Procedure 10.00

CAMPUS SECURITY

Providing a safe and secure campus is a key element in assisting the College in accomplishing its mission. The College is committed to providing a safe campus, and in addition to institutional procedures, students and staff are encouraged to be personally responsible for their own security as well as others.

Campus Security is the direct responsibility of the Vice President of Student and Information Services, while the Chief of Security is responsible for day-to-day operations. The security staff is comprised of individuals with extensive law enforcement/security experience and knowledge, and possesses an excellent working relationship with local law enforcement agencies including the Monroe County Sheriff's Department and the Michigan State Police.

Campus Security provides a safe and secure campus environment for students, staff, faculty, and visitors. Both foot and vehicle security/safety patrols are conducted in order to minimize and deter the occurrence of crime, protect the peace, and serve the interests of the College.

Incident Reporting

The College asks that all criminal actions, suspected criminal actions, accidents, or unusual incidents be reported immediately. If you are a student, this can be done through your instructor. If you are an employee, this can be done through your supervisor. Both students and employees may also report directly to either the Switchboard Operator or the office of the Vice President of Student and Information Services.

In cases of emergency, the College's Switchboard Operator should be contacted immediately. The Switchboard Operator will directly contact Campus Security. If the switchboard is closed, assistance can be requested by dialing 911 from a pay phone. No money is needed.

Security Personnel

Campus security is the direct responsibility of the Vice President of Student and Information Services, and all requests for special security coverage for campus events and activities must be made through the Vice President's Office. The Chief of Security prepares the security schedule accordingly.

Crime Statistics

The College maintains compliance with all reporting requirements such as the Student Right-to-Know and Campus Security Act. Any questions about this report, the College's crime statistics, or campus security policies or procedures, should be directed to the office of the Vice President of Student and Information Services.