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### Clinical Medical Assistant Program

Entry Level • Clinical Practice This program is designed to prepare students to function as professionals in multiple healthcare settings. Medical assistants with a clinical background perform various clinical tasks including assisting with the administration of medications and with minor procedures, performing an EKG electrocardiogram, obtaining laboratory specimens for testing, educating patients and other related tasks. Job opportunities are prevalent with physician's offices, clinics, chiropractor's offices, hospitals and outpatient facilities.

### 140 classroom hours + 160 clinical hours

### MEDCL 826-81

\$2,499 (Senior Fee \$2,209) Tues/Thurs/Sat Mar. 16 – June 17 6 – 9:30 p.m. Z 260 Staff

Meets from 9 a.m. – 4 p.m. on the following Saturdays: March 27, April 17, May 1, 15 and 29.



### **Dental Assisting Program**

Entry Level • Clinical Practice This program prepares students for entry-level positions in one of the fastest growing healthcare professions. With the national increase in healthcare-related services, and the national shortage of healthcare professionals, the need for dental assistants is growing substantially. With a growing workforce over 300,000 strong, a career in dental assisting ranks as the fourth-fastest growing occupation in the healthcare technician field. The program prepares learners for entrylevel positions as a chair-side dental assistant. The purpose of this program is to familiarize learners with all areas of administrative and clinical dental assisting focusing on the responsibilities required to function as an assistant in a dental practice.

### 60 classroom hours + 40 clinical hours

#### MEDCL 828-81

\$1,254 (Senior Fee \$1,106.50) Mon/Wed Mar. 15 – May 10 6 – 9:30 p.m. Z 259 Staff



### Pharmacy Technician Certification Program

Entry Level • Clinical Practice The need for pharmacy technicians continues to grow with demand expected to increase substantially through 2024. Technicians work under the supervision of a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. This high demand for pharmacy technicians is the result of a multitude of factors, including the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians, and the aging population. Approximately 400,000 technicians will be employed by the year 2024 to meet our nation's growing healthcare demands. This comprehensive course will prepare learners to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. **50 classroom hours +80 clinical hours** 

### MEDCL 807-81

\$1,049 (Senior Fee \$924) Tues/Thurs Mar. 16 – May 4 6 – 9:30 p.m. Z 259 Staff



For the safety of our community, class size may be reduced to allow for social distancing. Also, all staff and students are required to wear PPE when on campus.

## MEDICAL CAREER TRAINING



### **Sterile Processing Technician**

The Sterile Processing Technician Program is designed to prepare students to function as a sterile processing professional in multiple healthcare settings. Sterile processing technicians perform and participate in decontamination, cleaning, assembling, packaging, scanning, sterilization, storage and distribution of reusable surgical instrumentation and equipment. The purpose of this program is to prepare students to clearly and thoroughly understand his or her roles and responsibilities. Working in a sterile processing area requires specific knowledge and skills, including an understanding of the following key areas and topics:

- Knowledge of surgical instruments and specialty devices
- Decontamination, packaging and sterilization of surgical instrumentation
- Processing, cleaning, testing, assembly and distribution of movable patient care equipment
- Storage, handling and distribution of sterile surgical instrumentation and devices, as well as inventory control and cost recovery systems
- Knowledge of medical terminology, anatomy and physiology, and microbiology
- Infection prevention, decontamination and disinfection processes

The sterile processing student should have or be pursuing a high school diploma or HSE. Students who complete this comprehensive course with a passing grade of 70 or higher would be prepared to sit for the Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam. CEUs: 8.0 There is no externship with this course.

MEDCL 842-81 🕺

**e**<sub>Cashier</sub>

\$1,995 (Senior Fee \$1,795.50) Tues/Thurs Mar. 16 – June 1 6 – 9:30 p.m. A 173b Staff \*One day per week will be virtual, via Zoom, and one day per week will be live on campus

# MEDICAL CAREER TRAINING •••••••••••

### **Online Healthcare Training Programs**

The following online training programs are being brought to you through a partnership with Career Step. Career Step is a provider of career-focused education training designed to help students quickly enter the workforce. It is committed to providing the best education with interactive learning tools; one-on-one instructor support by phone, email and chat, and comprehensive career resources to help students transition from education to employment.

### Fast Track to Completion

These courses are designed to get you in, out and working in less than a year.

### Flexible, Convenient Online Training

The online format of the program lets you study on a schedule and at a pace that fits your lifestyle.

### **Career-specific Education**

Choose training with employer recommendations and certificate preparation included to ensure you have the skills employers are looking for.

### Job Search Support

Our training programs include support while you're learning as well as looking for a job after completion.

Available Programs	> Price	Estimated Completion Time	-
Computer Technician*	\$1,999	3-6 months	JOB SEARCH
Contact Tracing and Infection Control	\$699		
Dental Assistant with Externship	\$3,999	4-12 months	
EKG Technician	\$699	1-3 months	
Executive Assistant with Microsoft Office 2019	\$2,599	3-6months	
Healthcare IT Professional *	\$3,999	4-12 months	
Hemodialysis Technician with Externship	\$3,599	3-6 months	
Infection Control and Barrier Protection Proficiency	\$299		
Medical Administrative Assistant w/EHR	\$3,199	3-6 months	
Medical Assistant with Externship	\$3,599	4-12 months	and the second sec
Medical Billing*	\$2,999	3-6 months	1 Martine
Medical Coding and Billing*	\$3,699	4-12 months	
Medical Office Manager	\$3,899	4-12 months	
Medical Transcription Editor*	\$3,199	4-12 months	12370
Patient Care Technicianwith Externship	\$3,999	3-12 months	
Pharmacy Technician with Externship	\$2,999	4-12 months	
Phlebotomy Technician	\$899	1-3 months	
Physical Therapy Aide	\$2,999	4-12 months	and the second se
Veterinary Assistant	\$1,999	3-6 months	
Veterinary Receptionist	\$3,899	4-12 months	

\*Offers work from home careers

A CareerStep education provides students the training they need to start a successful career in a growing, in-demand field in as little as 12 months. Comprehensive online curriculum, reference materials, textbooks, e-books, instructor and student advocate support, and job search preparation help is all included in our one-time payment. Note: Not all courses include paper textbooks.

Training for a new career doesn't have to take years. With the right program and a quality support team, students can be out of school and career ready in a matter of months. Most programs offer up to 12 months of online course access so that you can train at the pace that works best for you.

After completion, students will be ready to earn important industry certifications that prove their skills to employers and set them apart from other applicants. Career Advisors can help students turn their education into a job with interview tips, resume reviews and job search advice.

Call our office at 734-384-4127 to register. You may also visit HTTPS://PARTNER.CAREERSTEP.COM/MONROECCC TO LEARN MORE!

Promotions: When paying in full, students can opt for a laptop or discount; discount varies by program price. Laptops are available for programs priced \$2,000+.