

# Building Report | HR Relocation Project

8.27.21

The following are pictures from the week ending in 8.27.21 in regards to the HR Relocation Project. This will be the last report for this project as it has reached substantial completion and the Human Resources Department has been relocated into their new area. There are a few minor items that will need to be completed but cannot right now as some building materials are still greatly delayed due to the COVID pandemic. All construction is complete other than a last minute revision to one of the private staff offices. In the most northern private office it was decided in order to better accommodate some new furniture to remove an old non-essential wall mounted heating unit that was no longer needed due to the new geothermal HVAC system that was installed throughout the SS/A Building. The majority of the new furniture has arrived and has been installed. There are some additional pieces that will arrive either next week or shortly thereafter that are on delay due to some material shortages at the manufacturing facility. The Information Systems assisted by relocating the HR Staff computer and phone systems. Conference Room A-153 is now complete with new finishes, lighting, and furniture. The new card access control systems have been installed and only need to be activated and programmed.



The top-right photo shows the newly refurbished Conference Room A-153. Again, here all new finishes and lighting were installed to help update this space. Also, new furniture complete with charging and A/V ports was installed. The existing flat panel TV was reinstalled, as well as the existing marker board which was relocated from the west wall to the east to allow for the installation of the new door into the HR Office Suite.

The top-left photo shows the progress of the removal of the old wall-mounted heating unit that once was located in this area. The old unit has been removed, and the existing hydronic piping relocated and enclosed. The items remaining to complete are patching and painting the walls and installing some new wall base.

The bottom-left photo shows one of the two new access control pads that have been installed and will help keep the new HR Office Suite safe and secure. The last step to complete their installation will be their activation and programming.

