

LIFELONG LEARNING



MONROE COUNTY
COMMUNITY COLLEGE

enriching lives



WINTER & SUMMER • JANUARY - AUGUST 2023

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CREDIT CARD FEES

A two percent convenience fee will be charged to the cardholder for credit or debit card payments. This fee is a portion of the cost to MCCC for accepting credit cards as a form of payment. MCCC does not profit in any way from this fee.

REGISTER ONLINE USING



AT WWW.MONROECCC.EDU

If you are new to MCCC, you must first register with the Office of Lifelong Learning.



ONLINE TUITION MANAGEMENT

Several Lifelong Learning classes may qualify for an interest-free monthly payment plan. See page 33 to learn more and find out when you should register. Act fast to register with no money down!

HOURS

Monday - Thursday: 7:30 a.m. – 5 p.m.

Friday: 8 a.m. – noon

PHONE

Office: 734.384.4127

Toll Free: 877.937.6222

(Mich. and Ohio Only)

STAFF

OFFICE OF LIFELONG LEARNING

Tina Pillarelli, Director

Rebecca Fournier, Administrative Assistant

OFFICE OF WORKFORCE DEVELOPMENT

Barry Kinsey, Director

Sherry Bussell, Administrative Assistant



MONROE COUNTY
COMMUNITY COLLEGE

enriching lives

MISSION

Monroe County Community College enriches lives in our community by providing opportunity through student-focused, affordable, quality higher education and other learning experiences.

VISION

Monroe County Community College will be recognized for our student-focused service, academic excellence, affordability, innovation, community responsiveness and student success.

Monroe County Community College is an equal opportunity institution and adheres to a policy that no qualified person shall be discriminated against because of race, color, religion, national origin or ancestry, age, gender, marital status, disability, genetic information, sexual orientation, gender identity/expression, height, weight or veteran's status in any program or activity for which it is responsible.

If you have a disability and need special accommodations, please contact the Student Success Center (734.384.4167) at least 10 business days prior to the first class session to begin the accommodation process.

The college's Equal Opportunity Officer and Title IX and Section 504/ADA Coordinator and Compliance Officer for discrimination and sexual harassment is the Director of Human Resources,

Monroe County Community College, 1555 South Raisinville Road, Monroe, Michigan 48161, 734.384.4245.

Monroe County Community College is accredited by the Higher Learning Commission, www.hlcommission.org, 800.621.7440.

4 EASY WAYS TO REGISTER

ONLINE
www.monroeccc.edu
via



US MAIL
see address below

IN PERSON
Room Z 286 in La-Z-Boy Center

CALL US
734.384.4127 to register and
pay with a credit card

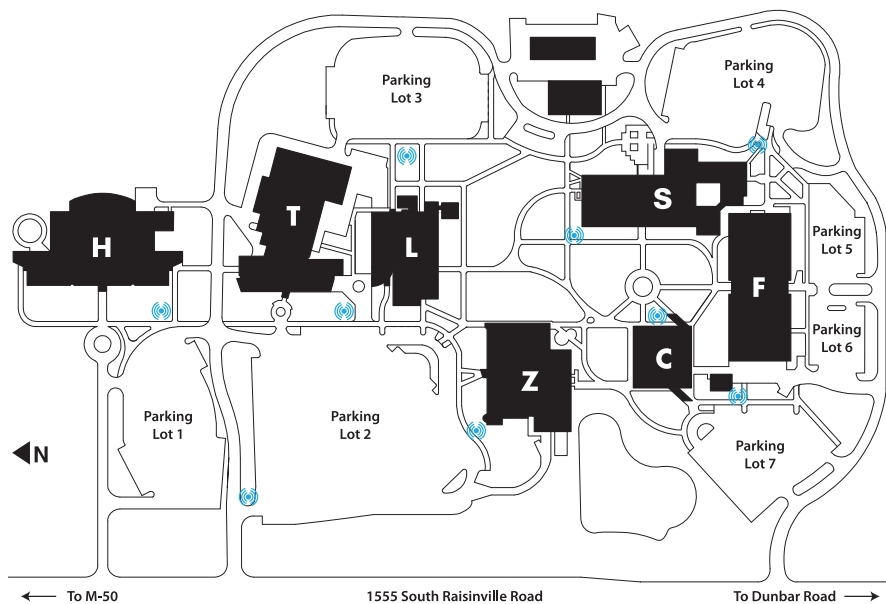
FACTS ONLINE
Tuition Management
payment options
are available for select
classes. See page 33
for details.

Follow us on



**Monroe County
Community College
Office of Lifelong Learning**

Main Campus
La-Z-Boy Center, Room 286
1555 S. Raisinville
Monroe, MI 48161



H - Welch Health Education Building
T - Career Technology Center
L - Life Sciences Building
Z - La-Z-Boy Center / Meyer Theater

S - Warrick Student Center
C - Campbell Academic Center
F - Founders Hall
 - Emergency Call Stations

Visit MCCC's website for current information on COVID-19.
www.monroeccc.edu/coronavirus

SENIOR CITIZEN SCHOLARSHIP

Monroe County Residents age 60 or over qualify for a waiver of 50 percent of tuition charges. The amount seniors are required to pay, which includes all applicable fees, is indicated next to each class throughout the schedule.

SNOW/EMERGENCY CLOSING


MCCC will issue alerts in the event of emergencies and school closings or delays due to inclement weather. Sign up for MCCC's Emergency Notification System at www.monroeccc.edu/emergency-alerts. A message will be sent via email, text or phone.

REGISTER EARLY! DON'T LET YOUR CLASS GET CANCELED!

A minimum number of students is required to run each class and a decision to cancel a class is made several days in advance of the start date, so register as soon as possible. Waiting until the last minute to register for a class may be too late.

SEMESTER SYMBOLS

To register online, you will need to know which term your class meets. For this schedule, classes are in winter and summer term. Look for the symbol next to the course number to determine the appropriate semester.

 **TEXTBOOK REQUIRED** If you see this symbol, there is a textbook required for the class. It will be available at the MCCC Bookstore for purchase approximately one week before the start date. You should bring the textbook to the first class.

CERTIFICATE PROGRAMS | CAREER EXPLORATION ● Medical

Dental Assisting Program

Entry Level • Clinical Practice • 60 classroom hours + 40 clinical hours • Externship included!

The Dental Assisting program prepares you for entry-level positions in one of the fastest growing healthcare professions. With the national increase in healthcare-related services, and the national shortage of healthcare professionals, the need for dental assistants is growing substantially. With a growing workforce over 300,000 strong, a career in dental assisting ranks as the fourth-fastest growing occupations in the healthcare technician field.

The program prepares learners for entry-level positions as a chair-side dental assistant. This program covers the history of dentistry, introduction to the dental office, the legal aspects of dentistry, introduction to oral anatomy, dental operator, introduction to tooth structure (primary and permanent teeth), the oral cavity and other areas. The purpose of this program is to familiarize learners with all areas of administrative and clinical dental assisting, focusing on the responsibilities required to function as an assistant in a dental practice.

Optional Volunteer Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity with a local company/agency/organization whose work aligns with this area of study in order to gain valuable hands-on experience. Note: Additional documentation including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

MEDCL 828-81 ❄️

\$1,254 (Senior Fee \$1,106.50)

Mon/Wed Mar. 13 - May 8

6 - 9:30 p.m. Z 260 Staff

**Pay as you go! Enroll by Jan. 20
and make 4 payments of \$313.50.
(See page 33 for details.)**

Bureau of Labor Statistics Dental Assistant

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$19.08	\$39,680
Ohio	\$20.89	\$43,440

After successful completion, you will have the opportunity to take the **National Workforce Career Association (NWCA) Dental assistant Clinical Certification (DACC)**.

It also meets requirements to take the **Dental Assisting National Board (DANB) Radiology Health and Safety (RHS) exam**.

Pharmacy Technician Certification Program

Entry Level • Clinical Practice • 50 classroom hours + 80 clinical hours Externship included!

The need for pharmacy technicians continues to grow with demand expected to increase substantially through 2024. Technicians work under the supervision of a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. This high demand for pharmacy technicians is the result of a multitude of factors including the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians and the aging population. Approximately 400,000 technicians will be employed by the year 2024 to meet our nation's growing healthcare demands.

This comprehensive course will prepare learners to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Content includes pharmacy medical terminology, reading and interpreting prescriptions, and defining generic and brand name drugs and much, much more. This program will prepare students to enter the pharmacy field and to pursue certification, including the Pharmacy Technician Certification Board's PTCB exam.

Optional Volunteer Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity with a local company/agency/organization whose work aligns with this area of study in order to gain valuable hands-on experience. Note: Additional documentation including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

MEDCL 807-81 ❄️

\$1,049 (Senior Fee \$924)

Tues/Thurs Mar. 14 - May 2

6 - 9:30 p.m. Z 259 Staff

**Pay as you go!
Enroll by January 20 and make
4 monthly payments of \$262.25.
(See page 33 for details.)**

Bureau of Labor Statistics Pharmacy Technicians

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$17.16	\$35,690
Ohio	\$16.53	\$34,390

Projected Job Growth 2014-2024 is 18%

After successful completion, you will have the opportunity to take the **Pharmacy Technician Board Certified Pharmacy Technician (PTCB) exam**.



Clinical Medical Assistant Program

Entry Level • Clinical Practice • 140 classroom hours + 160 clinical hours Externship included!

The Clinical Medical Assistant program is designed to prepare students to function as professionals in multiple healthcare settings. Medical assistants with a clinical background perform various clinical tasks, including assisting with the administration of medications and with minor procedures, performing an EKG electrocardiogram, obtaining laboratory specimens for testing, educating patients and other related tasks. Job opportunities are prevalent with physician's offices, clinics, chiropractor's offices, hospitals and outpatient facilities.

This program prepares learners to assist physicians by performing functions related to the clinical aspects of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, pharmacology, taking and documenting vital signs, technical aspects of phlebotomy, the 12-lead EKG and the cardiac life cycle.

Optional Volunteer Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity with a local company/agency/organization whose work aligns with this area of study in order to gain valuable hands-on experience. As learners progress through the course, an externship coordinator will reach out to coordinate placement. Note: Additional documentation, including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

MEDCL 826-81 ❄️

\$2,499 (Senior Fee \$2,029)

Tues/Thurs/Sat Mar. 14 - Jun. 15
6 - 9:30 p.m. Z 260 Staff

Meets from 9 a.m. - 4 p.m. on

Saturdays: Mar. 25, Apr. 8, 29,

May 13, Jun. 3 & 10

Pay as you go!

**Enroll by January 20 and make
4 monthly payments of \$624.75.
(See page 33 for details.)**

Sterile Processing Program

Entry Level • Clinical Practice • 66 hours • Externship included!

This 66-hour program is designed to prepare students to function as a sterile processing professional in multiple healthcare settings. Sterile processing technicians perform and participate in decontamination, cleaning, assembling, packaging, scanning, sterilization, storage, and distribution of reusable surgical instrumentation and equipment. This course is a combination of lecture, hands-on labs and site visits to a local facility. This course will be taught live on campus. Clinical hours (120) will be at facilities located in Southeast Michigan or Northwest Ohio, generally within one-hour drive time from Monroe. Students who complete this comprehensive course with a passing grade of 70 or higher would be prepared to sit for the Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam. CEUs: 8

MEDCL 842-71 ❄️

\$1,995 (Senior Fee \$1,795.50)

Tues/Thurs Feb. 28 - Jun. 6
6 - 9 p.m. L 145 Staff

Pay as you go!

**Enroll by January 20 and make
4 monthly payments of \$498.75.
(See page 33 for details.)**



Students who complete this course will be prepared to sit for the **Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam.**

Bureau of Labor Statistics Medical Assistants

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$17.14	\$35,640
Ohio	\$16.99	\$35,330

After successful completion, you will have the opportunity to take the following certification exams, which are essential to entry-level employment in this fast-growing field:

National Workforce Career Association (NWCA) Clinical Medical Assistant Certification (CMAC) and National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA)



Bureau of Labor Statistics Medical Equipment Preparers

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$18.86	\$39,220
Ohio	\$18.19	\$37,840

Personal Fitness & Real Estate

CERTIFICATE PROGRAMS | CAREER EXPLORATION

Personal Fitness Trainer Certification Course - Hybrid (virtual lectures and in-person practical skills labs)

This hybrid course includes virtual lectures plus in-person practical skills lab on campus. Get all the information needed to start an exciting fitness career and become a Certified Personal Trainer. Turn your fitness passion into a profession. The scheduled virtual live lectures are led by our five-star teacher. Topics will cover 15 hours on anatomy, exercise physiology, kinesiology, biomechanics, nutrition and more. The in-person practical skill labs allow you to role play and review essential hands-on skills to master assessing clients, stretching, warm ups/cool downs, exercise analysis and programming design.

