

CERTIFICATE PROGRAMS | CAREER EXPLORATION ● ● ● ●

Boiler and Power Plant Fundamentals

Designed as a fundamentals course in boiler operations and power plant basics, students who successfully complete this course will be qualified to seek employment in facilities using boilers in any energy conversion process.

\$759 Begins March 8
See page 19 for details.



Drone Training Courses

Learn to fly drones and prepare for an FAA unmanned commercial pilot certification.

\$1,185 Begins March 6. See page 21 for details.

Bureau of Labor Statistics Stationary Engineers and Boiler Operations

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$32.88	\$63,070
Ohio	\$28.40	\$59,070

Projected Job Growth 2014-2024 is 1%

Dental Assisting Program

Our dental assisting program will prepare you for entry-level positions in one of the fastest growing health care positions. The purpose of this course is to familiarize you with all areas of pre-clinical dental assisting and provide training in the professional skills required to function as an assistant in the dental practice.

\$1,254 Begins March 15
See page 12 for complete details.

Bureau of Labor Statistics Dental Assistant

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$18.92	\$39,340
Ohio	\$19.69	\$40,950

Projected Job Growth 2014-2024 is 18%

Home Inspection Certificate Course

Do you want a career that doesn't have you chained to a desk all day? Are you looking for something that you can do part-time or to supplement your income? If you are a good communicator, enjoy working with people and have good mechanical and technical aptitude, a career as a home inspector may be right for you.

\$395 per online course
See page 20 for complete details.

Bureau of Labor Statistics Construction and Building Inspectors

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$25.90	\$53,880
Ohio	\$29.51	\$61,380

Projected Job Growth 2014-2024 is 8%



Data Source: Bureau of Labor Statistics – www.bls.gov

Personal Fitness Trainer Certification

Whether as a career move or for your own personal knowledge, get all the information you need to become a certified personal trainer.

\$739 Begins May 8
See page 17 for complete details.

Bureau of Labor Statistics Fitness Trainers and Aerobics Instructors

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$18.90	\$39,320
Ohio	\$16.58	\$34,490

Projected Job Growth 2014-2024 is 8%



Pharmacy Technician Certification Program

This comprehensive course will prepare you to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board's exam.

\$1,049 Begins March 16
See page 12 for complete details.

Bureau of Labor Statistics Pharmacy Technicians

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$16.27	\$33,850
Ohio	\$15.08	\$31,360

Projected Job Growth 2014-2024 is 18%

Clinical Medical Assistant Program

This course will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Externship is included. Prepare for the National Healthcareer Association Certified Clinical Medical Assistant national exam.

\$2,399 Begins March 16
See page 12 for complete details.

Professional Medical Coding and Billing

Prepare for the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) certification exams.

Price varies per online course.
See page 14 for complete details.

Medical Transcription

Develop the knowledge and skills of quality medical transcriptionists. Focus is on keyboarding, terminology, language and grammar, and editing skills.

Price varies per online course.
See page 14 for complete details.

Bureau of Labor Statistics Medical Transcriptionists

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$15.89	\$33,050
Ohio	\$18.42	\$38,310

Projected Job Growth 2014-2024 is -3%

Medical Administrative Assistant

Gain specialized skills needed to successfully manage day-to-day administration of a medical facility. Prepare for the Certified Medical Administrative Assistant exam.

Price varies per online course.
See page 14 for complete details.

Bureau of Labor Statistics Medical Assistants

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$16.23	\$33,760
Ohio	\$15.89	\$33,060

Projected Job Growth 2014-2024 is 23%

NEW!

Sterile Processing

Prepare to function as a sterile processing professional in multiple healthcare settings and to sit for the Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam.

\$1,995 Begins March 16
See page 13 for complete details.

Veterinary Assistant

Gain skills and knowledge to work in a veterinary office. Learn office and exam room procedures as well as small and large animal nursing.

\$1,999 per online course.
See page 14 for complete details.

Bureau of Labor Statistics Veterinary Assistant and Laboratory Animal Caretakers

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$13.53	\$28,150
Ohio	\$13.05	\$27,150

Projected Job Growth 2014-2024 is 15%

**Data Source:
Bureau of Labor
Statistics
www.bls.gov**