

Policy Type: Support Staff

Policy Title: Absence for Work-Related Accident or Injury

Who Does This Policy Affect: All Support Staff

Purpose: The purpose of this policy is to explain how an employee is compensated if injured while performing work duties at work.

Policy Statement:

An employee may be entitled to workers' compensation insurance benefits if injury or accident is incurred in the performance of his/her duties at the College. Determination of whether the injury is covered by workers' compensation insurance is made by the workers' compensation carrier, not the College.

If the employee qualifies for workers' compensation, he/she will receive his/her sick pay, less the amount he/she receives from workers' compensation insurance for the first ninety (90) calendar days of absence or until his/her sick bank is depleted. After the sick leave bank is depleted or the ninety calendar days have been reached, the employee will only receive workers' compensation, assuming the employee still qualifies for workers' comp.