The course includes the national test vouchers (\$450 value) and extra access to our online video enhanced CPT course to review lectures and labs at no extra cost! The W.I.T.S. 30-hour optional employer internship (Level 2 Certification) helps walk you to jobs that very much value our unique certification. To earn your Level 2 certification, you must complete a 30-hour employer internship. W.I.T.S. will assist in this step.

Required Textbook: (sold separately) Howley, Edward T. and Thompson, Dixie L. 2017. Fitness Professional's Handbook. 7th Edition. Publisher: Human Kinetics, Champaign, IL. The e-book costs \$74 and the cost for the hard cover version is \$99, plus \$15.95 for shipping, and must be purchased by the student. Amazon Prime also has a rent-a-book option set up. Prerequisite: You must have a high school diploma/GED and be at least 18 years old. Adult CPR/AED is required for the certification to be issued after the exams. CEUs: 3.6 (32 hours over 6 weeks)

HPE 729-41 ☀️

\$800 (Senior Fee \$700)

Saturdays May 6 - Jun. 17

9 a.m. - 4 p.m.* H 110 WITS Staff

***9 a.m. - noon is virtual lecture,
attend wherever is convenient**

***1 - 4 p.m. is practical (in-person) lab
on campus (H 110)**

No class on May 27 (study weekend)

National Exam is June 17.

Upon successful completion of the course, you are eligible to sit for the exam to become a **W.I.T.S. Certified Personal Trainer—Level I.**

Pay as you go!
Enroll by January 20 and make
4 monthly payments of \$200.
(See page 33 for details.)

Bureau of Labor Statistics Fitness Trainers and Aerobics Instructors

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$18.87	\$39,250
Ohio	\$16.06	\$33,400



Real Estate Fundamentals

Prepare for the Michigan Real Estate Exam, administered by AMP (Applied Management Professionals). The course also serves as an excellent survey of the laws affecting real estate transactions for investors and those desiring a more thorough knowledge of the subject.

Topics include real estate laws, rules and regulations, contracts, financing, ownership, brokerage, valuation and fair housing. This course is state-licensed for 40 hours of instruction and is open to the general public. Note: You must complete the 40 hours of instruction and pass the final exam in order to receive a passing grade for the class. Cost includes text and materials. CEUs: 4.0

RELST 701-81 ☀️

\$279 (Senior Fee \$244.50)

Tues/Thurs Mar. 7 - Apr. 6
6 - 10 p.m. Z 257 Staff

Bureau of Labor Statistics Real Estate Sales Agents

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$31.41	\$65,330
Ohio	\$22.39	\$46,560

After successfully completing the course, you will have the opportunity to take the **Michigan Real Estate Exam**, administered by AMP to become a licensed real estate salesperson.

Home Inspection Certificate Course (Online)

Home inspection is a rewarding professional consulting career — both financially and personally. It is one of those amazing professions where you get to make a positive difference in people's lives. Do you think you have what it takes to become a home inspector?

Who would make a good home inspector?

Someone who is very interested in how things work

One who likes to work independently

A person who enjoys helping and interacting with people

Someone who wants to set their own schedule

A person who doesn't like being chained to a desk

Someone who wants to earn a high income

THE PREREQUISITES You do not need a background in construction to be a successful home inspector. You can learn the skills of home inspection through a good education program. You need to be able to speak with homebuyers, sellers and owners, and real estate professionals. You need to be able to write at a high school level, although you do not need to be a trained technical writer. You need to be comfortable with technology, such as mobile phones, tablets and personal computers. You need to be comfortable with the Internet, email and text. You need to be able to climb a ladder and crawl in crawlspaces. You need training and experience specific to the profession.

This 10-course program provides you with the technical skills and expertise required to conduct visual examinations and deliver written reports on the physical and operational condition of homes or housing units. Each of the 10 courses will require a minimum of 42 contact hours of study. Exercises and practical quizzes allow you to check your progress. Each module will have instructor support and can be taken in any order you choose.

The individual online courses include the following:

Roofing: Covers both sloped and flat roof coverings. Also learn how to inspect roofs and what to watch for.

Structure: All of the structural elements of a building, from the footings and foundations to the floor, wall and roof assemblies, are addressed in detail.

Electrical: Addresses getting electricity into the house and distributing it safely to its end-use points including switches, lights and receptacles.

Heating I: Introduces residential heating systems, starting with a description of various fuels. The course then focuses on the different types of furnaces and boilers.

Heating II: Continues with a focus on chimneys, wood heating, fireplaces, steam heating, electric heating systems and space heaters.

Air Conditioning and Heat Pumps: Complex mechanical systems are broken down into simple components. Starting with basic principles of operation and building on an understanding, considerable detail is provided on how these systems fail.

Plumbing: Broken into four parts: supply piping, water heaters, waste piping and plumbing fixtures. The physics of water is covered at the beginning in a simple, common-sense way.

Exterior: Covers retaining walls, grounds, window wells, lot grading, driveways, patios, walkways, decks, balconies, stoops and steps, porches, railings, wall cladding, flashing trim, eaves, soffits, fascia, as well as exterior doors and windows

Insulation and Interiors: Learn how to inspect interior elements of homes such as walls, ceilings, floors, basements, doors, windows, interior stairs/railings, countertops and cabinets, and garage doors/door operators.

Communication and Professional Practice: Learn the reporting requirements and proper conduct for a professional home inspector.

\$3,995 for the full program (all 10 home inspection courses) or \$395 for an single course.

Includes all learning materials, test, exams, tutor support and ongoing support after you complete the course.

Pay as you go! Enroll by January 20, and make 4 monthly payments for the course(s) you select. (See page 33 for details.)

Bureau of Labor Statistics Construction and Building Inspectors

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$26.84	\$55,830
Ohio	\$20.56	\$63,550



Upon successfully completing the course, you will earn a certificate from MCCC. You will also be qualified to sit for the **National Home Inspector** exam.

Boiler and Power Plant Fundamentals

Designed as a fundamentals course in boiler operations and power plant basics, students who successfully complete this course will be qualified to seek employment in facilities using boilers in any energy conversion process.

Topics covered include:

- Power plant theory, equipment and procedures
- Basic understanding of the ASME code
- Instruction on various theories and systems relevant to the industry

Please note: In order to enroll in this course, you must complete the Accuplacer placement test and obtain a minimum score of 250 in English, 238 in Reading and 262 in Elementary Algebra. Please contact us for your student I.D. # prior to completing the Accuplacer test. Test is included in the cost. Online registration is not available for this class as your test scores must be verified prior to enrolling.

CEUs: 8.8

MECH 727-81 ❄️

\$759 (Senior Fee \$424.50)

Tues/Thurs Feb. 21 - May 4

5 - 9 p.m. Z 258 Kiselewski

Pay as you go!

Enroll by January 20, and make

4 monthly payments of \$189.75.

(See page 33 for details.)

Bureau of Labor Statistics

Boilermakers

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$35.05	\$72,890
Ohio	\$36.94	\$76,840

Upon successful completion of the course, you'll earn a certificate from MCCC and be eligible to take the **City of Dearborn Low Pressure Boiler Operator** exam to receive a low pressure boiler operator license.

Paralegal Training Courses

MCCC has partnered with the Center for Legal Studies to deliver paralegal training programs in an online format. The curriculum is continuously updated to remain current and on-pace with the newest trends in the legal industry, and is taught by experienced legal professionals. CLS courses are designed for adult students and are taught on a college level. Minimum requirements to take any of our courses are a high school diploma or GED and 18 years of age prior to enrollment.

Paralegal Career: Paralegals provide essential assistance to lawyers, corporations and other organizations and have established themselves as a crucial part of the legal system. Whether you are just starting your paralegal education, or are looking to advance your knowledge, we have a course for you. We offer the following core courses to you, as well as additional topics to further advance your career and add credentials to your resume.

Paralegal Certificate Course®

Our flagship introductory course is the first step toward your paralegal career. Our Paralegal Certificate Course® teaches students the in-demand skills necessary to perform a variety of paralegal tasks. This continuing legal education course is a valuable asset for paralegal professionals looking to advance their career, grow professionally, increase their earning potential and gain job-ready skills. Students have 14 weeks to complete the online course (7 weeks for Paralegal I and 7 weeks for Paralegal II). Please note that the course fee covers both halves of the course. You may choose any session to begin the course with Paralegal I and you will be automatically enrolled in the following sessions for Paralegal II. You must complete both Paralegal I and Paralegal II to be awarded a certificate.

Starting at \$1,895 (required textbooks) Upcoming Sessions:

Session 1: January 9 – February 24

Session 2: March 6 – April 21

Session 3: May 1 – June 16

Session 4: June 26 – August 11

Session 5: August 21 – October 6

Pay as you go!

Enroll by January 20, and make

4 monthly payments for the course(s)

you select. (See page 33 for details.)

Bureau of Labor Statistics

Paralegal and Legal Assistant

	Mean Hourly Wage	Mean Annual Salary
Michigan	\$26.91	\$55,960
Ohio	\$24.28	\$50,500

Additional paralegal training courses available to you:

- Advanced Paralegal Certificate Course
- Legal Secretary Certificate Course
- Victim Advocacy Certificate Course
- Legal Nurse Consultant Training Course
- Software Essentials for the Law Office
- Employment Law Certificate Course
- Legal Investigation Certificate Course

Our Paralegal Certificate Course® teaches students the in-demand skills necessary to perform a variety of paralegal tasks. You must complete both Paralegal I and Paralegal II to be awarded a certificate.

Please call the Office of Lifelong Learning at 734-384-4127 to register or for more information. You may access detailed course descriptions and outlines at www.legalstudies.com/vendor/monroe-county-cc/.



NEW!

Battle of the Wines

A six-week long battle where only one wine can win! Take a trip around the world tasting wines from some of the most iconic and obscure wine making regions! Who truly makes the best wine? You decide! Each wine will be paired with a food so that you can taste that wine in the way that the winemakers intended!

Week 1 – Burgundy is beautiful but how does the rest of the world compare? Explore Chardonnay from Burgundy, France, and similar wines from around the world.

Week 2 – Cab is king but is France? Explore Left Bank Bordeaux, France Cabernet Sauvignon-based wines and similar wines from around the world.

Week 3 – Let's go to Alsace! Explore Riesling from Alsace, France and similar wines from around the world.

Week 4 – Merlot makes you merry! Explore Right Bank Bordeaux, France and similar wines from around the world.

Week 5 – You are headed to Loire but will you stay? Explore Sauvignon Blanc from the Loire Valley in France and similar wines from around the world.

Week 6 – The final showdown! The last battle where we put the winning wines from each battle against each other until only one remains!

Enjoy your wine samples with some charcuterie style foods to snack on during class.

Class is taught by Sommelier Drew Bentley and will meet at the Michigan Wines and Beer Portal in Monroe. CEUs: 1.2



NEW!

Special Diet Seminar

This speciality class is for anyone who is struggling with dietary issues, such as renal, carbohydrate, gluten or any other food allergies. Join Chef Linda Paetz, the kitchen director of Mobile Meals of Toledo, for an informative question and answer session for all of your dietary health issues. She will share food substitutes as well as recipes so you can expand your menu of food choices. CEUs: .2

CSM 759-81 ❄️

\$69 (Senior Fee \$37)

Monday Apr. 3
5:30 - 7:30 p.m. S 149 Paetz

Mark your calendar!

Join us for the Culinary Open House

on January 30.
Call 734-384-4127
to let us know
you are coming!

See page 8
for more information.

FREE
EVENT!

CSM 755-81 ❄️

\$299 (Senior Fee \$224.50)

Tuesdays Feb. 21 - Mar. 28
5:30 - 7:30 p.m. Bentley

NEW!

