



## UPWARD BOUND PROGRAM APPLICATION

Congratulations!

By accepting this application, you have already taken the first and most important step towards making a commitment to your own education. Below are a few points to get you started in the Upward Bound Program.

- A. Your application must be completed entirely** to be processed. Applications with missing information may be delayed and affect your chances for acceptance into the Upward Bound program.
- B. Eligibility Requirements**
- Be in the 9th or 10th grade at Airport High School, Jefferson High School or Monroe High School.
  - Have a minimum GPA of 2.0.
  - Be a first-generation college-bound student and meet the income requirement for the program. *Income requirements are based on the percentage of high income & low income students currently in the program.*
  - Have a need for program services and have the academic potential to succeed in high school and college.
  - Be a U.S. citizen or permanent resident.
- C. Please make sure the following is included in your application:**
1. **A valid and verifiable Social Security number.**
  2. **Income verification** – A copy of your parents' current tax return, Social Security Statement or printouts from Job and Family Services.
  3. Your signed teacher recommendation form (see section E below).
  4. A copy of your most recent grade card.
- D. Email the Teacher Recommendation Form** (form available at [monroeccc.edu/upwardbound](http://monroeccc.edu/upwardbound)) to a teacher whose class you have been enrolled within the past year.
- E. Mail** completed applications to: Monroe County Community College –  
Upward Bound Program, 1555 S. Raisinville Rd., Monroe Michigan 48161.
- Deliver** the completed application (place in a sealed envelope) to the Upward Bound office at your high school.  
Airport High School - Rm 65, Mr. Friedline  
Jefferson High School – JHS Main Office, Ms. Stranyak  
Monroe high School – Main office, Attention Upward Bound
- Email** the online application to your high school coordinator.  
Airport High School – [cfriedline@airportschools.com](mailto:cfriedline@airportschools.com)  
Jefferson High School – [cstranyak@jeffersonschools.org](mailto:cstranyak@jeffersonschools.org)  
Monroe High School – [aquinn@monroeccc.edu](mailto:aquinn@monroeccc.edu) or [cprenkert@monroeccc.edu](mailto:cprenkert@monroeccc.edu)

*If you have any questions, please call the Upward Bound office at MCCC (734) 384-4279 OR 734-384-4106 or contact the Upward Bound Academic Skills Coordinator at your high school.*

# Upward Bound Program Application Revised 1/2021

Today's Date: \_\_\_\_\_

## STUDENT INFORMATION:

Student's Name: \_\_\_\_\_  
Last Name First Name Middle Name

Birth: \_\_\_\_\_ Student School ID #: \_\_\_\_\_  
Date Place of Birth

\*Social Security Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female  
**\*Social Security Number is needed to complete this application**

Ethnicity: \_\_\_\_\_ African American \_\_\_\_\_ Alaskan Native/Native American  
\_\_\_\_\_ Asian \_\_\_\_\_ Latino/Hispanic \_\_\_\_\_ Native Hawaiian/ Pacific Islander  
\_\_\_\_\_ White/Caucasian \_\_\_\_\_ Other: \_\_\_\_\_

UB Program you are applying for: \_\_\_\_\_ Airport High School \_\_\_\_\_ Jefferson High School \_\_\_\_\_ Monroe High School

Current Grade: \_\_\_\_\_ Expected Graduation Yr.: \_\_\_\_\_

Student's Counselor Name: \_\_\_\_\_

Are you currently enrolled in college prep classes \_\_\_\_\_ Yes \_\_\_\_\_ No

What class(es) \_\_\_\_\_

Please list sibling(s) currently in the UB Program and/or have graduated from the UB Program.  
\_\_\_\_\_

