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**UPWARD BOUND PROGRAM**

Congratulations!

By accepting this application, you have already taken the first and most important step towards making a commitment to your own education. Below are a few points to get you started in the Upward Bound Program.

1. **Your application must be completed entirely** in order to be processed*.* Applications with missing information may be delayed and affect your chances for acceptance into the Upward Bound program.
2. **Eligibility Requirements**

• Be in the 9th or 10th grade at Airport High School, Jefferson High School or

 Monroe High School

• Have a minimum GPA of 2.0

• Be a first-generation college-bound student and meet the income requirement for the

 program. *Income requirements are based on the percentage of high income & low income*

 *students currently in the program.*

• Have a need for program services and have the academic potential to succeed in high school

 and college.

• Be a U.S. citizen or permanent resident.

1. **Please make sure the following is included in your application:**
2. **A valid and verifiable Social Security number**
3. **Income verification** – A) copy of your parents’ current tax return, B) Social Security Statement or C) printouts from Job and Family Services
4. Your signed teacher recommendation form
5. A copy of your most recent grade card
6. **Mail** completed applications to: Monroe County Community College - Upward Bound Program

 1555 S. Raisinville Rd., Monroe Michigan 48161

**Email to** – Dr. Anthony Quinn, Director of Upward Bound - **Aquinn@monroeccc.edu**

 **Deliver** the completed application (place application in a sealed envelope) to the Upward

 Bound office at your high school:

 Airport High School - Rm 65, Mr. Friedline

 Jefferson High School – JHS Main Office, Ms. Stranyak Monroe High School - A-115, Ms. Lambert

*If you have any questions, please call the Upward Bound office at MCCC (734) 384-4279 OR*

*734-384-4106 or contact the Upward Bound Academic Skills Coordinator at your high school.*

**Upward Bound Program Application Revised 3/25/2020**

Today’s Date: Click or tap here to enter text.

**STUDENT INFORMATION:**

Student’s Name (last, first and middle): Click or tap here to enter text.

Birth: (date and place): Click or tap here to enter text.

Student School ID #: Click or tap here to enter text.

**\***Social Security Number: Click or tap here to enter text.

 **\*Social Security Number is needed to complete this application**

Gender (male or female): Click or tap here to enter text.

Ethnicity (African American, Alaskan Native/Native American, Asian, Latino/Hispanic, Native Hawaiian/Pacific Islander, White/Caucasian, Other (name): Click or tap here to enter text.

UB Program you are applying for (name of high school): Click or tap here to enter text.

Current Grade: Click or tap here to enter text.

Expected Graduation Yr: Click or tap here to enter text.

Student’s Counselor Name: Click or tap here to enter text.

Are you currently enrolled in college prep classes (yes or no): Click or tap here to enter text.

What class(es): Click or tap here to enter text.

Please list sibling(s) currently in the UB Program and/or have graduated from the UB Program.

 Click or tap here to enter text.

Student Address (house #, street, apt #): Click or tap here to enter text.

City: Click or tap here to enter text.

State: Click or tap here to enter text.

Zip Code: Click or tap here to enter text.

Home Phone: Click or tap here to enter text.

Parent Cell Phone: Click or tap here to enter text.

Parent Email Address: Click or tap here to enter text.

**UPWARD BOUND OFFICE USE ONLY**

**Current Cumulative GPA**: \_\_\_\_\_\_\_\_\_\_

**Standardized Test Scores:** Name of Test: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade when taken: \_\_\_\_\_\_\_\_\_\_\_\_

Reading/Writing \_\_\_\_\_\_\_\_\_\_ P PP NP MATH \_\_\_\_\_\_\_\_\_\_ P PP NP TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_

 (Circle one) (Circle one)

(P=Proficient, PP=Partially Proficient, NP=Not Proficient)

 **Student Autobiography**

In the space provided, write an autobiography. An autobiography is an account or story of your life. Include any information you feel will assist us in learning as much about you, your interests, and your needs for the Upward Bound Program. Include such things as your birthplace, where you grew up, why you want to participate in Upward Bound, how Upward Bound can assist you, which services you can benefit from, and your goals in life.