Preserving and Canning

In this hands-on course, you will learn about the tradition of canning and preserving. Chefs Kay and Linda will show you how to get started, what to can and preserve, as well as various methods you can use. Register early as class size is limited. CEUs: .3

CSM 757-81 ☀️

\$109 (Senior Fee \$64.50)

Monday May 1 Paetz/
5:30 - 8:30 p.m. S 149 Williams





CUISINES FROM AROUND THE WORLD

Cuisine Cooking – German

This course will teach you about regional cooking in Germany, proper cooking techniques and German street food. You'll experience a hands-on, recipe-driven course, with recipes originating in Germany. Chef Michael has traveled to Germany and plans to return in 2023. He was lucky enough to meet and work with some regional German Chefs as well as family and peers who currently live and work in Germany. Take a hands on approach to learning fun and innovative "traditional German" foods. CEUs: .7

CSM 749-81 ❄️

\$215 (Senior Fee \$137.50)

Thursdays

Mar. 2 - 16

5 - 7:30 p.m.

\$ 149

Lyons

NEW!

Taste of Greece

Opa! Join Chefs Kay Williams and Linda Paetz exploring Greek culture, traditions and cuisine. Learn to work with traditional phyllo dough. You'll learn to make baklava, spinach pie (spanakopita) and understand Greek flavor profiles and more! Register early as class size is limited. CEUs: .6

CSM 756-81 ❄️

\$215 (Senior Fee \$117.50)

Mon./Wed.

Mar. 6 & 8

5:30 - 8:30 p.m.

\$ 149

Paetz/Williams

NEW!

Taste of Spain

Let's explore Spanish cuisine. Want to learn to eat as the Spaniards do? Learn to prepare tasty small bites the Spanish enjoy during happy hour. We will also teach you to make traditional Spanish sangria. In this hands-on class, you will learn about this region and their traditional dishes. Come enjoy small bites (Tapas) and tasty sangrias. Register early as class size is limited. CEUs: .6

CSM 760-81 ❄️

\$215 (Senior Fee \$117.50)

Mon./Wed.

Mar. 20 & 22

5:30 - 8:30 p.m.

\$ 149

Paetz/Williams

Mexican Cantina

This class is based on Latin cuisine, covering flavors, proteins, cooking techniques, seasonings, sauces, culture and tradition. The majority of your time in class will include hands-on learning with some demonstrations and special guests.

"Traditional" Mexican cuisine will be covered, including but not limited to making hand-rolled tamales and techniques for making different salsas that can be used in various dishes. Learn how to prepare Mexican dishes using fresh, quality ingredients that will be a hit at your Cinco de Mayo party! Michael Lyons is the Executive Chef at La-Z-Boy and former sous chef at Amaya's Fresh Mexican Grill in Monroe. CEUs: .7

CSM 731-81 ❄️

\$215 (Senior Fee \$137.50)

Thursdays

Apr. 13 - 27

5 - 7:30 p.m.

\$ 149

Lyons



NEW!

Grilling and Smoking

Are you looking to expand your grilling repertoire, or perhaps you're not sure where to start? This hands-on demonstration course will cover correct time and temperature for smoking proteins. Chef will also discuss different types and qualities of smokers. We will make different BBQ rubs and sauces to accommodate the proteins we cover, including brisket, pork shoulder, chicken, fish and ribs. Gear up for grilling season, this is going to be a great class! CEUs: .7

CSM 739-81 ❄️

\$215 (Senior Fee \$145)

Thursdays

May 4 - 18

5:30 - 7:30 p.m.

\$ 149

Lyons



PERSONAL INTEREST

Story Telling Over Lunch

This is a noon time story telling workshop. Class will begin with some background on storytelling, then we will informally share stories over lunch. Please feel free to bring your own lunch for this event. This interactive workshop will explore what makes a good story. A variety of stories from unique regions will be shared.

HUMN 732-81 ❄️
\$49 (Senior Fee \$24.50)

Friday Mar. 10
11:30 a.m. - 12:30 p.m. S 173b Mauter

Found Poetry Workshop

Plan to join a fun and no stress or pressure exercise of creating your own poems. "Finding Poetry" is a hands-on way for you to create your own poem! This workshop is designed for individuals who have wanted to write a poem, but felt at a loss for words, or maybe are just daunted by the whole idea. You will be guided through the steps in creating an original poem (or two). Bring a pen and your sense of exploration! Other materials will be provided.

HUMN 728-81 ❄️
\$49 (Senior Fee \$24.50)

Friday Mar. 31
10 - 11:30 a.m. S 173b Mauter



About the Instructor - Barbara Mauter

Barbara Mauter is an adjunct instructor with over 22 years college teaching experience. She has taught and presented various workshops for the University of Toledo, Bowling Green State University, Monroe County Community College and other venues. She is also a Master Online Instructor. Barbara has been incorporating new ideas into her workshops. Additionally, she attended a CDI (Course Design Institute), expanding her knowledge of course design. Her interests center around reading, thinking, how our minds work, and Native American culture and history. She is known for her critical thinking class activities.

NEW!

Native American Star Stories

Explore the star lore of various Native American tribes. The peoples who lived in North America had their own names for the stars and stories to go with them. The Star mythology of Native Americans is alive and radiant, just look at the night sky on a clear night. It is likely that a myth accompanied each star group. Celestial beliefs of some tribes are documented; did the Native people "see" the same stars as the ancient Greeks? Is it possible these perceptions are the same? For example; is the Big Dipper a "bear" in the Americas and likewise in Greece? Wisdom about these storytellers and their tales will be shared.

HIST 722-81 ❄️
\$49 (Senior Fee \$24.50)

Friday April 21
10 - 11:30 a.m. S 173b Mauter

NEW!

Legends and Lore

Michigan's Monroe County has a long and abundant past. No doubt you have heard of an interesting story or two. Wondering if this is just a tall tale or perhaps it really did take place? A sampling of the local folklore will be shared.

HIST 723-81 ❄️
\$49 (Senior Fee \$24.50)

Friday May 12
10 - 11:30 a.m. S 173b Mauter

NEW!

The "Secret Sauces" of Grants Success

For some nonprofit organizations, going after grant funding can be a productive activity. For other nonprofits, it's an exercise in frustration. Success at getting funded is not about knowing how to "write grants." Getting funded depends mainly on how well grant seekers know the true funding priorities of grant makers. That's the "secret sauce" of Grants Success.

This five-session workshop is designed to take the mystery out of what's important in well-done grant applications.

We are going to use the Community Foundation of Monroe County grant application as our teaching tool. During each session you will learn about little-known strategies designed to maximize your chances of getting funded. Best of all, at the end of these five sessions, you will have a fully developed CFMC grant application, ready for upload.

Some organizations are going to get grants from the Community Foundation of Monroe County this year. Why not your organization?

ENGL 728-81 ❄️
\$69 (Senior Fee \$34.50)

Tuesdays Feb. 7 - Mar. 7
6 - 8 p.m. S 173c Wollman

ENGL 728-82 ❄️
\$69 (Senior Fee \$34.50)

Tuesdays Mar. 14 - Apr. 11
6 - 8 p.m. S 173c Wollman

ENGL 728-83 ❄️
\$69 (Senior Fee \$34.50)

Tuesdays Apr. 18 - May 16
6 - 8 p.m. S 173c Wollman

ENGL 728-84 ❄️
\$69 (Senior Fee \$34.50)

Tuesdays May 23 - Jun. 20
6 - 8 p.m. Z257 Wollman

Vex Robotics

The VEX Robotic team provides students 3rd grade through college, in three different age groups, the opportunity to learn about competitive robotics as part of a community team. Students can participate year round with new contests and projects being implemented annually. Students will gain an introduction to mechanical, electrical, programming and CAD design while keeping track of individual progress through an engineering notebook. Students also develop additional skills, including multimedia marketing, team building, time management and public speaking. The VEX program operates on the MCCC campus for 12 competitive seasons and is designed to be a year-round, continuous student development program. Interested students should visit a class session to learn more and meet the other team members and mentors.

Contact mmohn@monroeccc.edu or jeffdemaray@yahoo.com for further information.

Discover Sign Language (Online Self-paced)

Discover Sign Language teaches you how to sign basic phrases and expand to complete sentences and see how to put it all together, so you can introduce yourself and start a conversation. Along the way you will learn signs for colors, numbers, where you live, family, and the activities you like to do and even the ones you don't. Throughout the course you will learn by watching videos that demonstrate how to make the signs and how to incorporate facial expressions to communicate in this beautiful language. This course is taught using the best practices of the industry with a minimum of audio support. By the end of the course, when you meet a deaf person, you will be ready to sign! CEUs: 2.4

SIGNL 704W \$115 Online
Start any time.



Italian

In this Italian class you will develop conversational skills, learn how to structure sentences and learn about the history of the Italian culture. There will be an extensive question and answer period at the end of each class. Text required. CEUs: 1.2

HUMN 703-81
\$59 (Senior Fee \$29.50)
Wednesdays Mar. 8 - Apr. 12
7 - 9 p.m. Z 259 Pool



House Genealogy: Researching Your Home and Writing its History

Have you ever wondered how old your home is? Who built it? Who's lived in it? Or its architectural style? Then this six-week course, which teaches the basics of researching your home and property and preparing a house history, is for you. Over the course of six weeks, you will learn the following:

- *Is my house historic...or just old?*
- *What's that called? Architectural Nomenclature*
- *Conducting a building and site inventory*
- *Using maps, historic photos and printed materials as research tools*
- *The paper chase! – public documents*
- *And in the end, now what?*

HOME 727-81
\$99 (Senior Fee \$49.50)
Thursdays Mar. 16 - Apr. 20
6 - 7:30 p.m. S 173b Green

Speed Spanish (ONLINE)

Imagine yourself speaking, reading and writing Spanish. Now you can with Speed Spanish. This course is designed for anyone who wants to learn Spanish pronto. You will learn six easy recipes for gluing Spanish words together to form sentences. In no time at all, you will be able to go into any Spanish-speaking situation and converse in Spanish. ¡Qué Bueno! There are no prerequisites to take this course; however, you must have email capabilities and access to a personal email account. The instructional materials required for this course are included in enrollment and will be available online. CEUs: 2.4

WSPAN 701
\$115 Online Start any time.
Additional levels and topics of Spanish are available.



Test of Essential Academic Skills (TEAS)

TEAS Prep 1 Nursing is a high-demand, but competitive field. Candidates for nursing school are evaluated on a number of factors, including their performance on the Test of Essential Academic Skills (TEAS). This standardized admission test assesses a candidate's skills in reading, math, science, and English and language usage. The TEAS Prep 1 course will prepare you to sit for the Reading and English Language Usage portions of the TEAS exam. By course completion, you will be ready to conquer the TEAS Reading and English Language Usage section.

Online course. Start at any time. \$115

TEAS Prep 2 Nursing school is the first step to becoming a nurse. Admission to nursing school depends on several factors, including your score on the Test of Essential Academic Skills (TEAS). The TEAS Prep 2 course prepares you for the Mathematics and Science portion of the TEAS exam. You will learn to analyze and solve mathematical and scientific question types, similar to common TEAS questions. By course completion, you will be fully prepared for the TEAS Mathematics and Science section.

Online course. Start at any time. \$115

TEAS Prep Series In order to gain admission to nursing school, you will need to perform well on the Test of Essential Academic Skills (TEAS) exam. This TEAS Prep Series will prepare you to succeed on all portions of the standardized test, including Reading and English Language Usage, Mathematics, and Science. You'll also learn good study skills, practice sample questions, and create a strategy for test day.