Student Address: \_\_\_\_\_  
House #, Street Name, Apt # City State Zip

Home Phone ( ) \_\_\_\_\_ Student Cell Phone ( ) \_\_\_\_\_

Student School Email \_\_\_\_\_

Student Email (other than school) \_\_\_\_\_

## UPWARD BOUND OFFICE USE ONLY

Current Cumulative GPA: \_\_\_\_\_

Standardized Test Scores: Name of Test: \_\_\_\_\_ Grade when taken: \_\_\_\_\_

Reading/Writing \_\_\_\_\_ P PP NP MATH \_\_\_\_\_ P PP NP TOTAL SCORE \_\_\_\_\_  
(Circle one) (Circle one)  
(P=Proficient, PP=Partially Proficient, NP=Not Proficient)



To help the government measure your success, the Upward Bound Director will report the information you provide in this application to the U.S. Department of Education. The Privacy Act protects all information. No one may see the information unless they work with or for the Upward Bound Project or are specifically authorized to determine if you are eligible to participate in the program. The Department of Education has authority to gather information to help make Upward Bound a better program (20 U.S.C. 1231a).

### Parent/Guardian Information

<b>Parents' Preferred Language:</b> <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other _____
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<b>Student lives with:</b> <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Grand Parent(s) <input type="checkbox"/> Guardian <input type="checkbox"/> Foster parent(s) <input type="checkbox"/> Other _____
Name if living with someone other than a parent _____

#### Mother/Guardian

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Employers Address: \_\_\_\_\_  
Email: \_\_\_\_\_

#### **Mother's Educational Attainment:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Elementary (K-8)   | <input type="checkbox"/> High School Diploma | <input type="checkbox"/> Bachelor's Degree |
| <input type="checkbox"/> High School (9-12) | <input type="checkbox"/> Some College        | <input type="checkbox"/> Graduate Degree   |
| <input type="checkbox"/> GED                | <input type="checkbox"/> Associate Degree    | <input type="checkbox"/> Unknown           |

#### Father/Guardian

Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Employers Address: \_\_\_\_\_  
Email: \_\_\_\_\_

#### **Father's Educational Attainment:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Elementary (K-8)   | <input type="checkbox"/> High School Diploma | <input type="checkbox"/> Bachelor's Degree |
| <input type="checkbox"/> High school (9-12) | <input type="checkbox"/> Some College        | <input type="checkbox"/> Graduate Degree   |
| <input type="checkbox"/> GED                | <input type="checkbox"/> Associate Degree    | <input type="checkbox"/> Unknown           |

## CONFIDENTIALITY OF INFORMATION

Great care is taken to make sure that the personal information collected from Upward Bound students is kept confidential. Information or records relating to individual Upward Bound students or groups of students who are participating or have participated in Upward Bound projects shall not be disclosed to any person, group, agency or organization without the express permission of the Director, Project Upward Bound, and U.S. Department of Education. When a project or contract terminates, all Upward Bound records in possession of the project or contractor shall be disposed of only by the authority of and in accordance with procedures approved by the Director, Project Upward Bound.

In addition, any officer or employee of the United States or any department or agency thereof who publishes, divulges, discloses or makes known in any manner or to any extent not authorized by law any information coming to him in the course of his employment or official duties or by reason of any examination or investigation made by or return, report or record made to or field with such department or agency or officer or employee thereof, which concerns or relates to the Upward Bound Program shall be subject to fine of not more than \$1,000 or imprisoned not more than one year, or both, and shall be removed from office or employment under the provisions of Title 18, Section 1905 or the U.S. code.

Parent Signature X \_\_\_\_\_ Student Signature X \_\_\_\_\_  
Date \_\_\_\_\_ Date \_\_\_\_\_

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## FAMILY FINANCIAL STATEMENT

One of the criteria for admission into the Monroe County Community College Upward Bound program is meeting the income guidelines established by the U.S. Department of Education (see back). Before we can determine your student's eligibility, we need the following information. Please read carefully and answer all questions. **If information is not complete, the application cannot be processed.**

