Course Outcome Summary

COOP 298: INTERNSHIP

Course Information
Division

Contact Hours 2 Billable Contact Hours
Off-Campus Clinical Hours 440 Clock Hours
Total Credits 2 Credits

Prerequisites: Permission of instructor

Course Description
This course is designed for students interested in an introduction to the world of work by providing on-the-job experience which is related to the student’s program of study. In this course, the student searches independently, with assistance from faculty, for a position related to the student’s program of study to complete 440 clock hours of a specified project or objectives. Once the student has secured a site, the student will be supervised and evaluated under the direction of a faculty member to insure a meaningful internship experience.

Course Outcomes
In order to evidence success in this course, students will be able to:

1. Communicates both orally and in writing: intern uses proper English, grammar, spelling, and punctuation.
2. Understands management of resources: intern understands the importance of resource management and allocation. Completes tasks on time.
3. Identifies and applies general employment principles: intern exhibits knowledge of ethical behavior, critical thinking skills and good decision making skills.
4. Exhibits a professional demeanor: the intern is dependable; understands the importance of accountability and responsibility; is punctual, and demonstrates the ability to cooperate with peers, supervisors, and administrators. Intern is attired properly and exhibits good grooming.
5. Demonstrates computer competency appropriate for the tasks of the internship.
6. Works individually and collaboratively.
7. Employed knowledge skill set: the intern demonstrated the ability to apply classroom concepts to the internship in an appropriate manner.

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By: Internship Task Force