

QUALIFICATIONS AND REQUIREMENTS FOR ACADEMIC RANK

Minimum requirements for each rank:

Lecturer: Less than instructor's qualifications.

Instructor: Master's Degree

Assistant Professor: 1. Master's Degree + 30
 -or-
 2. Master's Degree + 5 years college teaching.

Associate Professor: 1. Master's Degree + 60 + 3 years college teaching
 -or-
 2. Master's Degree + 30 + 8 years college teaching.

Professor: 1. Doctorate + 7 years college teaching
 -or-
 2. Master's Degree + 60 + 12 years college teaching.

Definitions

1. Master's Degree
 - a. Any master's degree (examples: M.S., M.A., M.Ed.)
 - b. Bachelor's degree including vocational certification, plus 15 hours.
 - c. Bachelor's degree, plus industrial and/or business experience resulting in vocational certification.
2. "Doctorate" must include the writing of a dissertation.
3. College Teaching
 - a. Full-time teaching, counseling, librarianship, and/or administrative experience at the post-secondary level will be equated on a one-to-one basis.
 - b. Full-time K-12 teaching, counseling, librarianship, and/or administrative experience will be equated on a one-to-one basis, to a maximum of five years.
 - c. Industrial or business experience related to the faculty member's position at Monroe County Community College will be equated on a two-to-one basis, to an equated maximum of five years. (Exception: librarianship will be equated on a one-to-one basis.)

Addenda

1. The industrial and/or business experience which is used to equate to a Master's degree may not also be used as a part of college teaching experience.
2. All degrees are earned degrees.
3. All hours are graduate semester hours.
4. Once requirements are met and appropriately certified, advancement to next rank is automatic.
5. Academic rank applies to full-time non-administrative and administrative faculty, who will be ranked as their qualifications permit.
6. A person holding the academic qualifications, but not having the required amount of college teaching experience of a particular rank, will be placed on the next lower rank.
7. Hours beyond the Master's degree may be calculated as follows: total hours minus 30 hours.
8. If a person possesses both an earned Master's degree and vocational certification, he may be credited with 15 hours beyond the Master's degree.