Online course. Start at any time. \$199



Photography I for Digital and Film Cameras

Learn the art of photography and receive simplified instructions for your camera. You will learn parts of the camera, lenses, exposures, flash, filters, light, composition and more. **Please bring your camera to the first class.** CEUs: 2.1

PHOTO 710-81 ❄️
\$94 (Senior Fee \$47)
Saturdays Feb. 25 - Apr. 15
10 a.m. - 1 p.m. Z 258 Trickey
No class April 8

PHOTO 710-82 ❄️
\$94 (Senior Fee \$47)
Tuesdays Mar. 14 - Apr. 25
10 a.m. - 1 p.m. Z 259 Trickey

PHOTO 710-83 ❄️
\$94 (Senior Fee \$47)
Tuesdays Mar. 14 - Apr. 25
6:30 - 9:30 p.m. F 138 Trickey

PHOTO 710-84 ❄️
\$94 (Senior Fee \$47)
Thursdays Mar. 16 - Apr. 27
10 a.m. - 1 p.m. S 173b Trickey



Photography II for Digital and Film Cameras

Expand your vision by studying different photographic areas and producing projects related to those areas. Projects include landscapes, photo essays, portraits and studio portraits. No prerequisites required, but completion of Photography I is helpful. Please bring your camera to class. CEUs: 2.1

PHOTO 701-81 ☀️
\$94 (Senior Fee \$47)
Tuesdays May 9 - June 20
10 a.m. - 1 p.m. Z 259 Trickey

PHOTO 701-82 ☀️
\$94 (Senior Fee \$47)
Tuesdays May 9 - June 20
6:30 - 9:30 p.m. Z 259 Trickey

Inside Photography Workshop

Learn how to take great, natural looking candid photos that help capture a moment. Topics to be covered include ISO, modifying the on-camera or add-on flash, white balance, window light and polarizer. You'll gain valuable tips on how to improve photographing items, objects, products and people without spending a fortune on expensive studio equipment. CEUs: .4

PHOTO 728-81 ❄️
\$49 (Senior Fee \$24.50)
Saturday April 22
12 - 4 p.m. S 173d Trickey

Photoshop for Photographers

You will benefit from this class whether you are a digital or film photographer, and previous Photoshop experience is not necessary. Gain some valuable tips to enhance your photography career or hobby. Photoshop basics, cropping, layers, curves, composites and repairing photos are all included. **Prerequisite: You must have basic computer skills.** CEUs: 2.1

PHOTO 715-81 ❄️
\$94 (Senior Fee \$47)
Fridays Mar. 17 - May 5
10 a.m. - 1 p.m. F 140 Trickey

PHOTO 715-82 ❄️
\$94 (Senior Fee \$47)
Thursdays Mar. 16 - Apr. 27
6:30 - 9:30 p.m. F 140 Trickey

Landscape and Nature Photography Workshop

Expand your understanding of how to shoot landscape and nature photographs. You and the instructor will be taking photographs, so bring your camera and a tripod if you own one. Topics include light, composition and exposure. Class will take place at Sterling State Park in Monroe.

Prerequisite: Photography I or similar experience. CEUs: .4

PHOTO 722-81 ☀️
\$49 (Senior Fee \$24.50)
Saturday May 6
2 - 6 p.m. Sterling State Park Trickey

Outside Portrait Photography Workshop

This workshop is designed for any photographer who wants to learn about taking on-location portrait photographs using a film or digital camera. You'll learn about fill-in-flash, reflectors, types of light, controlling light outside and composition. Bring your camera and plan to get some hands-on experience. Class will take place at Veterans Park. **Prerequisite: Photography I or similar experience.** CEUs: .4

PHOTO 723-81 ☀️
\$49 (Senior Fee \$24.50)
Saturday May 20
2 - 6 p.m. Veterans Park Trickey

Studio Workshop for Photographers

This workshop is designed for any photographer who wants to learn about studio photography. Topics to be covered include studio strobes, light modifiers, position and placement of lights, backgrounds, where to buy equipment and props, and positioning people. Content has been touched on in Kevin's previous photography classes, but this is your chance to get more technical experience. Bring your camera and plan to get some hands-on experience in our studio classroom! CEUs: .4

PHOTO 721-81 ❄️
\$49 (Senior Fee \$24.50)
Saturday Apr. 29
12 - 4 p.m. S Dining Hall Trickey

ONLINE COURSES

350+ COURSES to choose from! 24/7 ACCESS anytime, anywhere!

FLEXIBLE monthly start dates

Jan. 12, Feb. 9, Mar. 16, Apr. 13,

May 18, Jun. 15, Jul. 13, Aug. 17

You can discover hundreds of quality online courses and complete your online courses anytime, anywhere! Our online courses are informative, fun, convenient and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Take a free demo of any one of our 12-week online video and written courses and experience proven online training success! See why millions of lifelong learners take online courses through ed2go.

WELCOME!

Most courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

GETTING STARTED

1. Visit our Online Instruction Center: www.ed2go.com/Monroe
2. Click the Courses link, choose the department and course title you are interested in, and select the Enroll Now button. Follow the instructions to enroll. Here you will enter your e-mail and choose a password that will grant you access to the classroom. You will also pay for your course at this time.
3. When your course starts, return to our Online Instruction Center and click the "Classroom" link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

LEARN FROM THE COMFORT OF HOME

Complete any of these courses entirely from your home or office and at any time of the day or night.

ARTS AND DESIGN

Graphic Arts
Photography
Web Design

BUSINESS

Accounting
Administrative
Communication
Finance
Marketing and Sales
Operations
Project Management
Small Business
Soft Skills

COMPUTER APPLICATIONS

Microsoft
QuickBooks
Windows
Google

COMPUTER SCIENCE

Database Management
Programming

HOSPITALITY

Catering
Pet Sitting Business

HEALTH AND FITNESS

Alternative Medicine
Fitness
Medical
Veterinary
Wellness

INFORMATION TECHNOLOGY

Networking
Security
Cloud Computing

LANGUAGE

French
Japanese
Sign Language

LEGAL

Legal Studies

MATH AND SCIENCE

Mathematics and
Science

TEACHER PROFESSIONAL DEVELOPMENT

Child Development
Classroom Technology
Math and Science
Reading and Writing

TEST PREP

Exam Prep

WRITING

Writing and Editing



Visit our partner site at
www.ed2go.com/Monroe for complete course
details, including descriptions and cost.

Introduction to Drones

Learn how to fly a drone for fun! This beginner's course is designed with the drone enthusiasts in mind and includes everything you need to get started with drones. We will cover basic laws and safety, as well as flight controls and where you can fly legally. The instructor will teach you how to download photos and videos from the drone. You will need to bring a smart phone, as you'll use it to control your drone (unless you buy a remote separately). If you bring your own laptop, the instructor will show you how to transfer the photos/videos as well. This is a hands-on flight training course, and a drone that you will keep is included in the cost.

CEUs: 1.3

PILOT 710-81 ❄️

\$399 (Senior Fee \$259.50)

Sat./Sun.

Apr. 15 & 16

9 a.m. – 2:30 p.m. F 185

Knaggs



An Introduction to Voiceovers (Virtual)

(Getting Started in Voice Acting)

Explore the craft of voiceovers! Discover current trends, opportunities and tools you need to find success in this growing remote working industry. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. One-time, 90-minute, one-on-one, video-chat class! Upon registration you will be contacted by Voices For All to schedule your class for a day and time of your convenience. Requirements: Students must have internet access and video chatting capabilities using a method such as: Zoom, Skype (Win/Mac/Mobile) or iChat/FaceTime (Mac/iOS). For ages 18 and older. CEUs: .1

PROF 721-41

\$49 (Senior Fee \$24.50)

Call to register and secure your date.



destination DANCE SCHOOL

Quality and life-enriching instruction in tap, jazz, ballet, modern, theatre dance and ballroom for ages 4 to adult!

Train with Dance Director Kellie Lajiness!

- Michigan Dance Teacher of the Year, 2012
- Prominent educator in dance, musical theater and ballroom
- Established Master Class Instructor
- Recognized artist, advocate and mentor
- Award-winning and critically acclaimed choreographer and performer and professional ballroom competitor
- Bachelor of fine arts in dance from Western Michigan University
- Masters in dance from Ohio State University
- Michigan Dance Council board member
- Member, National Dance Educators of America
- Many former students pursuing degrees and careers in dance and musical theater
- AACT FEST 2019 Excellence in Choreography Award

At Destination Dance, You Will Enjoy:

- Highly creative and structured lessons
- A supportive environment for all age groups and ability levels
- Appropriate and thoughtful music selections
- A monthly calendar with updates
- Age appropriate dress code and policies

For more information or questions regarding course offerings at Destination Dance School, please contact Destination Dance Director Kellie Lajiness at klajiness@monroeccc.edu.

SEASON SCHEDULE

**Continuation classes
begin January 9**

**New classes begin in
February**

**Summer Session
begins in June**

**Annual Spring Recital
May 25, 2023
at 6:30 p.m.**



Recruiting New Tap Company Members!

**Destination Tap Collective:
Intermediate/Advanced Teen/Adult
Company Class**

\$87 per section
Mondays 5:30 - 6:40 p.m. H 139
DANCE 762A-81 Jan. 9 - Feb. 20
DANCE 762A-82 Feb. 27 - Apr. 3
DANCE 762A-83 Apr. 10 - May 15
No class January 16

Teen/Adult Ballet Level III/IV Age 13+

\$87 per section (Senior Fee \$43.50)
Mondays 6:45 - 7:55 p.m. H 139
DANCE 772-81 Jan. 9 - Feb. 20
DANCE 772-82 Feb. 27 - Apr. 3
DANCE 772-83 Apr. 10 - May 15
No class January 16

Teen/Adult Better Balance Ballet Barre Exercise Level II

\$69 per section (Senior Fee \$34.50)
Wednesdays 6:15 - 6:55 p.m. H 139
DANCE 805-81 Jan. 11 - Feb. 15
DANCE 805-82 Feb. 22 - Mar. 29
DANCE 805-83 Apr. 5 - May 17
No class April 12

Teen/Adult Intermediate Theatre Tap Age 13+

\$78 per section (Senior Fee \$39)
Wednesdays 7 - 7:55 p.m. H 139
DANCE 773-81 Jan. 11 - Feb. 15
DANCE 773-82 Feb. 22 - Mar. 29
DANCE 773-83 Apr. 5 - May 17
No class April 12

Welcome New Adult Students!

Teen/Adult Tap Level I

\$69 per section (Senior Fee \$34.50)
Tuesdays 5 - 5:40 p.m. H 139
DANCE 757-81 Feb. 21 - Mar. 28
DANCE 757-82 Apr. 4 - May 16
No class April 11

Teen/Adult Better Balance Ballet Barre Exercise Level I

\$69 per section (Senior Fee \$34.50)
Tuesdays 5:45 - 6:25 p.m. H 139
DANCE 792-81 Feb. 21 - Mar. 28
DANCE 792-82 Apr. 4 - May 16
No class April 11

destination DANCE SCHOOL



Welcome New Youth Students!

Intro Tap/Pre-Ballet Combo I

Age 4 - 5

\$78 per section

Wednesdays 5:15 - 6:10 p.m. H 139

DANCE 734-81 Feb. 22 - Mar. 29

DANCE 734-82 Apr. 5 - May 17

No class April 12

Youth Jazz and Tap Combo I

Age 6 - 8

\$78 per section

Mondays 4:30 - 5:25 p.m. H 139

DANCE 787-81 Feb. 27 - April 3

DANCE 787-82 Apr. 10 - May 15

Youth Primary Ballet I

Age 6 - 8

\$69 per section

Wednesdays 4:30 - 5:10 p.m. H 139

DANCE 769-81 Feb. 22 - Mar. 29

DANCE 769-82 Apr. 5 - May 17

No class April 12

PRIVATE DANCE LESSONS

Private dance lessons are available in any field of study and you may purchase any number of lessons.

Private Lesson Fees: \$50 per hour.



American Rhythm and Smooth Ballroom Offerings for Teens and Adults

Although you may prefer your own partner, partners are not required for group classes.

MONDAY MORNING OFFERINGS

Ballroom Level II/III - Class I Foxtrot/Swing/American Tango

DANCE 703-81

\$78 (Senior Fee \$39)

Mondays Jan. 9 - Feb. 20

11 - 11:55 a.m. H 139

No class January 16

Ballroom Level II/III - Class II Rumba/Cha Cha/Waltz

DANCE 703-82

\$78 (Senior Fee \$39)

Mondays Feb. 27 - Apr. 3

11 - 11:55 a.m. H 139

Ballroom Level II/III - Class III Salsa/Nightclub Two-Step/Argentine Tango

DANCE 703-83

\$78 (Senior Fee \$39)

Mondays Apr. 10 - May 15

11 - 11:55 a.m. H 139

MONDAY EVENING OFFERINGS

New Adult Beginner Variety I Class I Waltz/Nightclub Two-Step/Salsa

DANCE 702-81

\$78 (Senior Fee \$39)

Mondays Feb. 27 - Apr. 3

8 - 8:55 p.m. H 139

Adult Beginner Variety I Class II Foxtrot/Rumba/Swing

DANCE 702-82

\$78 (Senior Fee \$39)

Mondays Apr. 10 - May 15

8 - 8:55 p.m. H 139

WEDNESDAY EVENING OFFERINGS

Ballroom Level I - Class I Cha Cha/Night Club Two-Step and More (for returning students)

DANCE 702-83

\$78 (Senior Fee \$39)

Wednesdays Jan. 11 - Feb. 15

8 - 8:55 p.m. H 139

NEW Adult Beginner Variety Class I Foxtrot/Swing/Rumba

DANCE 702-84

\$78 (Senior Fee \$39)

Wednesdays Feb. 22 - Mar. 29

8 - 8:55 p.m. H 139

Adult Beginner Variety I Class II Salsa/Merengue/Waltz

DANCE 702-85

\$78 (Senior Fee \$39)

Wednesdays Apr. 5 - May 17

8 - 8:55 p.m. H 139

No class April 12

Stay tuned for MCCC Ballroom Dance Club's return!

