

Faculty Update

Disability Services Faculty

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Perkins Counselor

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Winter 2021 Hours

Disability Services Counselors are available:

**Monday - Thursday
9am to 4:00pm**

**Fridays - 9:00am to 3pm
(remote availability)**

(734) 384-4167

Disability Services Faculty Page

[https://www.monroeccc.edu/
disability-faculty-information](https://www.monroeccc.edu/disability-faculty-information)

**CHECK OUT THE
DISABILITY SERVICES
FACULTY HANDBOOK ON
OUR WEBSITE OR STOP BY
OUR OFFICE FOR A COPY.**

NEW Test Accommodation Information

As the majority of testing will continue to take place online for the winter 2021 semester, please extend student testing time for the ENTIRE semester as soon as you receive their accommodation notification. Only students taking tests in the Testing Center or students who need to be proctored via Zoom will need to submit a test accommodation reservation.

Approved Accommodation Notifications

Notices will be sent through out the semester from intake@monroeccc.edu to faculty who have students with disabilities in their classes approved for accommodations. The notice will include an attached PDF file and approved Accommodations will be checked or typed into the form. **NEW - The student's diagnosis will no longer be included to comply with state-wide best practices.** Please note any blue text on the attached files are clickable links to policies, procedures, and informational brochures.

Mask Exception Policy for Students

The administration has established a mask exception policy for students and the Disability Services Office has been designated to process these requests. Please refer any student requesting a medical exception to our office.

Confidentiality

In compliance with the Americans with Disabilities Act, information regarding any student with a disability must be kept confidential including written notifications and conversations except with Disability Services. Please be mindful of the setting for any necessary conversations involving students with disabilities. ***Please do not share information about a student with a disability with other faculty, students or staff.***

TAKE AWAY MESSAGE:

The Disability Services Office is committed to providing equal access for students with disabilities and maintaining institutional compliance in accordance with the Americans with Disabilities Act . Counselors are available to support and assist Faculty with any concerns regarding students with disabilities.

NEW LOCATION— Disability Services is now located in the Student Success Center in Founders Hall.