

### **3.04(B) - EXCELLENCE AND INNOVATION AWARD PROCEDURE**

The Excellence and Innovation Award was created by The Foundation at MCCC Board of Directors to annually recognize the outstanding achievement and innovative work of an MCCC faculty or staff member.

#### **Criteria**

The Excellence and Innovation Award annually recognizes an MCCC staff member who has excelled in service to MCCC students by:

1. Establish or adapt an innovative project or initiative on campus, and
2. Provide exemplary leadership that enriches the educational experience and propels the institution forward.

Only one recipient will be selected each year; however, multiple individuals may share the award if they are nominated for the same project or initiative (i.e. co-chairs).

#### **Selection Process**

Nominations will be accepted from the campus community annually. Employees, retirees, students, trustees and Foundation Board members may make nominations. The Grants Program Committee will select the annual recipient from nominations received by the committee. The committee may, at its discretion, choose not to make an award in a given year or choose to make an award without nomination.

#### **Funding**

In addition to the award recognition, the recipient will receive a discretionary grant to support an MCCC program or initiative. The recipient may use this grant to support a project they are currently working on, start a new project, or sub-grant the funds to another campus initiative.

The Foundation at MCCC Board of Directors may, at its discretion, designate funds annually to establish the Excellence and Innovation Grant Award amount. The executive director will provide a recommended award amount during the April meeting of The Foundation Board of Directors.

#### **Program Review**

The Grants Program Committee will annually review and evaluate the Excellence and Innovation Award Program.

*Adopted by the Grants Program Committee on March 29, 2022*