Wedding Bells Ballroom Package

Package includes one introductory planning session and three private lessons.

Email Kellie Laginess at klajiness@monroeccc.edu for initial contact.



destination DANCE SCHOOL

June 4-Week Summer Fun and Active

**Ballroom Level II/III
Swing/Mambo/American
Tango and More**

DANCE 703-84

\$52 (Senior Fee \$26)

Tuesdays June 6 - 27
10 - 10:55 a.m. H 139

NEW!

**Adult Beginner Variety Class I
Salsa/Swing/Samba and More**

DANCE 702-86

\$52 (Senior Fee \$26)

Wednesdays June 7 - 28
8 - 8:55 p.m. H 139

Teen/Adult Tap I/II

DANCE 736-81

\$52 (Senior Fee \$26)

Wednesdays June 7 - 28
5:15 - 6:15 p.m. H 139

**Better Balance Ballet Barre
Exercise II**

DANCE 805-84

\$46 (Senior Fee \$26)

Wednesdays June 7 - 28
6:15 - 6:55 p.m. H 139

**Teen/Adult Intermediate
Theatre Tap**

DANCE 773-84

\$52 (Senior Fee \$26)

Wednesdays June 7 - 28
7 - 7:55 p.m. H 139

Make MCCC your destination for action-packed dance!

New members are welcome!

Please note: If you are looking for a different class, age group or time slot, additional classes may be added to meet your needs.

Contact Destination Dance Director Kellie Lajiness at
klajiness@monroeccc.edu.

Upcoming Performances:

Inside Out Dance Ensemble and
Destination Tap Collective Joint Concert

Saturday, April 15 at 7:30 p.m.

Sunday, April 16 at 3 p.m.

Meyer Theater in the La-Z-Boy Center



IODE Winter Semester Auditions for April 23 Concert!

MCCC's Inside Out Dance Ensemble

will hold auditions for adult dancers age 18+ and apprentices ages 14+.

Please choose one time to attend.

Friday, January 20 • 5 – 7 p.m. • H 139

Saturday, January 21 • 9 – 11 a.m. • H 139

Tae Kwon Do

Tae kwon do is a Korean martial art that translates into "the way of kicking and punching" with proper attitude and concentration. Practice tae kwon do to learn mind and body control through unarmed self-defense techniques, discipline and concentration. Class is taught by Instructor Master Mark Bergmooser, a certified 5th-degree black belt and Instructor Frank Stasa. Open to students age 5 and older.

\$60 (Senior Fee \$31.50) – classroom training only (no private lessons)

\$95 (Senior Fee \$59) – includes classroom training and one private lesson. If you wish to schedule additional private lessons with each section, please call the office for pricing and to register. Private tae kwon do lessons must be completed prior to the end of the semester or by the date determined by the instructor.

Register for all sections (classroom only) offered this semester in advance and receive a \$15 discount. There are no discounts for sections with private lessons.

HPE 712-81 – classroom only ❄️
\$165 (Senior Fee \$84)
Tues/Thurs Feb. 2 - Apr. 27
6:30 - 7:45 p.m. H 139 Bergmooser/
Stasa

No class on February 14, 28, March 2 and April 6

HPE 712A-81 – classroom only ❄️
HPE 713-81A – classroom plus one private lesson
Tues/Thurs Feb. 2 - Mar. 7
6:30 - 7:45 p.m. H 139 Bergmooser/
Stasa

No class on February 14, 28 and March 2

HPE 712B-81 – classroom only ❄️
HPE 713-81B – classroom plus one private lesson
Tues/Thurs Mar. 9 - 30
6:30 - 7:45 p.m. H 139 Bergmooser/
Stasa

HPE 712C-81 – classroom only ❄️
HPE 713-81C – classroom plus one private lesson
Tues/Thurs Apr. 4 - 27
6:30 - 7:45 p.m. H 139 Bergmooser/
Stasa

No class on April 6



Women's Self-defense Seminar

Geared specifically for women, this seminar will cover simple self-defense strategies designed to help you protect yourself from attackers. Learn to recognize threatening situations, methods of responding to them and how to mentally and emotionally gather the confidence you need to survive an attack. Please come dressed in comfortable gym clothes and be prepared to go barefoot.

HPE 721-81 ❄️
\$29 (Senior Fee \$14.50)
Tuesday Jan. 31
6:30 - 8 p.m. H 139 Bergmooser



Pilates Mat Class

Pilates focuses on engaging the mind and body together to create exercise that involves the whole person. Pilates strengthens the core, improves balance, increases coordination, and decreases stress. It is a low-impact, full-body workout appropriate for everyone at any fitness level. This mat class will be an all-level class taught based on the principles of Joseph Pilates, breath, concentration, centering, control, precision and flow. This class will build a foundation for someone that has never done Pilates and hone the mat exercises for the seasoned Pilates practitioner. The mat work is the heart and soul of a Pilates practice.

HPE 733-81 ❄️
\$69 (senior fee \$34.50)
Thursdays Feb. 2 – Mar. 9
5:30 - 6:30 p.m. Z 275 Lewis

HPE 733-82 ❄️
\$69 (senior fee \$34.50)
Thursdays Mar. 16 – Apr. 20
5:30 - 6:30 p.m. Z 275 Lewis

HPE 733-83 ❄️
\$69 (senior fee \$34.50)
Thursdays Apr. 27 – Jun. 1
5:30 - 6:30 p.m. Z 275 Lewis

HPE 733-84 ❄️
\$69 (senior fee \$34.50)
Thursdays Jun. 8 – Jul. 13
5:30 - 6:30 p.m. Z 275 Lewis

About the Instructor, Calie Lewis

Calie holds a Comprehensive Pilates Instructor Certification through Pilates Education Institute, trained under Master Pilates Instructor Brenda Freeman and a Balanced Body Certification in Movement Principles. As a teacher she strives to maintain the integrity of how Joseph Pilates taught the work he called Contrology. She teaches classical Pilates to real bodies and understands how it feels to not be in a mover's body, but want to be.

Mindful Movement Yoga

Yoga

Yoga is an ancient practice of mindfulness and connection. In an hour class, students will be led through various poses in a slow, dynamic way to cultivate more flexibility, strength and balance in their bodies. Breathing and meditation practices will also be incorporated to help calm the mind and release stress. Multiple levels will be shown in each class. Please inform your teacher of any ailments or limitations that you may have that would restrict your practice. Required materials: yoga mat, hand towel. Optional materials: yoga block.

YOGA 703-81 ❄️
\$90 (Senior Fee \$45)
Wednesdays Feb. 1 - Mar. 15
5:30 - 6:30 p.m. Z 275 Whited
No class Mar. 8

YOGA 703-82 ❄️
\$90 (Senior Fee \$45)
Wednesdays Mar. 22 - Apr. 26
5:30 - 6:30 p.m. Z 275 Whited

YOGA 703-83 ☀️
\$90 (Senior Fee \$45)
Wednesdays May 3 - Jun. 7
5:30 - 6:30 p.m. Z 275 Whited

Meditation

Meditation is a grounding practice that teaches us to move from a state of reactivity to receptivity. In this 30-minute seated practice, relaxation techniques such as deep breathing, visualization and progressive muscle relaxation will be used to activate a deep relaxation response. When practiced regularly, these activities lead to a reduction in your everyday stress levels and a boost in your feelings of joy and peace. Please bring a yoga mat, meditation cushion or yoga blanket to sit on.

YOGA 702-81 ❄️
\$60 (Senior Fee \$30)
Wednesdays Feb. 1 - Mar. 15
6:30 - 7 p.m. Z 275 Whited
No class on Mar. 8

YOGA 702-82 ❄️
\$60 (Senior Fee \$30)
Wednesdays Mar. 22 - Apr. 26
6:30 - 7 p.m. Z 275 Whited

YOGA 702-83 ☀️
\$60 (Senior Fee \$30)
Wednesdays May 3 - Jun. 7
6:30 - 7 p.m. Z 275 Whited

Sign up for Yoga and Meditation and receive a \$20 discount.

YOGA 703-81A ❄️
\$130 (Senior Fee \$65)
Wednesdays Feb. 1 - Mar. 15
5:30 - 7 p.m. Z 275 Whited
No class on Mar. 8

YOGA 703-82A ❄️
\$130 (Senior Fee \$65)
Wednesdays Mar. 22 - Apr. 26
5:30 - 7 p.m. Z 275 Whited

YOGA 703-83A ☀️
\$130 (Senior Fee \$65)
Wednesdays May 3 - Jun. 7
5:30 - 7 p.m. Z 275 Whited



Personal Trainer Certification Course - Hybrid (virtual lectures and in-person practical skills labs)

This hybrid course includes virtual lectures plus in-person practical skills lab on campus. Get all the information needed to start an exciting fitness career and become a Certified Personal Trainer. Turn your fitness passion into a profession.

The scheduled virtual live lectures are led by our five-star teacher. Topics will cover 15 hours on anatomy, exercise physiology, kinesiology, biomechanics, nutrition and more. The in-person practical skill labs allow you to role play and review essential hands-on skills to master assessing clients, stretching, warm ups/cool downs, exercise analysis and programming design.

The course includes the national test vouchers (\$450 value) and extra access to our online video enhanced CPT course to review lectures and labs at no extra cost! W.I.T.S. 30-hour optional employer internship (Level 2 Certification) helps walk you in to jobs who very much value our unique certification.

We are all about your success and the tools we give you will help you reach that goal. CEUs: 3.6 (32 hours over 6 weeks)

Required Textbook: (sold separately) Howley, Edward T. and Thompson, Dixie L. 2017. Fitness Professional's Handbook. 7th Edition. Publisher: Human Kinetics, Champaign, IL. The e-book costs \$74 and the cost for the hard cover version is \$99, plus \$15.95 for shipping, and must be purchased by the student. Amazon Prime also has a rent-a-book option set up.

Prerequisite: You must have a high school diploma/GED and be at least 18 years old.

HPE 729-81 ☀️
\$800 (Senior Fee \$700)
9 a.m. - 4 p.m.* May 6 - Jun. 17
Saturdays H 110 WITS Staff

No class on May 27 (study weekend). National Exam is June 17

* 9 a.m. - Noon is virtual lecture done wherever you prefer

* 1 - 4 p.m. is practical (in person) labs on campus (room H 110)





The Detroit Metro Motorcycle Safety Consortium offers comprehensive, hands-on motorcycle-safety education and training in a safe and comfortable environment. Our classes are taught by professional, certified instructors who have not only a passion for riding but riding safety. Our primary goal is to improve the safety of motorcyclists on our roads. Our motorcycle safety courses are conducted with earmarked state funds, funded by motorcyclists, and administered through a motorcycle safety grant from the Michigan Department of State.

Riding Gear & Supply Requirements

Driver's License • DOT-certified helmet • long-sleeved jacket or shirt • heavy-duty long pants • eye protection (goggles or glasses) • full-fingered gloves • boots that cover the ankle and have a hard sole • rain gear • cold-weather gear • pen or pencil

Additional Requirements

Age: Students under the age of 18 are allowed to take the BRC or BRC2 starting at age 15 if they have a graduated driver's license. A parent or legal guardian must accompany the student on the first day of class, and his or her signatures will be required for the course waiver.

Availability: You must be available and on time for each scheduled session or you may be denied admission.