Click or tap here to enter text.

List extracurricular activities you are involved in: Click or tap here to enter text.

How did you learn about the Upward Bound Program?Click or tap here to enter text.

Are you interested in attending college after high school graduation? Click or tap here to enter text.

**Applicant’s Signature:** Click or tap here to enter text.

**Date:** Click or tap here to enter text.

Dear Parent/Guardian,

To help the government measure your success, the Upward Bound Director will report the information you provide in this application to the U.S. Department of Education. The Privacy Act protects all information. No one may see the information unless they work with or for the Upward Bound Project or are specifically authorized to determine if you are eligible to participate in the program. The Department of Education has authority to gather information to help make Upward Bound a better program (20 U.S.C. 1231a).

**Parent/Guardian Information**

 **Parents’ Preferred Language:** Click or tap here to enter text.

**Student lives with**: Click or tap here to enter text.

Name & relationship if living with someone other than a parent: Click or tap here to enter text.

**Mother/Guardian**

Name: Click or tap here to enter text.

Cell Phone: Click or tap here to enter text.

Work Phone:Click or tap here to enter text.

Occupation: Click or tap here to enter text.

Employers Address: Click or tap here to enter text.

**Mother’s Educational Attainment**: Elementary (K-8), Some High School, GED, High School Diploma, Some College, Associate degree, Bachelor Degree, Graduate Degree, Unknown: Click or tap here to enter text.

**Father/Guardian**

Name: Click or tap here to enter text.

Cell Phone: Click or tap here to enter text.

Work Phone:Click or tap here to enter text.

Occupation: Click or tap here to enter text.

Employers Address: Click or tap here to enter text.

**Father’s Educational Attainment**: Elementary (K-8), Some High School, GED, High School Diploma, Some College, Associate degree, Bachelor’s Degree, Graduate Degree, Unknown: Click or tap here to enter text.

 **CONFIDENTIALITY OF INFORMATION**

Great care is taken to make sure that the personal information collected from Upward Bound students is kept confidential. Information or records relating to individual Upward Bound students or groups of students who are participating or have participated in Upward Bound projects shall not be disclosed to any person, group, agency or organization without the express permission of the Director, Project Upward Bound, and U.S. Department of Education. When a project or contract terminates, all Upward Bound records in possession of the project or contractor shall be disposed of only by the authority of and in accordance with procedures

approved by the Director, Project Upward Bound.

In addition, any officer or employee of the United States or any department or agency thereof who publishes, divulges, discloses or makes known in any manner or to any extent not authorized by law any information coming to him in the course of his employment or official duties or by reason of any examination or investigation made by or return, report or record made to or field with such department or agency or officer or employee thereof, which concerns or relates to the Upward Bound Program shall be subject to fine of not more than $1,000 or imprisoned not more than one year, or both, and shall be removed from office or employment under the provisions of Title 18, Section 1905 or the U.S. code.

**Parent Signature X** Click or tap here to enter text.

**Date:** Click or tap here to enter text.

**Student Signature X** Click or tap here to enter text.

 **Date:** Click or tap here to enter text.

**FAMILY FINANCIAL STATEMENT**

One of the criteria for admission into the Monroe County Community College Upward Bound program is meeting the income guidelines established by the U.S. Department of Education (see back). Before we can determine your student’s eligibility, we need the following information. Please read carefully and answer all questions. **If information is not complete, the application cannot be processed.**

1. Did you file an income tax return last year? Click or tap here to enter text.

Gross family income: Click or tap here to enter text.

Taxable family income: Click or tap here to enter text.

1. How many dependents were claimed on your income tax form last year? Click or tap here to enter text.
2. Total number of persons living in the household (including self)? Click or tap here to enter text.
3. Do either you or your student receive any of the following:
* Does your family qualify for Public Assistance? Click or tap here to enter text.
* Case # : Click or tap here to enter text.
* Does your family receive Social Security or SSI? Click or tap here to enter text.
* Does your family qualify for Free Lunch? Click or tap here to enter text.

