

**POLICY ON THE USE, DISCLOSURE, AND DISPOSAL  
OF STUDENT SOCIAL SECURITY NUMBERS**

The State of Michigan Public Act 454 of 2004 establishes regulations to help ensure the privacy of student social security numbers. This includes the proper use, disclosure, and disposal of student social security numbers.

The Community College District of Monroe County, Michigan will follow procedures to ensure that these requirements are met.

Cross-References

Procedure 3.24(a)	Procedure on the Use, Disclosure, and Disposal of Student Social Security Numbers
Policy 3.27	Family Educational Rights and Privacy Act of 1974
Policy 3.28	Rules and Regulations for Implementing the Family Educational Rights and Privacy Act of 1974
Policy 6.47	Policy on the Use, Disclosure, and Disposal of Employee Social Security Numbers
Procedure 6.47(a)	Procedure on the Use, Disclosure, and Disposal of Employee Social Security Numbers