Basic RiderCourse (BRC) – Web Enhanced ePackage 1

This course is designed for someone who has little or no experience operating a motorcycle, and it focuses on the development of basic riding skills: clutch and throttle coordination, straight-line riding, braking, turning and shifting. Training motorcycles are provided. Privately owned motorcycles are NOT permitted. Prerequisites include the ability to ride a bicycle and a valid email address on file with the college.

You must complete the MSF ePackage 1 eCourse (online component) and bring the certificate of completion to the first in-person session. The link to the eCourse will be distributed by the college via email at least one week prior to the start date of your class.

The course also provides a fast track to motorcycle endorsement; successful completion results in a certificate that waives the written knowledge test and riding-skill test, which would otherwise be administered by the Secretary of State and a third-party testing agency, respectively.

Instruction consists of approximately 16 total hours – 5 hours of online preparation to be completed prior to your class start date and 11 hours of hands-on training, activities and evaluation. You will need to be available, but not necessarily on-site, for all of Saturday and Sunday.

MOTCY 706-81 ☀️
\$50 (Senior Fee \$25)

Fri 6 - 8 p.m. July 7 - 9
Sat/Sun 8 a.m. - 8 p.m. Z 260

MOTCY 706-82 ☀️
\$50 (Senior Fee \$25)

Fri 6 - 8 p.m. July 14 - 16
Sat/Sun 8 a.m. - 8 p.m. Z 260

MOTCY 706-83 ☀️
\$50 (Senior Fee \$25)

Fri 6 - 8 p.m. July 28 - 30
Sat/Sun 8 a.m. - 8 p.m. Z 260

Basic RiderCourse 2 (BRC2u)

This one-day course is designed for the experienced but unlicensed rider to become licensed and legal or for already-endorsed riders to refresh and improve their skills. This course is NOT designed for beginning riders. Students must demonstrate competency with basic operational skills and pass the Level 1 written test during the screening exercises in order to continue in the course. If it's determined a rider needs additional skill development before proceeding, the rider will be referred to the Basic Rider Course (no refunds; no transfers).

Topics include: speed control, braking and stopping, counter steering, cornering, hazard avoidance and other techniques necessary for the experienced rider to operate a motorcycle skillfully and safely.

Each student must provide their own motorcycle and riding gear. Sharing is not allowed. Scooters will be allowed in this course. The cycle must be titled, properly registered and display a valid license plate. You must also provide proof of insurance and the bike must pass a safety inspection. Successful completion allows a student to waive the Secretary of State written and riding skills tests. CEUs: .8

MOTCY 707-81 ☀️
\$50 (Senior Fee \$25)

Saturday June 17
8 a.m. - 6 p.m. Z 260

BUSINESS & INDUSTRY | WORKFORCE TRAINING | PROFESSIONAL DEVELOPMENT ● ● ● ● ● ● ● ● ● ●

Online Advanced Career Training

Our online courses can start you on a path to an in-demand profession or help advance your current career with industry certification. You may begin these courses at any time and learn at your own pace. Upon successful completion of all coursework, you will receive a certificate of completion. All materials are included in the course fees. Each course has an instructor assigned to answer questions and solve student problems.

Features

- 6-18 month self-paced, start anytime
- Textbook and materials included
- Prepare for industry certification
- Certification exam vouchers are included
- Financial assistance available (via ED2GO)
- Student advisors provide you coaching, motivation and career readiness support



Jump Start Your Career or Find a New One

Getting Started Find your course at <https://careertraining.ed2go.com/mccc/> and follow the steps to register and pay.

Adobe Certified Professional (Vouchers Included)

Becoming an Adobe Certified Professional will show you are ready to amaze clients, employers and collaborators with proof of your skillset using the world's most creative desktop apps. Upon completing this course, you will be ready to take the five Adobe Certified Professional (ACP) certification exams.

Certified Administrative Professional with Microsoft Office Specialist Associate (Vouchers Included)

This course will prepare you for the CAP exam, offered by the International Association of Administrative Professionals (IAAP) and Microsoft Associate certification. You will learn the fundamentals of workplace administration, including organizational communication, records management and human resources. You will then learn advanced skills for using programs in the Microsoft Office suite. Upon course completion, you will receive prepaid vouchers to take the CAP exam and the MO-200 (Excel), MO-100 (Word), MO-300 (PowerPoint) and MO-400 (Outlook) exams.

Certified Bookkeeper

This online course will prepare eligible bookkeepers for the American Institute of Professional Bookkeepers (AIPB) certification exam. The Certified Bookkeeper course includes prepaid vouchers with enrollment that provides access to sit for the AIPB certification exams. Please Note: The Certified Bookkeeper course is designed for experienced bookkeepers who want to prepare for national certification. To succeed in this course, you must have at least two years of experience as a bookkeeper before enrolling. The books, materials and exam fees are non-refundable upon registration.

Video Game Design and Development

By the end of the course, you will have designed and created your own video game for the PC and will stand ready to join a team working on projects with larger scope or pursue independent development. Using a comprehensive and analytical approach to game development, this course offers you the opportunity to learn how to effectively implement technical game ideas, assuming no prior training or experience. This course is entirely online and is completed at your own pace.

Certified Electronic Health Records Specialist (CEHRS)

Electronic health record specialists are critical in today's healthcare environment, where timely access to accurate patient records is vital to the safety and treatment of patients. This course teaches the skills required to become a certified electronic health record specialist (CEHRS) through the National Healthcareers Association (NHA), including charting, HIPAA compliance, electronic health record management, and insurance and billing. You will be prepared to work on a health information management team, auditing records, compiling reports for patient tracking and coordinating the systems that keep our healthcare facilities operating.



Certified Medical Administrative Assistant with Certified Electronic Health Records Specialist + Medical Terminology (Vouchers Included)

This all-inclusive National Healthcareer Association (NHA) certified course can unlock the door to a burgeoning career. This course offers valuable training in medical office management, legal, ethical and regulatory concepts, information on what is stored in an electronic health record (EHR) system, the steps required to implement an electronic health record system in a medical practice, how staff members and patients interact with EHR systems and what benefits these systems provide compared to traditional paper records. Upon completion of this program, you will be ready to take the Certified Medical Administrative Assistant (CMAA) and the Certified Electronic Health Records Specialist (CEHRS) national certification exams offered by National Healthcareer Association (NHA) and will receive the study guide materials, access to practice exams and registration fees for both.



Graphic Design with Photoshop (Software Included)

This course will provide you with robust instructions on how to use Adobe Photoshop as a tool to create engaging and effective visuals. Using principles, theories and time-tested practices of graphic design, you will discover strategies for producing images that convey desired messages, styles and tones. The course's combination of creative, technical and soft skills will offer you a well-rounded and challenging learning experience.

Help Desk Analyst: Tier 1 Support Specialist

This course uniquely prepares you to work as a support specialist by focusing on the business needs of the customer, establishing credibility and trust, and handling the most difficult customer scenarios. You'll learn about problem solving and troubleshooting, team dynamics and interpersonal communication skills. This course also prepares for the Support Performance Tier-1 Support Specialist (SPC-T1SS) Certification exam at no additional cost, which is an organizational certification through SCInc., not an industry certification.

Human Resources Professional with Payroll Practice and Management

Human Resources Professional with Payroll and Practice Management will help you gain the essential skills and certifications you need for a role in any HR department. The course will prepare you for the Professional in Human Resources (PHR) certification exam. You will gain industry-recognized skills that align with the Human Resource Certification Institute (HRCI) and the Society for Human Resource Management (SHRM). It covers all critical areas of payroll administration and management. You will gain an understanding of the major components of the state labor code in your chosen state.

CompTIA Network + Certification Training (Voucher Included)

In the course, you'll learn the fundamentals you need to prepare for the CompTIA Network+ certification exam (N10-008) and start a career as a network technician. This course utilizes a Network+ lab simulator so you can have the opportunity to have hands-on experience. These labs will improve your practical skills in configuring operating systems and network devices, as well as help you to understand the objectives and competencies required by the CompTIA Network+ certification exam. This course offers enrollment with or without a voucher to sit for the CompTIA Network+ (N10-008) certifying exam upon eligibility.



GES890 Microsoft Office Specialist: Expert Certification Training

This course prepares you for the Microsoft Office Specialist (MOS) certification exams for Word, Excel, PowerPoint, Access and Outlook. You will build your expertise in these programs through hands-on exercises, in-depth course material and supplemental video demonstrations. As you prepare for each exam, you will test your skills at regular intervals with quizzes and exams. By course completion, you will be fully prepared to take the MOS Certification Exams MO-100 and MO-101 (Word), MO-200 and MO-201 (Excel), MO-300 (PowerPoint), MO-400 (Outlook) and MO-500 (Access) exams.

Project Management Essentials with CAPM® Prep

In this course, you'll learn the knowledge and skills essential to project managers and those who work on projects in other support roles. The materials in this course are aligned with the international recognized standards of project management. Each lesson focuses exclusively on a single topic so that you can more easily grasp that topic before moving onto the next. Once complete, you will meet or exceed the educational prerequisites for the Certified Associate in Project Management (CAPM®) certification offered through the Project Management Institute (PMI)®. Project Management Professional (PMP), PMBOK, PgMP, PMI-RMP, CAPM, PMI-SP, PMI Scheduling Professional (PMI-SP) and the PMI REP Logo are registered marks of the Project Management Institute.



Learn Microsoft Office from the Comfort of Home
Choose from more than 300 online classes available every month!

- Expert Instructors
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction

Online Courses with ED2GO

Our instructor-facilitated online courses are informative, fun, convenient and highly interactive. All courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links and more. You can complete any course entirely from your home or office any time of the day or night.

We offer intro, intermediate, advanced and special topics.

GETTING STARTED

1. Visit our Online Instruction Center: www.ed2go.com/Monroe
2. Click the Courses link, choose the department and course title you are interested in, and select the Enroll Now button. Follow the instructions to enroll. Here, you will enter your e-mail and choose a password that will grant you access to the classroom. You will also pay for your course at this time.
3. When your course starts, return to our Online Instruction Center and click the "Classroom" link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

Microsoft Word

Learn how to create and modify documents in Word, the most popular word-processing program available.

Microsoft Excel

Discover dozens of shortcuts and tricks, and learn the secrets behind writing powerful formulas, using functions, sorting and analyzing data, creating custom charts and much more!

Microsoft PowerPoint

Learn to create impressive slide presentations filled with visually stimulating elements.

Microsoft Access

Learn how Microsoft's powerful database can help you store and manage information you've collected about your business, home or community.

Microsoft Outlook

Learn the essentials of Microsoft Outlook 2013 from an expert instructor. Get up and running quickly with the most important aspects of the program.

Introduction to Quickbooks Online

This QuickBooks course will teach you how to manage your business finances with QuickBooks Online. This powerful accounting software has helped millions of small business owners oversee their finances. Now that the cloud-based version is outpacing the desktop version, there's no better time to refresh your QuickBooks knowledge.

Getting Started with Google Workspace

In this Google Workspace training course, you will learn about the many free apps (Gmail, Docs, Sheets, Slides, Drive, Contacts, Calendar, Meet, and Chat) that Google makes available on the web and how to put them to work for business, hobbies, and personal projects. You will find out how to use each of the most popular Google apps and how they fit together to support each other and make things easier for you — from sending email messages to creating business and personal documents to sharing files and more.

Marketing Your Business on the Internet

Find out how to market your business on the Internet, even if you have little or no money to spend! In this practical, hands-on course, you'll discover proven methods that will help you establish an Internet presence and build an online brand identity. You'll learn how search engine optimization (SEO) works and how to track your site's performance using web analytics. You will discover how to use online advertising, email marketing, and social media (including blogs) to drive business to your website. Finally, you'll learn how to keep your visitors coming back again and again!

Selection of Starting Dates for 2023

Jan. 12, Feb. 9, Mar. 16, Apr. 13,
May 18, Jun. 15, Jul. 13, Aug. 17

Visit our Online Instruction Center to find more courses!

www.ed2go.com/Monroe

You can also find complete course descriptions, outlines and costs.



