Student Planning – My Progress
Degree Audit

To track degree progress in Student Planning follow the steps below.

1. Log into WebPAL
2. Access Student Planning through myWebPAL.
3. Click on Student Planning in the bottom right hand corner.
4. Click on Go to My Progress

To see remaining degree requirements, click on 1-View Your Progress
My Progress - the bar graph below shows your overall progress

Total credits = 33
8 credits are in Progress,
41 credits of the required 60 credits will be completed after the current semester.

Next you will see the requirements needed to complete the degree/program: This example shows General Education requirements that must be completed to earn a degree. This student has completed all competency requirements but Natural Science which is fully planned for the current semester.
Additional written communication and social science classes are required for the Associate of Science Degree. These requirements have been completed in the example below:

**Degree: Additional Written Communication Req**

- Complete 1 of the following 2 items. ✓ 1 of 1 Completed. Hide Details
- **A. COMPLETE A or B**
  - Take one course from the list below. Excluding courses taken to meet C3: GE Writing Competency.
  - Complete all of the following items. ✓ 1 of 1 Completed. Show Details
- **B. COMPLTF A or B ✓ Fulfilled**

**AS Degree: Additional Social Science Req**

- Complete 1 of the following 2 items. ✓ 1 of 1 Completed. Hide Details
- **A. Social Science**
  - Take nine Social Science credits in two subject areas. Except courses GEOG 151, ECDV 105 and SPCH 255. Include COMM 151.
  - Complete all of the following items. ✓ 1 of 1 Completed. Show Details
- **B. Social Sciences/COMM ✓ Fulfilled**

If a class needs to be planned, click on the class link, then view available sections to schedule and schedule. This will place the class section on your plan. View your plan by going to Plan and Schedule where you register your planned sections.
The screen shot below shows what is left to complete the Associate of Science degree. Once the current semester is complete, this student has 19 credit hours of outstanding general electives to earn the degree.

Below, the brackets show the in-progress classes and the semester to be completed.