

Maintaining a student's address, contact information, medical information, and emergency contact numbers is one of the requirements of the Upward Bound Grant provided to us by the U.S. Department of Education. In order to have the most current information, our program requires each student to submit this form at the beginning of each school year. **This information will be on file with the UB Program for the current school year and summer program for the school year in which the form is submitted.**

Upward Bound Student: \_\_\_\_\_  
(Print Name) (Current Grade) (Date)

**PARENT/GUARDIAN CONTACT INFORMATION**

**Parent/Guardian #1:**

Name: \_\_\_\_\_ Relation to UB Student: \_\_\_\_\_

Address: \_\_\_\_\_  
(No. & Street Name) (City) (State) (Zip Code)

E-Mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Parent/Guardian #2:**

Name: \_\_\_\_\_ Relation to UB Student: \_\_\_\_\_

Address: \_\_\_\_\_  
(No. & Street Name) (City) (State) (Zip Code)

E-Mail Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Student lives with:** \_\_\_\_\_

**STUDENT CONTACT INFORMATION**

Physical Address: \_\_\_\_\_  
(No. & Street Name) (City) (State) (Zip Code)

Mailing Address: \_\_\_\_\_  
(No. & Street Name) (City) (State) (Zip Code)

Student Cell Phone #: \_\_\_\_\_ Student Email: \_\_\_\_\_

**Complete both the front and back of this form.**

**EMERGENCY CONTACT (If parent/guardian cannot be reached)**

Name

Phone #

Relationship to Student(s)

**MEDICAL INFORMATION**

**1. Known Allergies:**

\_\_\_\_\_ Aspirin \_\_\_\_\_ Bee/wasp \_\_\_\_\_ Egg products \_\_\_\_\_ Milk products  
\_\_\_\_\_ Peanuts/peanut oil \_\_\_\_\_ Penicillin \_\_\_\_\_ Sea Food \_\_\_\_\_ Wheat

Other allergy (please name) \_\_\_\_\_

**2. Medical Conditions UB Staff should be made aware of:**

\_\_\_\_\_ Anxiety \_\_\_\_\_ Diabetes \_\_\_\_\_ Fainting \_\_\_\_\_ Headaches \_\_\_\_\_ Heart/BP \_\_\_\_\_ Seizures

Other condition(s) (please name) \_\_\_\_\_

**3. Medical Insurance/Physician Info:**

Insurance Name: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Primary Care Physician Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**4. MEDICATION RELEASE (OTC) & MEDICAL TREATMENT RELEASE**

I give permission for UPWARD BOUND STAFF & CHAPERONES to administer the following medications if necessary:

\_\_\_\_\_ Antacid/Pepto Bismol \_\_\_\_\_ Aspirin \_\_\_\_\_ Benadryl \_\_\_\_\_ Cold/Sinus \_\_\_\_\_ Ibuprofen/Motrin \_\_\_\_\_ Tylenol

Medications (other than OTC) currently taking \_\_\_\_\_

I hereby authorize Monroe County Community College Upward Bound Program to seek emergency medical treatment for said child in the case of an accident or illness while participating in any Upward Bound program activity during the academic year and the summer program including any field trips and cultural trips. I release the Monroe County Community College Upward Bound Program and employees from any liabilities for accidents and from normal health difficulties which may occur during the course of the program and its activities. I further agree to release Monroe County Community College and the Upward Bound program from any expense incurred for medical treatment. I agree to reimburse the program for any medical costs that may be incurred by my son/daughter.

X \_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**\*PLEASE RETURN TO MHS, AHS, or JHS UB PROGRAM STAFF IMMEDIATELY!**

**You may e-mail completed form to [cprenkert@monroecc.edu](mailto:cprenkert@monroecc.edu)**