HealthGuard Professional Food Manager

Owners and managers of food service establishments have a responsibility to provide safe food to their customers. They need to understand that the consequences of inadequate food safety knowledge or poor hygienic practices can be very serious. This training is in conformance with the Michigan Food Law that requires all licensees must have a Certified Food Manager. This course, along with a passing score from the exam, meets that requirement. Target Audience: Food Service Employees. CEUs: .8

CSM 718-71 ❄️
\$155 (Senior Fee \$137)
Tuesday Jan. 10
8 a.m. - 6 p.m. Z 257 Childress

CSM 718-72 ❄️
\$155 (Senior Fee \$137)
Tuesday Feb. 14
8 a.m. - 6 p.m. Z 257 Childress

CSM 718-73 ❄️
\$155 (Senior Fee \$137)
Tuesday Mar. 14
8 a.m. - 6 p.m. Z 257 Childress

CSM 718-74 ❄️
\$155 (Senior Fee \$137)
Tuesday Apr. 11
8 a.m. - 6 p.m. Z 257 Childress

CSM 718-71 ☀️
\$155 (Senior Fee \$137)
Tuesday May 9
8 a.m. - 6 p.m. Z 257 Childress

CSM 718-72 ☀️
\$155 (Senior Fee \$137)
Tuesday Jun. 13
8 a.m. - 6 p.m. Z 257 Childress

Please call our Workforce Development Office at 734-384-4229 to register for this course.

Pesticide Training and Review Class

Monroe County Community College and Ned Birkey, MSU Extension Educator Emeritus, will present this Pesticide Training and Review class. Topics of instruction include:

- Protective personal equipment
- Handling, transport, storage and security of pesticides
- Emergency or incident response
- Pesticide application equipment
- Calibration of application equipment
- The clean sweep program and a portable spill kit
- Reading and understanding the pesticide label

Eight pesticide re-certification credits will be available in the categories of; Private, Commercial Core, Commercial 1A, 1B, 3A, 3B and 6. Coffee, rolls and lunch will be provided. Study manuals available on-line or check with the Monroe County extension office. CEUs: .6

AGRI 707-71 ❄️
\$35 (Senior Fee \$25)
Wednesday Mar. 15
9 a.m. - 3:30 p.m. Z 259 Birkey



Level I Electrical Course

Monroe County Community College along with The Southeast Michigan Construction Academy (SEMCA) are offering the Level 1 Electrical Course. SEMCA's four-level (four-year) training program follows industry recognized curriculum of the National Center for Construction Education & Research (NCCER). The Level 1 Electrical Course begins with basic construction safety in residential, commercial and industrial construction. All students will receive instruction in operating hand and power tools. They will be introduced to electrical theory and the rules and regulations that govern the trade through the National Electrical Code. In addition, students will learn the basics of electrical circuits, conduit bending and

residential electrical service. Successful completion of this course will result in an NCCER credential and an OSHA 10 certification.

Students who enroll in the SEMCA program will have the opportunity to interview for positions with non-union electrical contractors, located in Southeast Michigan, as they become available.

Students must be 18 or older and must provide proof of a valid driver's license and copies of their high school diploma or GED and Social Security card.

The cost for the Level 1 course is \$2,300 and Level 2 is \$1,700, including books. To register for this non-credit training program or for additional information, call (734) 384-4229.



All of these Microsoft classes will meet via Zoom.

Login instructions will be sent to you via the email address you provide at registration.

Basic Excel (Zoom)

Learn the premier spreadsheet application. Tips will be given on when and how to use the ribbon interface. Prerequisite: You must have previous computer experience including Windows and keyboarding skills. Cost includes materials. CEUs: .8

MICRO 774-41 ❄️

\$109 (Senior Fee \$58)

Fridays Feb. 17 - Mar. 3
9 a.m. - Noon Zoom Colston

MICRO 774-41 ☀️

\$109 (Senior Fee \$58)

Tues. & Thurs. Jun. 1, 6 & 8
9 a.m. - Noon Zoom Colston

Intermediate Excel (Zoom)

This is a follow-up to the basic class or for those Excel users who are comfortable with the program but wish to be introduced to some of Excel's more advanced tools. You'll learn how to manage workbooks and prepare them for the Web, automate worksheet tasks, use lists, analyze list data, and enhance charts and worksheets. Cost includes materials. CEUs: .8

MICRO 802-41 ❄️

\$109 (Senior Fee \$58)

Fridays Mar. 10 - 24
9 a.m. - Noon Zoom Colston

MICRO 802-41 ☀️

\$109 (Senior Fee \$58)

Tues. & Thurs. Jun. 13, 15 & 20
9 a.m. - Noon Zoom Colston

Advanced Excel (Zoom)

This is an accelerated, advanced class. Participants are encouraged to bring in real-life problems for review in the lab. A course card is included with the course. The target audience is anyone that has previously enrolled in Excel Intermediate or those who have extensive experience working with Excel. Cost includes materials. CEUs: .8

MICRO 905-41 ❄️

\$109 (Senior Fee \$58)

Fridays Apr. 14 - 28
9 a.m. - Noon Zoom Colston

MICRO 905-41 ☀️

\$109 (Senior Fee \$58)

Tues. & Thurs. Jun. 22, 27 & 29
9 a.m. - Noon Zoom Colston

NEW!

Power BI (Zoom)

This three-day instructor-led course will teach you how to use the entire Power BI and Power BI Desktop toolset as your business intelligence platform. You'll learn how to implement solutions using the Power Query, PowerPivot, PowerView, Power Map, Power BI, Power BI Desktop and Excel Services for SharePoint. This course is packed with hands-on labs to reinforce class topics and provide you with the skills to successfully create impressive dashboards, reports, and other business intelligence solutions. This course teaches you everything you need to know to implement BI solutions using Power Query, PowerView, PowerPivot, Power Map, Excel Services and Power BI. CEUs: .9

MICRO 933-71 ☀️

\$109 (Senior Fee \$57)

Tues. & Thurs. May 5, 12 & 19
9 a.m. - Noon Zoom Colston



For additional details or to register for these Microsoft training courses, contact sbussell@monroeccc.edu or 734.384.4229.

GENERAL INFORMATION



Course Age Requirement

Unless otherwise stated in the class description, students must be 16 years of age or older to register for all Lifelong Learning classes.

Grades, Certificates of Completion and Transcripts

Upon successful completion of a course, a certificate and/or transcript may be furnished if requested by the student.

Grading system for Lifelong Learning courses:

- S SATISFACTORY - the learner completed the course, meeting at least minimal expectations as outlined by the instructor.
- N NO GRADE - the learner did not meet the minimal expectations of the instructor or did not elect to complete work necessary for obtaining a grade.
- W WITHDRAW - the learner formally withdrew from the class.

Cancellation of Classes

The institution reserves the right to cancel or make changes in this schedule when deemed necessary. An attempt will be made to telephone students affected. You may inquire directly about your class status by contacting the Office of Lifelong Learning.

Refund Policy

If you find that you cannot attend a class after having registered for it, contact the Office of Lifelong Learning immediately to officially drop the course to be eligible for a refund. It is not the responsibility of the instructor to notify the office if a student drops.

- If the course or seminar is completed within 1-13 days, students will receive a 100 percent refund when withdrawing prior to the day of the first class meeting. No refund will be issued to students who withdraw on the day the class is scheduled to begin.
- If the course is completed within 14-63 days, students will receive a 100 percent refund when withdrawing on or before the first scheduled day of class or the next immediate business day. Students withdrawing during the next two business days will receive a 50 percent refund of the tuition only. (Lab fees excluded.) No refunds will be issued after this time.
- If the course is not completed until 64 or more days, students will receive a 100 percent refund when withdrawing prior to class or within the first week* of classes. Students withdrawing the second week of classes will receive a 50 percent refund. No refunds will be issued after this time.
*The first week of classes for Lifelong Learning programs begins with the first meeting date and ends six calendar days thereafter.

Smoking Policy

Smoking and the use of all tobacco products is prohibited at the college and is subject to all applicable laws, including Federal and State "clean air" acts.

This tobacco-free policy prohibits the use of all tobacco products and includes use of all devices intended to simulate smoking, including electronic cigarettes and other similar types of devices.

Continuing Education Units (CEUs)

The primary purpose of CEUs is to provide a permanent record of the educational accomplishments of an individual who has completed a non-credit class. CEUs are especially important to those who seek to maintain a credential, such as a real estate license. One CEU is defined as 10 hours of participation in a planned continuing education experience organized under responsible sponsorship, capable direction and qualified instruction. CEUs do not apply toward college degree requirements.

GENERAL INFORMATION

Social Security Number Privacy Policy

The State of Michigan Public Act 454 of 2004 establishes regulations to help ensure the privacy of student Social Security numbers. This includes the proper use, disclosure and disposal of student Social Security numbers. Monroe County Community College will follow procedures to ensure that these requirements are met. For procedural information, please see the website at www.monroecc.edu.

Disabilities

If you have a documented disability for which an accommodation may be appropriate, please contact Disability Services at 734-384-4167 for an appointment. Students must register with Disability Services each semester to receive accommodations.

Children on Campus

Children are not permitted in the classroom.

MCCC students, staff and visitors are absolutely prohibited from bringing children into the classroom or leaving children of any age on college property.

MCCC assumes no responsibility for the safety of children left on college property. Compliance with this rule is essential. There are no exceptions to the absolute prohibition against leaving children on college property.

Holds

Students who have outstanding tuition, library fines or other indebtedness to MCCC will not be allowed to register until the debt is paid. MCCC will not release a transcript if the student has a financial hold.

Credit Card Fees

A 2 percent convenience fee will be charged to the cardholder for credit or debit card payments. This fee is a portion of the cost to MCCC for accepting credit cards as a form of payment. MCCC does not profit in any way from this fee.

Safety Services at MCCC

CONTACT INFORMATION

Police/Fire Emergency: 911

Office Hours: 7:30 a.m. – 10 p.m. Monday-Thursday, 7:30 – 5 p.m. on Friday

Location: Building S, Room 105 (located in the main lobby)

Phone: Contact the Switchboard (when on campus) by dialing 0.

Main Phone: 734-457-6007

Mobile Phone: 734-735-9401

Email: cabel@monroecc.edu

TITLE IX OFFICE FOR DISCRIMINATION AND SEXUAL HARASSMENT

The college's Equal Opportunity Officer and Title IX and Section 504/ADA Coordinator and Compliance Officer for discrimination and sexual harassment is:

Director of Human Resources

Monroe County Community College

1555 South Raisinville Road

Monroe, Michigan 48161

734-384-4245

ltorbet@monroecc.edu

Hours: 8 a.m. – 4:30 p.m. Monday-Friday

SAFETY SERVICES PROVIDED

Safety escorts

Crime prevention services

Campus information/directions

Lost and found

Incident reports

MORE ABOUT CAMPUS SAFETY SERVICES AT MCCC

At MCCC, we are serious about providing a safe campus for our students, employees and visitors; our security staff is comprised of individuals with extensive law enforcement and/or security experience and knowledge.

Our security staff has an excellent working relationship with local law enforcement agencies, including the Monroe County Sheriff's Department and the Michigan State Police.

Both foot and vehicle security/safety patrols are conducted throughout the day and evening.


In addition to institutional safety procedures, students and staff are encouraged to be personally responsible for their own security as well as others and to report all suspicious activity.



ONLINE REGISTRATION INSTRUCTIONS FOR ● ● ● ● ● LIFELONG LEARNING COURSES ● ● ● ● ●

How to Use my: Student Planning & Registration LIFELONG LEARNING COURSES

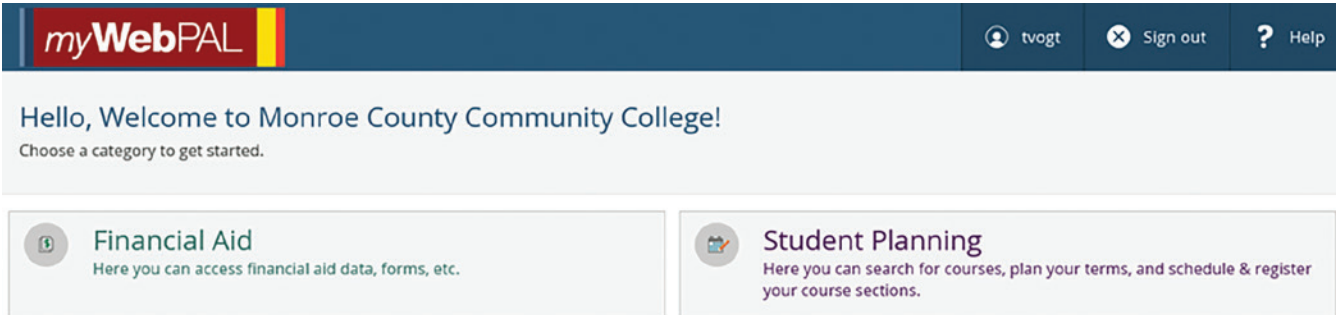
www.monroeccc.edu

Help Desk: 734.384.4333


Use  to access your student records, register for classes, pay your fees and complete a number of other processes through a secure Web server.

