 Shane Theisen, Custodial Maintenance, effective June 16, 2025 (replacing Eric Clark)

Resignations:

Ryan Bayer, Computer Support Specialist, effective June 12, 2025
 Jodie Hollis, Administrative Assistant to the Vice President of Enrollment Management and Student Success, effective June 27, 2025
 Randy Bennett, Adult Learner Coordinator, effective June 23, 2025

- C. 3. a. (2) 28. Frank Thomas, Director of Financial Services and Interim Vice President of Financial Services and Administration/Treasurer, gave the board an update on the General Fund Revenues and Expenses, and Other Changes for the period ending May 31, 2025.

Mr. Thomas announced that as of May, we have worked through 92 percent of the budget for the year. We are still waiting for State Appropriations in revenue items, like the majority of property taxes, tuition and fees. There is one more month left on the Other Fund for the interest, which reflects about \$50,000 a month.

In terms of Expenses, a majority of the line items were under that 92 percent Of the budget except for public service. Public service is about \$5,500 over budget. This is due to having more events in the La-Z-Boy Center, paying more visiting artists to come in, and paying the employees to be here for the additional events. The budget will be able to absorb the \$5,500 that was over budgeted in this item.

- C. 3. b. (1) 29. President Quartey summarized his reports to the Trustees, which he sends to the Board every other week.
 C. 3. b. (3) 30. Joshua Myers, Executive Director of The Foundation and Director of Government and Alumni Affairs, announced that the next item of the month for

Heck's Market is tuna fish, canned or pouches. He thanked everybody for their ongoing donations.

Dr. Myers added that, this past weekend, MCCC's team hosted a block party at the Arthur Lesow Community Center/MCOP Opportunity Center. He gave a shout out to all those involved in that event. Dr. Myers said that the team hosted students and community members, and the energy was amazing. The Foundation funded some of the things that their grant would not fund. A food truck was also secured for the celebration.

- C. 4. a. (1) 31. The Board Self-evaluation Discussion is postponed to a later date to be determined.
- C. 4. b. (3) 32. The Closed Session to Discuss the President's Evaluation and Goals and Measurable Outcomes, was postponed to a later date to be determined.
- C. 4. b. (2) 33. Mary Kay Thayer gave the Board an update on the Michigan Community College Association (MCCA) Board of Directors Meeting, held May 15-16, 2025, in Detroit. A written copy of Trustee Thayer's report is part of the permanent board file and can be obtained from the President's office.
- C. 4. b. (4) 34. Chair Mason noted the upcoming events.
- C. 4. b. (5) 35. *It was moved by Trustee Roberts that the meeting be adjourned.*

The motion carried and the meeting adjourned at 7:48 p.m.

Respectfully submitted,

Aaron N. Mason
Chair

Lynette M. Dowler
Interim Secretary

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These minutes were approved at the September 22, 2025, regular meeting of the Board of Trustees.