

MONROE COUNTY COMMUNITY COLLEGE

DATA GOVERNANCE BOARD

The Monroe County Community College (MCCC) Board of Trustees encourages the regular review of data governance topics to ensure institutional data quality and security as well as appropriate and efficient employee access to data and information. The charge of the MCCC Data Governance Board (DGB) is to review and act upon the following:

- employee access to all institutional data and information systems,
- accuracy and integrity of data in all institutional data and information systems,
- data and information acquisition, transmission, storage, and general use practices among all institutional stakeholders,
- practices in accordance with the Federal Educational Rights and Privacy Act (FERPA),
- other relevant data governance related issues

The DGB is authorized by the President to review and take final action on the data governance issues mentioned above in addition to all issues within its purview.

Within its review, the DGB has the authority to request, access, review, and retain as official record any data and information from any institutional stakeholder. The DGB has the authority to make copies of records related to any data governance review case regardless of the location or format of those records.

Within its action, the DGB has the authority to prescribe and require creation of or changes to the following, related to data governance:

- institutional policy and procedure,
- institutional process,
- access to institutional data and information systems, to include modifying or terminating existing access and denying requests for new or modified access,
- FERPA violation reporting and related institutional action