QUALIFICATIONS AND REQUIREMENTS FOR ACADEMIC RANK

Minimum requirements for each rank:	
Lecturer:	Less than instructor's qualifications.
Instructor:	
Assistant Professor:	1. Master's Degree + 30 -or-
	2. Master's Degree + 5 years college teaching.
	1. Master's Degree + 60 + 3 years college teaching -or-
	2. Master's Degree + 30 + 8 years college teaching.
Professor:	1. Doctorate + 7 years college teaching
	2. Master's Degree + 60 + 12 years college teaching.
<u>Definitions</u>	
1 Master's Degree	

- - a. Any master's degree (examples: M.S., M.A., M.Ed.)
 - b. Bachelor's degree including vocational certification, plus 15 hours.
 - c. Bachelor's degree, plus industrial and/or business experience resulting in vocational certification.
- 2. "Doctorate" must include the writing of a dissertation.
- 3. College Teaching
 - a. Full-time teaching, counseling, librarianship and/or administrative experience at the post-secondary level will be equated on a one-to-one basis.
 - b. Full-time K-12 teaching, counseling, librarianship, and/or administrative experience will be equated on a one-to-one basis, to a maximum of five years.

c. Industrial or business experience related to the faculty member's position at Monroe County Community College will be equated on a two-to-one basis, to an equated maximum of five years. (Exception: librarianship will be equated on a one-to-one basis.)

Addenda

- The industrial and/or business experience which is used to equate to a Master's degree may not also be used as a part of college teaching experience.
- 2. All degrees are earned degrees.
- 3. All hours are graduate semester hours.
- 4. Once requirements are met and appropriately certified, advancement to next rank is automatic.
- 5. Academic rank applies to full-time non-administrative and administrative faculty, who will be ranked as their qualifications permit.
- 6. A person holding the academic qualifications, but not having the required amount of college teaching experience of a particular rank, will be placed on the next lower rank.
- 7. Hours beyond the Master's degree may be calculated as follows: total hours minus 30 hours.
- 8. If a person possesses both an earned Master's degree and vocational certification, he may be credited with 15 hours beyond the Master's degree.