

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES
OF MONROE COUNTY COMMUNITY COLLEGE

Cabinet Conference Room, S-134
Warrick Student Center
Monroe County Community College
Tuesday, October 29, 2024
5:30 p.m.

Members present: Lynette M. Dowler, Nicole R. Goodman, Krista K. Lambrix, Aaron N. Mason, Joel A. Spotts

Not present: Julie M. Edwards, Mary Kay Thayer

Also present: Joshua Myers, Kojo Quartey, Penny R. Dorsey (recording secretary)

1. Chair Mason called the meeting to order at 4:35 p.m. The purpose of the meeting is for the Board to review and approve the 2024 5-Year Capital Outlay Plan. The regular agenda is suspended for this meeting.
2. There were no delegations present.
3. Curtis Creagh, Vice President of Finance and Administration, gave an overview of the 2024 Five-Year Capital Outlay Project. The College must submit the same project to the State every year until it receives construction authorization from the State. This document is a small part of the 5-Year Master Plan. Since MCCC already submitted a project last year, it cannot request another project until it has received construction authorization from the State on the current project.

Changes to the Capital Outlay Project include: marking the project as “Pending Construction Authorization.” In addition to that, the following information has been updated to reflect this year’s numbers (last year’s number are already there):

- Staffing and Enrollment Numbers
- Enrollment Trends and Projections
- Staffing Levels and Projections,
- Student to Faculty Ration
- Overall Instructional Staff/Student and Admin Staff/Student Ratios
- Current Average Class Size by Division

This year’s project continues to be the Welch Health Education Building expansion. The building is about 62,322 sf, with an estimated cost of \$21.9 million. The State has already given us the planning authorization for up to \$10.9 million. The steering committee has been meeting regularly and has already engaged with its construction partner, Barton Malow. The Collaborative has been helping the committee get the documents together and select the design elements. The design has been submitted to the architects, who have given some cost estimates that the team felt were a little too high. Because of this, the committee is engaging a third-party estimator to review those costs estimates. The committee wants to have a finished product they are happy with, but they do not want to break the bank.

Joshua Myers, Executive Director of the Foundation, explained that this process is based on a law from 1984. the Capital Outlay Plan is part of the 5-Year Master Plan. The State requires that we provide our 5-Year Master Plan annually. The Capital Outlay Plan is a subcomponent of the larger document because this is the vehicle through which we submit our Capital Outlay Project. The 5-Year Master Plan is a 300 plus page document. The Capital Outlay Project is relatively routine. You just pull the annual report out and update. The vast majority of that is mostly just a reporting requirement.

It was moved by Mr. Spotts and supported by Mr. Mason that the Board approve the Five-Year Capital Outlay Project as presented.

The motion carried unanimously.

4. It was moved by Ms. Lambrix and supported by Ms. Goodman that the meeting be adjourned.

The motion carried and the meeting adjourned at 5:10 p.m.

Respectfully submitted,

Aaron N. Mason
Board Chair

Nicole R. Goodman
Secretary

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These minutes were approved at the November 27, 2024 regular meeting of the Board of Trustees.