Does your family receive other Income? Click or tap here to enter text.

If yes, specify amount & weekly, monthly or yearly Click or tap here to enter text.

**If selected for an interview for participation in the Upward Bound Program, bring a copy of your family’s most current Income Tax Return or verification that you are receiving public assistance.**

Federal TRIO Programs
Current-Year Low-Income Levels

(Effective **January 15, 2020** until further notice)

|  |  |  |  |
| --- | --- | --- | --- |
| **Size of Family Unit** | **48 Contiguous States, D.C., and Outlying Jurisdictions** | **Alaska** | **Hawaii** |
| **1** | $19,140 | $23,925 | $22,020 |
| **2** | $25,860 | $32,325 | $29,745 |
| **3** | $32,580 | $40,725 | $37,470 |
| **4** | $39,300 | $49,125 | $45,195 |
| **5** | $46,020 | $57,525 | $52,920 |
| **6** | $52,740 | $65,925 | $60,645 |
| **7** | $59,460 | $74,325 | $68,370 |
| **8** | $66,180 | $82,725 | $76,095 |

For family units with more than eight members, add the following amount for each additional family member: $6,720 for the 48 contiguous states, the District of Columbia and outlying jurisdictions; $8,400 for Alaska; and $7,725 for Hawaii.

The term "low-income individual" means an individual whose family's taxable income for the preceding year did not exceed 150 percent of the poverty level amount.

The figures shown under family income represent amounts equal to 150 percent of the family income levels established by the Census Bureau for determining poverty status. The 2020 poverty guidelines are in effect as of January 15, 2020. Federal Register notice was published January 17, 2020

**I hereby certify, under penalty of perjury, that my family income**

[ ]  (click box) **Does** exceed the income levels listed above, **OR**

[ ] (click box) **Does Not** exceed the income levels listed above,

**based on the size of my family unit**. I understand that my family unit includes myself, my spouse (if applicable) and my dependents. If I am a ward of the court, my family unit includes only myself.

**I also certify that neither parent/guardian of the applicant has a four-year (Baccalaureate) degree.**

[ ] (click box) **No**, Neither parent has a **degree. OR**

[ ] (click box) **Yes**, At least one parent has **a** **BA/BS Degree** (4 year)

I also understand that this is a federally funded program, and that this information is subject to review by Federal authorities if the Upward Bound project to which I have applied is audited, and I will be held responsible for the certification made by my signature. I affirm that this information is true and accurate to the best of my knowledge.

**Parent/Guardian Signature: ­­­­** Click or tap here to enter text.

**Date:** Click or tap here to enter text.

**THIS PAGE WILL BE COMPLETED ONCE SCHOOL IS BACK IN SESSION**

***Teacher Recommendation for***

***Upward Bound Applicant***

Name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To be completed by a teacher who has had this student enrolled in his or her class within the past year.

|  |  |
| --- | --- |
| 5= Excellent 1=Poor |  |
| 5 4 3 2 1 | Has good attendance and demonstrates punctuality. |
| 5 4 3 2 1 | Seems motivated to achieve in class. |
| 5 4 3 2 1 | Demonstrates good study habits. |
| 5 4 3 2 1 | Accepts responsibility for his/her work. |
| 5 4 3 2 1 | Is cooperative. |
| 5 4 3 2 1 | Relates well with peers. |
| 5 4 3 2 1 | Exhibits dependable and reliable behavior. |
| 5 4 3 2 1 | Appearance and behavior reflect a positive self-image. |

 I would recommend the above named student for admission to the Upward Bound program at Monroe

 County Community College. I believe that this student has potential to succeed in college, although

 his/her present grades may not reflect it. To the best of my knowledge, this student meets the

 requirements for participating in Upward Bound.

 I would NOT recommend the above named student for admission to the Upward Bound program at

 Monroe County Community College.

Comments:

 **Name** (Please Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_