NOTE: If you have never taken a class at MCCC (credit or non-credit) you cannot use  to register for the first time. You must call the Office of Lifelong Learning at 734.384.4127 to register with a credit card or mail your registration form and payment to our office. The next time you want to register for a class, you can set up your account on  and register online.

Sign into  and click on "Students" then "Planning"



Signing In

- Go to www.monroeccc.edu and click on "MYWEBPAL"
- Click on "I'm New to  and follow the instructions
- Once you have successfully logged in, click on "Students" and then "Student Planning"

Planning Courses

- Under "Student Planning" select "Course Catalog" and then the "Advanced Search" tab
- Select the term you want to register for from the "Term" drop down menu
- Select the subject from the "Subject" drop down menu and add the course number
- Select "Non-Credit" from the "Course Type" drop down menu
- Select "Search"
- The system will display the courses and available sections being offered
- Click "Add Course to Plan" and select the term you would like to take the course
- Select "Back to College Catalog" (*upper left of page*) to plan more courses

Instructions continued on next page.

ONLINE REGISTRATION INSTRUCTIONS FOR LIFELONG LEARNING COURSES

Registering

- Under "Student Planning" select "Plan & Schedule"
- Use the arrows to select the term you want to register for
- Click on "View Other Sections"
- Select the section you wish to register for and click "Add Section"
- Click "Register Now" (*upper right*) to register for all selected sections or click "Register" under each section (*left*)
- Verify the completed schedule on the right of the screen
- Sign out and close the browser

Dropping


- Under "Student Planning" select "Plan & Schedule"
- Use the arrows to select the term
- Click the "Drop" button on the section you want to drop
- Verify the drop by reviewing the schedule on the right
- Sign out and close the browser

User Option – User Profile (*left column*)

- View: Student ID and Student Email Address
- Confirm and update address, email and phone number

Steps for paying for your Lifelong Learning Class(es)

****PAYMENT IS REQUIRED AT THE TIME OF REGISTRATION FOR ALL LIFELONG LEARNING COURSES****

- At the main "Students Menu" select "Pay on my Account" in the left column. The  system accepts Visa, MasterCard and Discover.
- Select your method of payment and click "Submit"
- Complete the Electronic Card Entry form and then click on "Submit"

Reminder

A 2 percent convenience fee will be charged to the cardholder for credit or debit card payments. This fee is a portion of the cost to MCCC for accepting credit cards as a form of payment. MCCC does not profit in any way from this fee.

You must pay your tuition in full in order to remain registered in your class(es). If you do not pay your tuition in full at the time of registration you will be dropped from all of your classes and will need to re-register.



Release of Liability and Assumption of Risk For Fitness Activities at Monroe County Community College Our Fitness or Dance Courses

If you are taking any of the fitness or dance classes, you must sign this waiver and submit it prior to the first day of class. Only one form (per person) is necessary per semester. A parent or legal guardian must sign for anyone under 18 years old.

I, the undersigned, in consideration of the use of physical fitness facilities at Monroe County Community College, declare and agree as follows:

- I acknowledge that all training and fitness/exercise activities carry with them the potential for personal property damage, personal injury, and death.
- I assume all risks of injury arising out of my participation in any college-sponsored fitness/exercise activity, including my use of any college-owned fitness equipment.
- I certify that I am physically fit and able to participate in fitness/exercise activities and have not been advised otherwise by a qualified medical person. I have received sufficient training for participation in any fitness activity and equipment use.
- I release and agree to indemnify Monroe County Community College and its trustees and employees from any and all liability, loss, damage, expense, or cost of any nature whatsoever for any and all claims that are known or unknown, foreseen or unforeseen, future or contingent, for personal injury or property damage arising out of fitness/exercise activities at Monroe County Community College.
- I agree that I shall not now or at any time in the future, directly or indirectly, commence or prosecute any action, suit or other proceedings against Monroe County Community College and/or its trustees and employees arising out of, relating to, or in connection with my use of any fitness equipment and/or my participation in any college-sponsored fitness/exercise activity.
- I consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during my participation in fitness/exercise activities at Monroe County Community College.
- I attest that I am of legal age to sign this form as a binding legal document in accordance with its intention.

I have carefully read this release of liability and fully understand its contents. I agree to assume all risks of injury associated with fitness activities at Monroe County Community College. I agree not to make a claim against Monroe County Community College if I am injured while using fitness equipment or engaged in fitness/exercise activities. I sign this agreement of my own free will.

Class Title

Semester: ☐ Winter ☐ Summer ☐ Fall

Print Participant's Name

Student ID# or last 4 digits of SSN

Date of Birth

Participant's Signature

Date

If the participant is under 18 years of age, a parent/legal guardian must sign below.

Print Parent/Guardian Name

Emergency Phone #

Parent/Guardian Signature

Date

Return this form along with your registration form to the Office of Lifelong Learning.

Registration Term and Year

- ☐ Winter
☐ Summer

Monroe County Community College Lifelong Learning Registration Form

Corporate and Community Services Division
1555 South Raisinville Road • Monroe, Michigan 48161

Office 734.384.4127



• ONE FORM PER PERSON •

Social Security Number <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	– OR –	Student ID Number <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>
Last Name <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	First Name <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	M.I. <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>
Previous Last Name <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	Primary Contact Number <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div> <input type="checkbox"/> Day <input type="checkbox"/> Cell	

Home Address

City <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	State <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	Zip Code <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	Residency Status <input type="checkbox"/> Monroe County <input type="checkbox"/> Out of Monroe County <input type="checkbox"/> Out of State
--	---	--	---

Date of Birth <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>	Gender M or F	Email Address <div style="border-bottom: 1px solid black; height: 20px; margin-top: 5px;"></div>
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Which of the following describes your race/ethnicity? Please select only one option.

- ☐ Caucasian ☐ African American ☐ American Indian/Alaska Native ☐ Hawaiian/Pacific Islander ☐ Choose not to Report
☐ Hispanic/Latino ☐ Asian ☐ International ☐ Two or More Races

Course Number	Class Title	Time	Start Date	Location	Tuition	Fee*

* MCCC provides a Senior Citizen Scholarship to Monroe County residents 60 years or older. Please confirm the fee(s) you may be responsible for before submitting this form.

Total Due
*Fee included in Tuition

Tuition & Fees	Method of Payment	Credit Card Fees
\$ _____ \$ _____ \$ _____ \$ _____	Cash, Check or Money Order <i>(payable to MCCC)</i> Visa, MasterCard or Discover Card # _____ Exp. Date _____ Senior Citizen Scholarship TOTAL TUITION & FEES PAID	A 2% convenience fee will be charged to the cardholder for credit or debit card payments. This fee is a portion of the cost to MCCC for accepting credit cards as a form of payment. MCCC does not profit in any way from this fee. Rcvd. By _____ Date _____

Registration receipt: ☐ mail to me ☐ email to me ☐ I do not need a receipt



PAYMENT PLAN FACTS*

NBS e-Cashier Automatic Payment Program

To help you meet your educational expenses, MCCC is offering FACTS as a convenient budget plan. This is not a loan program. You have no debt, there are no interest or finance charges assessed, and there is no credit check. Enrolling online is simple, secure and easy. **Down payment or monthly payments are deducted immediately from your account on the 5th of each month until the balance is paid in full.**

- Arrange for monthly payments
- Make a down payment immediately and arrange for monthly payments
- Automatic payments from your checking or savings account
- \$30 non-refundable enrollment fee (an additional \$2 will be charged for full payments)

Deadlines to Enroll in e-Cashier Payment Plan

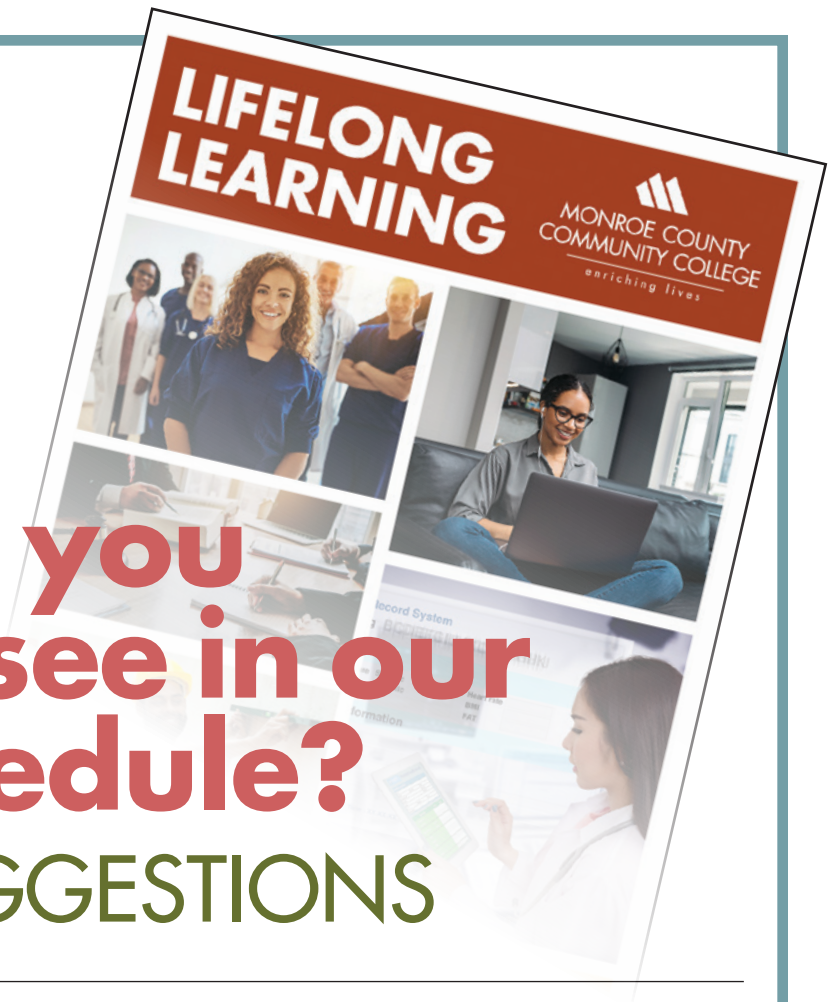
Enrollment Period	Required Down Payments	Number of Payments	Months of Payments
Jan 1 - Jan 20	none	4	Feb - May
Jan 21 - Feb 17	25%	3	Mar - May
Feb 18 - Mar 17	50%	2	Apr & May

Payment Dates: Feb. 5, Mar. 5, Apr. 5 and May 5

Steps to Enroll in FACTS

1. Register for your Lifelong Learning class(es). See inside the front cover.
2. Obtain your seven-digit student ID number as assigned by the college. If you do not know your student ID number, please contact the Office of Lifelong Learning at 734.384.4127.
3. Go to the college's website at monroeccc.edu/LL
4. At the bottom of the page, click on "Payment Plan for Select classes" or go directly to: <https://online.campuscommerce.com/signin/4L5LB>
5. Register for an account or sign-in, carefully read terms and conditions provided by FACTS. Then, click on "Proceed" and complete the "Personal Information" page.

***NOTE: Not all Lifelong Learning classes are eligible for the tuition plan.**



What do you want to see in our next schedule?

COURSE SUGGESTIONS

Call our office of Lifelong Learning at 734-384-4127 to share your course suggestions.

ECRWSS
RESIDENTIAL CUSTOMER

**MCCC offers a variety of Summer Camps
during June, July & August.
Our camps are designed for kids K-12.**



Look for our brochure in April!

Call us to be added to the list
to receive the brochure when it is
available – **734-384-4127**

Some of our more popular camps have included:

Cooking, Art, Healthcare, Guitar, Theater, Photography,
Basketball, Volleyball, Firearm Safety, Robotics, Automotive,
Makerspace, Welding, 3D CAD