1. Did you file an income tax return last year?     Yes                       No  
Gross family income: \_\_\_\_\_  
Taxable family income: \_\_\_\_\_
2. How many dependents were claimed on your income tax form last year? \_\_\_\_\_
3. Total number of persons living in the household (including self)? \_\_\_\_\_
4. Do either you or your student receive any of the following:  
Does your family qualify for Public Assistance?     Yes     No    Case # \_\_\_\_\_  
Does your family receive Social Security or SSI?     Yes     No  
Does your family qualify for Free Lunch?                       Yes     No  
Does your family receive other Income?                       Yes     No  
If yes, specify amount \$ \_\_\_\_\_     weekly     monthly     yearly

**If selected for an interview for participation in the Upward Bound Program, bring a copy of your family's most current Income Tax Return or verification that you are receiving public assistance.**

**Federal TRIO Programs  
Current-Year Low-Income Levels**

(Effective **January 15, 2020** until further notice)

<b>Size of Family Unit</b>	<b>48 Contiguous States, D.C., and Outlying Jurisdictions</b>	<b>Alaska</b>	<b>Hawaii</b>
1	\$19,140	\$23,925	\$22,020
2	\$25,860	\$32,325	\$29,745
3	\$32,580	\$40,725	\$37,470
4	\$39,300	\$49,125	\$45,195
5	\$46,020	\$57,525	\$52,920
6	\$52,740	\$65,925	\$60,645
7	\$59,460	\$74,325	\$68,370
8	\$66,180	\$82,725	\$76,095

For family units with more than eight members, add the following amount for each additional family member: \$6,720 for the 48 contiguous states, the District of Columbia and outlying jurisdictions; \$8,400 for Alaska; and \$7,725 for Hawaii.

The term "low-income individual" means an individual whose family's taxable income for the preceding year did not exceed 150 percent of the poverty level amount.

The figures shown under family income represent amounts equal to 150 percent of the family income levels established by the Census Bureau for determining poverty status. The 2020 poverty guidelines are in effect as of January 15, 2020. Federal Register notice was published January 17, 2020

**I hereby certify, under penalty of perjury, that my family income**

- Does** exceed the income levels listed above,
- Does Not** exceed the income levels listed above,

**based on the size of my family unit.** I understand that my family unit includes myself, my spouse (if applicable) and my dependents. If I am a ward of the court, my family unit includes only myself.

**I also certify that neither parent/guardian of the applicant has a four-year (Baccalaureate) degree.**

- No**, neither parent has a **degree**.
- Yes**, At least one parent has a **BA/BS Degree** (4 year)

I also understand that this is a federally funded program, and that this information is subject to review by Federal authorities if the Upward Bound project to which I have applied is audited, and I will be held responsible for the certification made by my signature. I affirm that this information is true and accurate to the best of my knowledge.

**Parent/Guardian Printed name:** \_\_\_\_\_

X \_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

# Teacher Recommendation for Upward Bound Applicant

To be completed by a teacher who has had this student enrolled in his or her class within the past year.

**Please deliver to or email the completed form to the appropriate Academic Skills Coordinator**

Airport High School (Charles Friedline) – cfriedline@airportschools.com

Jefferson High School (Carley Stranyak) – cstranyak@jeffersonschools.org

Monroe High School (Cheryl Prenkert, Admin Asst.) – cprenkert@monroeccc.edu

Name of applicant (student): \_\_\_\_\_

Please rate the student 5 = Excellent, 1 = poor	
	Has good attendance and demonstrates punctuality.
	Seems motivated to achieve in class.
	Demonstrates good study habits.
	Accepts responsibility for his/her work.
	Is cooperative.
	Relates well with peers.
	Exhibits dependable and reliable behavior.
	Appearance and behavior reflect a positive self-image.

I would recommend the student named above for admission to the Upward Bound program at Monroe County Community College. I believe that this student has potential to succeed in college, although his/her present grades may not reflect it. To the best of my knowledge, this student meets the requirements for participating in Upward Bound.

I would NOT recommend the student named above for admission to the Upward Bound program at Monroe County Community College.

**Comments:**

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Name of Teacher: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_